

**BYLAW 2623/AS/19**

**BEING A BYLAW OF THE TOWN OF STONY PLAIN IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING ASSESSMENT REVIEW BOARDS AND THE APPOINTMENT OF A DESIGNATED OFFICER TO ACT AS CLERK OF THE ASSESSMENT REVIEW BOARDS**

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WHEREAS Section 454 of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, requires that Council must by bylaw establish a Local Assessment Review Board and a Composite Assessment Review Board; and

WHEREAS Section 456 of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, requires that Council must appoint a Designated Officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Municipal District of the Town of Stony Plain;

NOW THEREFORE, the Council for the Town of Stony Plain, duly assembled, enact as follows:

**1.0.0 Title**

1.1.0 This bylaw may be cited as the "Assessment Review Board Bylaw".

**2.0.0 Definitions**

In this bylaw:

- 2.1.0 "Assessment Review Board (ARB)" means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);
- 2.2.0 "Clerk" means the Designated Officer appointed pursuant to Section 456 of the *Municipal Government Act* who is accredited by the Municipal Government Board to act as the Clerk of the Assessment Review Boards for the Town of Stony Plain;
- 2.3.0 "Commission" means Capital Region Assessment Services Commission;
- 2.4.0 "Composite Assessment Review Board (CARB)" means a board established pursuant to Section 454 of the *Municipal Government Act* to hear and make decisions on complaints referred to in Section 460.1(2) of the *Municipal Government Act*;
- 2.5.0 "Council" means the duly elected Council of the Town of Stony Plain;
- 2.6.0 "Local Assessment Review Board (LARB)" means a board established pursuant to section 454 of the *Municipal Government Act* to hear and make decisions on complaints referred to in section 460.1(1) of the *Municipal Government Act*;
- 2.7.0 "Municipal Government Act" means the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto;
- 2.8.0 "Panellist" means an individual who is accredited by the Alberta Municipal Government Board to hear assessment complaints and who will be appointed to the Assessment Review Boards; and
- 2.9.0 "Town" means the Town of Stony Plain;

**3.0.0 General**

- 3.1.0 Council hereby establishes the following boards:
- 3.1.1 Local Assessment Review Board; and
  - 3.1.2 Composite Assessment Review Board.

**Duties and Authorities**

- 3.2.0 The Assessment Review Boards shall carry out the duties and responsibilities as set out in the *Municipal Government Act* and its regulations.
- 3.3.0 Annually, Council shall by resolution appoint:

- 3.3.1 the list of Panellists;
  - 3.3.2 the names of the Chair of the LARB and CARB; and
  - 3.3.3 the Clerk provided to the Town by the Commission.
- 3.4.0 All Panellists and the Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

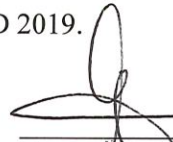
**Fees**

- 3.5.0 Compensation payable to the Commission for its performance including annual fees, hearing fees, Panelist fees, and Clerk fees will be outlined in a Memorandum of Agreement between the Commission and the Town.
- 3.6.0 Filing a Complaint
- 3.6.1 Upon receipt of an assessment complaint, the Town shall provide to the Commission a completed Assessment Review Complaint form and supporting documentation in a timely manner.
  - 3.6.2 A complaint must be accompanied by the appropriate fee as established by Council in the Fees and Charges Bylaw.

**4.0.0 Effectiveness and Review**

- 4.1.0 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.
- 4.2.0 Bylaw 2607/AS/19 and amendments thereto are hereby repealed.
- 4.3.0 This bylaw shall be reviewed within its fifth year, being 2024, or as deemed necessary.
- 4.4.0 This bylaw shall take full force and effect upon passage of third and final reading in accordance with Section 213, *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto.

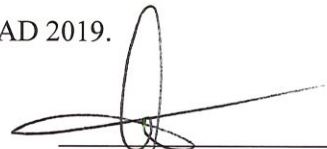
Read a first time this 25<sup>th</sup> day of November, AD 2019.


  
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Mayor William Choy

  
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Jen Boleski, CPA, CA  
General Manager, Corporate Services

Read a second time this 9<sup>th</sup> day of December, AD 2019.

Read a third time this 9<sup>th</sup> day of December, AD 2019.

  
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Mayor William Choy

  
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Jen Boleski, CPA, CA  
General Manager, Corporate Services