



Health and Safety

Authority: Council

Effective Date: February 25, 2019

Date Approved by Council: February 25, 2019

Resolution No.: 054/02/19/SP

Future Review Date: 2022

Last Review/Revision: June 22, 2015

Responsibility: Human Resource Services

References: *Occupational Health and Safety Act*, Regulation and Code

Replaces: Health & Safety Policy C-HS-014

1.0 Purpose: Our goal is a healthy and safe workplace that enables everyone to go home each day in the same condition in which they arrived. Through continuous safety and loss control effort, we can accomplish this.

2.0 Scope: We are committed to a health and safety management system (HSMS) that protects our workers, contractors, volunteers, property and members of the public from incidents within the parameters of the HSMS.

3.0 Definitions:

Contractor: any company or self-employed person engaged in work on behalf of the Town.

Volunteer: any group or person engaged in work on behalf of the Town, but not being compensated financially.

Worker: means a person engaged in an occupation, including a person who performs or supplies services for no monetary compensation for an organization or employer and, for greater certainty, includes a self-employed person, but does not include a student in learning activities conducted by or within an educational institution for which no compensation is paid to the student.

4.0 Statement: As an organization, we value our people. We believe in a safe environment as a way to honour our people and their loved ones. We understand that creating and enabling a safe workplace that ensures the physical, psychological and social well-being of our people is a fundamental value we share.

5.0 Standards: Council and Management support participation in the program by all workers and will provide the necessary resources to ensure the proper equipment, training and controls are in place to continuously improve safety measures.

6.0 Policy Review: This Policy shall be reviewed by Administration every three years, with any changes being recommended to Council for approval.