



# 2018 Rough Grade Submission Online Compliance Checklist

OFFICE USE ONLY  
Accepted By: \_\_\_\_\_  
Date: \_\_\_\_\_  
Audit Acceptance: \_\_\_\_\_  
Date: \_\_\_\_\_

Date of Submission: \_\_\_\_\_  
Municipal Address: \_\_\_\_\_  
Builder: \_\_\_\_\_ Builder Address: \_\_\_\_\_  
Builder E-mail Address: \_\_\_\_\_  
Builder's Representative: \_\_\_\_\_ Position/Title: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Lot grading Company: \_\_\_\_\_  
Survey Provider: \_\_\_\_\_ (ALS or P. Eng)

## BUILDER'S REPRESENTATIVE OR LOT GRADING COMPANY

Information required on all applicable items

### TYPE OF LOT DRAINAGE

- Split Drainage
- Back-to-front drainage
- Walk-out
- Transition
- Flanking

### CONDITION OF LOT

- Type of soil \_\_\_\_\_
- Ready for final grading  Yes  No

### BACKFILL AND GRADING MATERIAL

- Evidence of organics, debris or extra material  Yes  No
- Boulders or rocks >20mm (¾")  Yes  No

### ADDITIONAL COMMENTS TO SITE DIAGRAM AND SITE CONDITIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### WINDOW WELLS

- Number of window wells \_\_\_\_\_
- Height above rough grade \_\_\_\_\_
- Gravel present in window wells  Yes  No

### DRAINAGE SWALE

- Location shown on survey plan  Yes  No
- Grades within design tolerance  Yes  No

### BACKFILL, DECKS AND STEPS

- Front steps built up: 10% rough grade  Yes  No
- Under decks built up: 10% rough grade  Yes  No
- Positive drainage from all buildings  Yes  No

### AUDITOR COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### BUILDING DRAINAGE

- Four (4) photographs attached showing each building corner
- Sump discharge connected to storm sewer
- Lot graded to drain to municipal storm drainage system, independently of adjacent private lot
- Areas around the building graded away from the foundation
- Site grading 10% min. for 2 meters, or 15 cm drop to P/L
- Drainage plan shows all elevations and rough grades
- Site drainage is within tolerance:
  - From the building - Left  Yes  No
  - From the building - Right  Yes  No
  - From the building - Back  Yes  No
  - From the building - Front  Yes  No