

TOWN OF STONY PLAIN								PERMIT APPLICATION FORM							
LAND USE DISTRICT				TAX ROLL #				DEVELOPMENT PERMIT #				BUILDING PERMIT #			
<b>1. CONTACT INFORMATION</b>															
<b>APPLICANT:</b>								ADDRESS:							
CITY:				PROV:				P/C:							
EMAIL:								PHONE:							
<b>CONTRACTOR:</b>								ADDRESS:							
CITY:				PROV:				P/C:							
EMAIL:								PHONE:							
<b>LANDOWNER(S):</b>								ADDRESS:							
CITY:				PROV:				P/C:							
EMAIL:								PHONE:							
<b>2. PROJECT ADDRESS &amp; LEGAL DESCRIPTION</b>															
MUNICIPAL ADDRESS:								SUBDIVISION:							
Plan	Block	Lot	Quarter Section <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE				Section	Township	Range	Meridian <input type="checkbox"/> W4 <input type="checkbox"/> W5					
<b>3. PROJECT DETAILS</b>															
CURRENT USE/OCCUPANCY:								PROPOSED USE/OCCUPANCY:							
PROJECT START DATE:								ESTIMATED COMPLETION DATE:							
CONSTRUCTION VALUE:				BUILDER LICENCE # (If applicable):				NEW HOME WARRANTY #:							
<input type="checkbox"/> NEW CONSTRUCTION		<input type="checkbox"/> ADDITION		<input type="checkbox"/> RENOVATION		<input type="checkbox"/> ACCESSORY BUILDING		<input type="checkbox"/> HOME OCCUPATION		<input type="checkbox"/> SECONDARY SUITE		<input type="checkbox"/> CHANGE OF USE		<input type="checkbox"/> DECK <input type="checkbox"/> OTHER	
DESCRIPTION OF WORK AND PROPOSED USE:															
<b>4. AUTHORIZATION</b>															
<b>initial</b>		<i>I acknowledge that construction of the building shall not proceed until the building and/or development permit is issued.</i>													
<b>initial</b>		<i>I am/represent the owner of the land and will be/represent the owner of the building for which I am submitting this permit application. I understand that any deviation from the scope of work or use described on this application and shown on the site plan and drawings provided as part of this application will require additional review and decision from the Municipality</i>													
<b>initial</b>		<i>Pursuant to the Municipal Government Act, I hereby authorize employees, representatives, and agencies acting on behalf of the Town of Stony Plain to enter the subject property, for the purpose of making a decision on this application and to conduct necessary inspections in connection to this development and/or building permit application.</i>													
<b>initial</b>		<i>The applicant agrees to protect and prevent from damage any public utilities or local improvements such as water shut-off valves, curbs, and curb stops, sidewalks, streets, lanes and municipal or environmental reserves, and to prevent excess soil being spilled on public streets, lanes and sidewalks. Any damage to public utilities or local improvements which, in the opinion of the Municipality, has been caused by the undersigned or servants, agents or contractors during the construction of the above subject development shall be repaired, restored or re-constructed to the satisfaction of the Municipality at no cost to the Town of Stony Plain.</i>													
<b>initial</b>		<i>The applicant agrees to prevent excess littering of the construction site. Construction litter and material will be properly maintained on the property on which construction is taking place and will not be permitted to spread to adjacent properties.</i>													
<b>DATE:</b>				<b>NAME:</b>				<b>SIGNATURE:</b>							

*For Office Use Only*

**BUILDING PERMIT REVIEW – CONDITIONS/ADDITIONAL REQUIREMENTS**

REQUIRED INSPECTIONS:  FOUNDATION/BACKFILL     FRAMING     INSULATION     FINAL     OTHER

ADDITIONAL PERMITS REQUIRED:  ELECTRICAL     GAS     PLUMBING     PSDS     PUBLIC HEALTH     OTHER

<b>Refer to attached plan for Building Code requirements</b>		<b>Fees</b>	
ISSUE DATE:	EXPIRY DATE:	M <sup>2</sup> x \$	\$
SCO Name (print): _____  Safety Codes Officer Signature: _____  DOP #: _____		M <sup>2</sup> x \$	\$
		M <sup>2</sup> x \$	\$
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		M <sup>2</sup> x \$	\$
		<i>Building permit Subtotal:</i>	\$
		Safety Code Levy:	\$
		<b>Total Fees:</b>	<b>\$</b>

**Municipal fees not subject to Safety Code Levy (NEW CONSTRUCTION ONLY)**

FEE TYPE:	FEE AMOUNT:	RECEIPT / AUTH:	DATE PAID:	PAYMENT METHOD:
Water sewer report:				
Lot grading inspection:				
Water meter deposit:				
Penalties:				
<i>Municipality fees subtotal:</i>				
<i>Building permit fees subtotal:</i>				
<b>Total Fees:</b>				

**DEVELOPMENT PERMIT CHARGES**

Development Permit:				
Variance/Discretionary Use:				
Development deposit (refundable):				
Development charges: \$            x            ha				
Offsite Levies: \$            x            ha				
Certificate of Title:				
Other:				
Other:				
<i>Development Permit Fees Subtotal:</i>				
<b>Total Fees:</b>				
<b>Total Combined Fees:</b>				

**NOTES:**