



4905 51 Avenue
 Stony Plain, Alberta
 Phone: (780) 963-8598
 Fax: (780) 963-0935
 Email: planning@stonyplain.com

DEVELOPMENT PERMIT APPLICATION

LAND USE DISTRICT	TAX ROLL #	DEVELOPMENT PERMIT #

APPLICANT:			ADDRESS:		
CITY:			PROV:		P/C:
EMAIL:			PHONE:	CELL:	FAX:
CONTRACTOR:			ADDRESS:		
CITY:			PROV:		P/C:
EMAIL:			PHONE:	CELL:	FAX:
LANDOWNER:			ADDRESS:		
CITY:			PROV:		P/C:
EMAIL:			PHONE:	CELL:	FAX:
PROJECT ADDRESS:			SUBDIVISION:		
PLAN:	BLOCK:	LOT:	LONG LEGAL :		
CURRENT USE:			PROPOSED USE:		
PROJECT START DATE:			ESTIMATED COMPLETION DATE:		
CONSTRUCTION VALUE:					
<input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> ADDITION <input type="checkbox"/> ACCESSORY BUILDING <input type="checkbox"/> DECK <input type="checkbox"/> SIGN <input type="checkbox"/> HOME OCCUPATION <input type="checkbox"/> SECONDARY SUITE <input type="checkbox"/> EXCAVATIONS / SITEWORK <input type="checkbox"/> CHANGE OF USE <input type="checkbox"/> OTHER _____					
DESCRIPTION OF WORK OR PROPOSED USE:					
<u> </u> <i>initial</i>	<i>I authorize the Town of Stony Plain to send all correspondence and notices required under the Municipal Government Act 2000 RSA and Land Use Bylaw to the email address provided above and that all notices will be deemed received by the applicant on the date they are emailed.</i>				
<u> </u> <i>initial</i>	<i>I acknowledge that construction of the building shall not proceed until the building permit is issued.</i>				
<u> </u> <i>initial</i>	<i>I am/represent the owner of the land and will be/represent the owner of the building for which I am submitting this permit application. I understand that any deviation from the scope of work or use described on this application and shown on the site plan and drawings provided as part of this application will require additional review and decision from the Municipality.</i>				
<u> </u> <i>initial</i>	<i>Pursuant to the Municipal Government Act, I hereby authorize employees, representatives, and agencies acting on behalf of the Town of Stony Plain to enter the subject property, for the purpose of making a decision on this application and to conduct necessary inspections in connection to this development and/or building permit application.</i>				
<u> </u> <i>initial</i>	<i>The applicant agrees to protect and prevent from damage any public utilities or local improvements such as water shut-off valves, curbs, and curb stops, sidewalks, streets, lanes and municipal or environmental reserves, and to prevent excess soil being spilled on public streets, lanes and sidewalks. Any damage to public utilities or local improvements which, in the opinion of the Municipality, has been caused by the undersigned or servants, agents or contractors during the construction of the above subject development shall be repaired, restored or re-constructed to the satisfaction of the Municipality at no cost to the Town of Stony Plain.</i>				
<u> </u> <i>initial</i>	<i>The applicant agrees to prevent excess littering of the construction site. Construction litter and material will be properly maintained on the property on which construction is taking place and will not be permitted to spread to adjacent properties.</i>				
DATE:	NAME:		SIGNATURE:		

PLEASE READ THE REVERSE SIDE OF THIS FORM DEVELOPMENT PERMIT REVIEW, CONDITIONS, FEES, RESPONSIBILITIES AND ADDITIONAL INFORMATION

DEVELOPMENT PERMIT REVIEW AND CONDITIONS

Please read carefully.

DEVELOPMENT PERMIT REVIEW

DEVELOPMENT AUTHORITY: DEVELOPMENT OFFICER MUNICIPAL PLANNING COMMISSION SDAB

APPROVED SUBJECT TO CONDITIONS REFUSED DEEMED REFUSED

	DATE:	<p style="text-align: center;">Conditions/Additional Requirements Refer to attached development permit conditions.</p>
APPLICATION INCOMPLETE NOTICE:		
APPLICATION COMPLETE NOTICE:		
DECISION DATE:		
APPEAL DEADLINE:		
EXPIRY DATE:		

Development Officer Signature

Development Officer Name(print)

Municipal Fees not subject to SC Levy (new construction only)

Fee Type:	Fee Amount:	Receipt #	Date Paid:	Method of Payment:
Development Deposit (<i>refundable</i>)				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Development Charges: \$ x ha				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Capital Recreation Levy: \$ x # Units				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Certificate of Title:				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Variance/Discretionary Use:				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Development Permit:				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Other:				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Other:				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Other:				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Development Permit Fees Subtotal:				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque
Total Fees Due:				<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Cheque

DEVELOPMENT PERMIT INFORMATION

**Receipt of an approved development permit SHALL NOT be interpreted as permission to proceed with construction.
Construction shall not commence prior to a building permit being issued.**

Development Permit approval granted under the Land Use Bylaw is effective for a period of one year, unless stated otherwise. An extension may be granted if requested in writing prior to the permit expiry date. For an extension, apply in writing to the Development Officer.

DEVELOPMENT APPEAL: Appeals are subject to the regulations of the Municipal Government Act.

If you wish to appeal the decision of the Development Authority, you may do so by submission in writing stating reasons for appeal, addressed to the Secretary of the Subdivision and Development Appeal Board within 21 days of the decision, (see Municipal Government Act). A fee for the appeal will apply. For additional information regarding appeal hearings and process, please contact the Town of Stony Plain Planning Department.

Where a development permit application has been refused by the Development Authority or by the Subdivision and Development Appeal Board, the plans and supporting material forming part of the application will be held for a period of thirty (30) days from the date of notice of final decision, after which time they may be destroyed unless collected by the applicant.

CALL BEFORE YOU DIG!!

PHONE: 1-800-242-3447 WEBSITE: www.alberta1call.com

Privacy Disclosure:

"The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the FOIP Coordinator at (780) 963-2151."