



## **Anti-Idling Town-Owned Vehicles Policy**

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**Authority:** Town Manager

**Effective Date:** November 28, 2022

**Signature:** \_\_\_\_\_

**Future Review Date:** 2026

**Responsibility:** Planning and Infrastructure

**References:** Town Traffic Bylaw

**Replaces:** Anti-Idling for Town Owned Vehicles Administrative Policy A-PI-017 (2017)

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**1.0 Purpose:** To establish a framework to prevent unnecessary idling of Town-owned Vehicles.

**2.0 Scope:** This policy applies to Employees, and all Vehicles and Equipment that is owned and operated by the Town.

### **3.0 Definitions:**

**Equipment:** means a physical resource including but not limited to a grader, loader, skid street, or backhoe, which equips people to complete an operation or activity.

**Idling:** means when an engine of a Vehicle or piece of Equipment runs while the Vehicle or piece of Equipment is stationary or moving at a slow speed.

**Employee:** means all employees of the Town of Stony Plain.

**Town:** means the municipal district of the Town of Stony Plain.

**Vehicle:** means a machine, usually with wheels and an engine, that is used for transporting people or goods.

**4.0 Statement:** The Town recognizes that operating Vehicles and Equipment with internal combustion engines to provide services to residents and businesses produces exhaust, contributes to greenhouse gas emissions, and worsens air quality. This policy supports the Town's environmental goals by establishing a framework to reduce idling of Town-owned vehicles to lessen the municipality's impact on the environment.

### **5.0 Standards:**

5.1 No Employee will cause or permit unnecessary idling of a Town-owned Vehicle for more than five minutes.

- 5.2 No Employee will cause or permit Equipment to idle for more than ten minutes when the Equipment is not being operated.
- 5.3 Vehicles and Equipment may be exempt from this policy in the following circumstances, when appropriate:
- a) Vehicles idling while loading or unloading passengers;
  - b) Vehicles idling due to traffic generated by an emergency or mechanical difficulty;
  - c) Vehicles actively responding to an emergency when used by a volunteer or first responder to fulfill the obligations or mandate of their employment;
  - d) Vehicles actively participating in a parade;
  - e) Vehicles engaged in a mechanical test or maintenance procedure where idling is required;
  - f) Vehicles that must remain idling to power any tools or Equipment necessary for or incidental to the provision of Town services;
  - g) Any classes of vehicles that are exempt from idling in alignment with provincial requirements; and
  - h) Vehicles acting as a rest area to escape the heat or cold.

**6.0 Policy Review:** This administrative policy shall be reviewed within four years of being implemented, with any changes being submitted to the Town Manager for approval.