



Rough Grade Submission Online Compliance Checklist

OFFICE USE ONLY
Accepted By: _____
Date: _____
Audit Acceptance: _____
Date: _____

Date of Submission: _____
Municipal Address: _____
Builder: _____ Builder Address: _____
Builder E-mail Address: _____
Builder's Representative: _____ Position/Title: _____
Cell Phone: _____
Signature: _____
Lot grading Company: _____
Survey Provider: _____ (ALS or P. Eng)

BUILDER'S REPRESENTATIVE OR LOT GRADING COMPANY

Information required on all applicable items

TYPE OF LOT DRAINAGE

- Split Drainage
- Back-to-front drainage
- Walk-out
- Transition
- Flanking

CONDITION OF LOT

Type of soil _____
Ready for final grading Yes No

BACKFILL AND GRADING MATERIAL

- Evidence of organics, debris or extra material Yes No
- Boulders or rocks >20mm (¾") Yes No

ADDITIONAL COMMENTS TO SITE DIAGRAM AND SITE CONDITIONS:

WINDOW WELLS

Number of window wells _____
Height above rough grade _____
Gravel present in window wells Yes No

DRAINAGE SWALE

Location shown on survey plan Yes No
Grades within design tolerance Yes No

BACKFILL, DECKS AND STEPS

Front steps built up: 10% rough grade Yes No
Under decks built up: 10% rough grade Yes No
Positive drainage from all buildings Yes No

AUDITOR COMMENTS:

BUILDING DRAINAGE

- Four (4) photographs attached showing each building corner
- Sump discharge connected to storm sewer
- Lot graded to drain to municipal storm drainage system, independently of adjacent private lot
- Areas around the building graded away from the foundation
- Site grading 10% min. for 2 meters, or 15 cm drop to P/L
- Drainage plan shows all elevations and rough grades
- Site drainage is within tolerance:
 - From the building - Left Yes No
 - From the building - Right Yes No
 - From the building - Back Yes No
 - From the building - Front Yes No