



Voting by Special Ballot

Electors that are unable to vote in-person, by reason of having a physical disability, absence from the Town of Stony Plain on Election Day, or are an election worker, candidate, official agent, or scrutineer, may vote through the Special Ballot process.

If you are voting by Special Ballot, the process follows these 5 steps:

1. To receive a Special Ballot package, apply in-person at Town Hall, by phone at 780-963-2151, or by [email](mailto:legislative@stonyplain.com) through legislative@stonyplain.com.

When submitting your request, you may choose to have the Special Ballot package:

- Mailed to your home address,
- Mailed to an alternate address (*E.g., for those working away, at school, on vacation, etc.*),
 - Packages mailed internationally and to remote locations in Canada will take more time for delivery. Electors in these areas should request their package as soon as possible to allow time for delivery.
- Picked up from Town Hall, or
- Picked up by a designate at Town Hall.

2. Receive your Special Ballot package in the mail or pick up the package at Town Hall.

3. Review the Special Ballot package and the instructions.

Make sure that you have received:

- Special Ballots and their envelopes
 - A Special Ballot Certificate Envelope (Form 25)
 - A Return Envelope (Envelope B)
 - Instructions for how to complete your Special Ballot
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4. Just like in a voting station, you will complete the ballot(s) by colouring in the oval next to the name of the candidate(s) you wish to vote for. It is preferred that you use a fine tip sharpie, or black pen to complete the ballot.

Special Ballots are the same as in-person ballots. You will be required to clearly make your mark beside the candidate(s) you wish to cast your vote for within the limits stated in the package.

You will receive separate ballots for:

- The municipal election (Mayor and Council).
- The Government of Alberta provincial referendum questions and the Senate nominee election.

5. Assemble and return your package.

- Place only the ballots in the respective ballot envelopes and seal them.
- Make a [copy of your identification](#) proving your name and current residential address.
- Review and sign the Special Ballot Certificate Envelope that was sent with your package.
- Place each ballot envelope into the signed Special Ballot Certificate Envelope (Form 25) and seal the envelope
- Place a copy of your identification and the sealed Special Ballot Certificate Envelope (Form 25) into the Return Envelope and seal it.

6. Mail or return the Return Envelope to Town Hall. It MUST be received before 7:00pm Monday, October 18, 2021.

When your Special Ballot package is received at Town Hall, an election officer will open the Special Ballot Certificate Envelope to confirm that you have signed the declaration and sent in a copy of your identification.

Once these documents are confirmed, your sealed ballot envelope will be placed in the ballot box, and you will have successfully voted by special ballot.

