



JOINT USE APPLICATION FORM 2022-2023

Community use of schools is made possible through the Joint Use Agreement between Parkland School Division No. 70, Evergreen Catholic Separate Regional Division No.2 and the Town of Stony Plain.

*****PLEASE NOTE: This is an application only. Final approval depends on a review of all applications*****

ORGANIZATION CONTACT

Organization Name:	
Main Contact:	Phone:
Email Address:	
Alternate Contact:	Phone:
Organization Mailing Address:	

FACILITY REQUEST

If requesting more than one day a week or specific dates, please attach your list on another page.

School List: Forest Green, High Park, Memorial Composite High School (gym or classroom), Meridian Heights (gym or multipurpose room), Stony Plain Central, St. John Paul II Catholic School

Requested School area/rooms: Gymnasium Classroom Multipurpose Room

1st Choice of preferred school: _____

2nd Choice of preferred school: _____

Requested Day(s): Mon Tues Wed Thurs Fri

Start _____ End _____

Requested Times: (Include set-up/clean-up)

Start _____ End _____

Additional Requirements / Notes (i.e. Nets):

PROGRAM

Description of activity / event (required):



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<input type="checkbox"/> Adult (At least 75% of participants are 18 and over) <input type="checkbox"/> Youth (At least 75% of participants are under 18) <input type="checkbox"/> Mixed Ages	Total Number of Participants _____
Does your group generally have a minimum of 75% Tri-Municipal Region residents <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(Stony Plain, Spruce Grove, or Parkland County – Participant Rosters not required)</i>	
Is your group registered under the Societies Act of Alberta as a not-for profit organization? <input type="checkbox"/> YES <input type="checkbox"/> NO Non-Profit Incorporation # _____	

Eligibility criteria for Joint Use Facilities:

- Organizations must be registered under the Societies Act of Alberta as a not-for-profit organization.
- Priority is given to Local Minor Organizations (under 18 years of age with a majority of its participants residing in Stony Plain, Parkland County, or Spruce Grove).

WAIVER

This information is being collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to administer facility bookings under the Community Schools Joint Use Agreement. Your personal information will be protected in accordance with Part 2 of the Act. If you have any questions regarding the collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-963-2151.

I Acknowledge That:

- My organization is not-for-profit.
- Facility requests are not guaranteed; joint Use bookings may be cancelled due to priority school usage.
- I must provide a current copy of the organizational insurance with five (5) million liability insurance that names all applicable Joint Use Agreement Partners listed below as additional insured:
 1. Town of Stony Plain
 2. Parkland School Division No. 70
 3. Evergreen Catholic Separate Regional Division No. 2

BY SUBMITTING THIS APPLICATION, I hereby state the facilities have been requested exclusively for the group I represent. I acknowledge the above conditions and have provided current and accurate information.

Signature _____ Date _____

(Organization Representative)