

**TOWN OF STONY PLAIN
FIRE DEPARTMENT**



**PAID-ON-CALL FIREFIGHTER
RECRUITMENT APPLICATION PACKAGE**

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Town of Stony Plain

Fire Department

4000 49 Ave

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Telephone: (780) 963-3551

www.stonyplain.com



The Stony Plain Fire Department (SPFD) is committed to providing the most effective and most efficient fire protection for our town. SPFD is a composite department with 7 full-time staff consisting of 1 Fire Chief, 2 Deputy Chiefs, 4 Firefighters and approximately 40 paid-on-call firefighters consisting of 10 Officers and 30 Firefighters.

POC Firefighters are members of our team who play a key role in the delivery of fire services to the Town of Stony Plain. Not only do our POCs back up our full-time firefighters at major incidents, POCs often respond independently to simultaneous calls for service. POC firefighters respond to fires, rescues, medical aid, hazardous materials, and a host of other calls to aid the public. Participation as a Paid-on-Call (POC) Firefighter will bring personal reward, satisfaction and tremendous sense of accomplishment and community service.

If you have a love for your community, a desire to commit yourself to a higher calling, and compassion to help others when in need, you are who we are looking for.

Thank you for your interest in serving our community as a POC Firefighter.

If you require further information, please contact SPFD at (780) 963-3551 or visit our website at www.stonyplain.com.

FIREFIGHTER PAY RATES, BENEFITS AND WORKING CONDITIONS

All POC Firefighters receive hourly compensation for training and responding to emergency incidents.

Benefits

- POC Firefighters are covered under the Alberta Municipal Services Corporation (AMSC) VFIS 24-hour insurance coverage.
- The Town also offers Homewood Health Employee Assistance Program to all staff.

Tax Deductions

POC Firefighters are eligible to claim a \$1000 CRA tax credit.

Hours of Work

Fire Response:

- POC Firefighters hours will vary depending on calls received for fire services. All POC Firefighters are required to cover 2 standby weekends between May and September.

Training:

- In the first year, POC Firefighters are expected to complete approximately 280 hours of training through an accredited program recognized through the Alberta Office of the Fire Commissioner.
- Training is done through blended-learning format consisting of online, evening, and weekend training.

Training We Provide

POC Firefighters are trained on an ongoing basis by in-house and contract instructors. We provide the following training:

- NFPA 1001 - Level 1 Professional Firefighter
- NFPA 1072 - Hazardous Materials Awareness
- Vehicle Extrication and Rescue Operations Awareness
- Basic Life Support CPR Provider
- Standard First Aid with Enhanced Medical Fire Responder Skills
- Incident Command System 100
- WHMIS

Probation

Probationary period is 12 months.

QUALIFICATIONS

- Be at least 18 years old;
- Have a valid Class 5 Non-GDL Alberta driver's license with no more than 6 demerit points;
- Have a clean criminal records check (including vulnerable sector);
- Be able to communicate clearly in English in stressful situations;
- Live in the Town of Stony Plain;
- Submit an application online.

SELF-EVALUATION QUESTIONNAIRE

Ask yourself the following questions to help decide if becoming a SPFD Paid on Call Firefighter is a good fit for you:

- Does my lifestyle support ethical and responsible choices and actions?
- Am I prepared to maintain a level of professionalism on and off duty?
- Does my lifestyle align itself with the Fire Service values of respect, pride, professionalism and teamwork?
- Have I been free from involvement in unlawful activities?
- Am I actively supporting my community for the benefit of others?
- Have I adopted and do I maintain physical fitness?
- Am I physically able to perform firefighter job tasks?
- Am I able to meet the training requirements?
- Can I work for extended periods of time under difficult and strenuous conditions?
- Am I free of phobias relating to height, confined spaces and able to maneuver with limited or no visibility?
- Am I comfortable using different hand/power tools and technical equipment?
- Do I have a support system in place for debriefing and stress relief?
- Am I able to work harmoniously in close quarters with other people?
- Do I treat all people with respect, dignity and professionalism regardless of race, creed, gender or beliefs?
- Am I able to and do I take steps to maintain a positive attitude?
- Am I able to motivate myself? Do I motivate others?
- Do I actively engage myself in a problem solving capacity?
- Am I able to follow and carry out complex instructions?

RECRUITMENT PROCESS

1. Application

Visit www.stonyplain.com under “Careers” and select “Current Opportunities”. Follow the steps provided online and upload your resume, cover letter, and related certificates. All required components of your application must be uploaded to our online application system. Incomplete applications will not be considered.

2. Written Test and Interview

Once your application has been reviewed, you may be contacted to complete an aptitude test and an interview with SPFD panel. You will be required to bring three references with you to the interview.

3. Physical Testing

If you are selected to move forward after the interview, you will be required to receive a medical clearance from a physician for firefighting operations as well as complete a job related physical testing through the SPFD.

4. Background Checks

If successful through the preceding steps, you will be required to submit the following:

- Criminal records check including vulnerable sector; and
- Driver’s abstract with no more than 6 demerit points.

The references you provide at your interview will also be contacted.

If everything in your application is found to be in good order, your application will be forwarded for review and approval. If approved, an offer of employment will be sent out. Upon the acceptance of the employment, you will be scheduled and required to attend orientation.