



# Development Permit Application

## Driveway Crossing / Extension

Applicants must complete the checklist(s) below to accompany a development permit application for it to be able to be deemed complete for acceptance and processing by the Town of Stony Plain.

**Please check each item included within your package.**

### CHECKLIST

**Project type:**  Residential – new approach  Residential – extension

#### Required information:

- Complete and signed **permit application form**
- Payment of application fees
- Current certificate(s) of title
- Landowner consent (if applicant is not the registered landowner)
- Current and proposed driveway materials
- Site plan showing the following:
  - Site area
  - Location of driveway, including width / length
  - Location of street furniture (light standard, hydrants, pedestals, transformers, etc.)
  - Location of boulevard trees
  - Location of registered easements/rights of way
  - Existing structures
  - Accesses, driveways, drive aisles, parking and loading
  - Curb and/or sidewalk removal requirements

**Contact us:** Town of Stony Plain • 4905 51 Avenue • Stony Plain, Alberta  
T7Z 1Y1 • Phone: (780) 963-8598 • Email: [planning@stonyplain.com](mailto:planning@stonyplain.com) •  
Website: [www.stonyplain.com](http://www.stonyplain.com) Updated: June 5, 2024

# Additional Information

## Application Fees

<b>BUILDING PERMIT APPLICATION FEES</b>	
<b>Single family &amp; semi-detached dwellings</b>	
Minimum Building Permit Fee, includes any Miscellaneous Building Permit Item (in ground swimming pool, hot tub, portable pool, deck, wheelchair ramp, minor solar panel installation, HVAC installation, wood stove fireplace, temporary structure like a tent)	\$150.00
New construction & additions	\$6.00/m <sup>2</sup>
Basement development & renovations or accessory building (attached or detached)	\$3.00/m <sup>2</sup>
Walk-out basement development & secondary suites	\$5.00/m <sup>2</sup>
Foundations of footing only	\$3.00/m <sup>2</sup>
Re-inspection fee (residential)	\$100.00/hr min
<b>Multi-family dwellings/Commercial/Industrial/Community Services &amp; Institutional</b>	
New construction, additions, renovations or tenant improvements	\$6.00/m <sup>2</sup>
Basement & other finished areas (incl. parkades) or accessory buildings	\$3.00/m <sup>2</sup>
Minor renovation (such as demising wall) or change of use	\$250.00
Re-inspection fee	\$250.00/hr min.
<b>Miscellaneous building permit fees</b>	
Water / sewer installation report (PWV)	\$50.00
Other non-residential (decks, accessory building or use, demolition) or change of use	\$200.00
Other residential (decks, additions, accessory buildings, home occupations, renovations, demolitions, etc.)	\$150.00
<b>Safety codes consultation</b>	
Safety codes consultation service	\$150.00/hr min.
Building permit revision & extension	50% of BP fee
Penalty for beginning construction without permits	100% of BP fee
<b>Water meter deposit - full amount charged at installation</b>	
Single family residential	Market value
Multi-family residential	Market value
Commercial. Industrial, institutional	Market value

## Frequently Asked Questions:

Why do I need a building permit?

Building permits are required to ensure the health and safety of residents and are regulated under the Safety Codes Act, Permit Regulations and the Alberta Building Code.