

# Agenda



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**Regular Council Meeting Agenda**  
**Monday, March 9, 2026 at 5:00 p.m.**  
**Town of Stony Plain Council Chambers**  
**4905 – 51 Avenue**

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1. **Call to Order**
2. **Adoption of Agenda**
3. **Public Input Session**
4. **Presentations and Delegations - NIL**
5. **Statutory Public Hearing - NIL**
6. **Adoption of Council Minutes**
  - 6.1 Regular Council Meeting – February 23, 2026
7. **Council Board & Committee Minutes**
  - 7.1 Tri Municipal Leisure Facility Corporation Board – November 20, 2025
  - 7.2 Stony Plain Library Board – January 21, 2026
8. **Bylaws - NIL**
9. **Business Items**
  - 9.1 Canadian Award for Financial Reporting \*
  - 9.2 2025 Year End Results
10. **Council Discussion**
11. **Closed Meeting - NIL**
12. **Adjournment**

# Public Input Session

# PUBLIC INPUT SESSION

The intent of the Public Input Session is to allow the public to address Council on matters of interest that are not already being addressed in the Council meeting or other boards and commissions of which Council is a member.

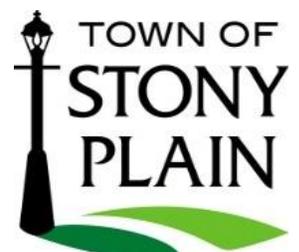
The Public Input Session will run from 5:00 p.m. to 5:15 p.m., following the adoption of the agenda.

It is strongly recommended that people pre-register for this session.

## Procedure for Pre-registration

Members of the public wishing to address Council during the Public Input Session may:

- I. register online prior to 12:00 p.m. the day of the Council meeting by filling out the registration form online on the Town of Stony Plain website:  
<https://www.stonyplain.com/en/town-hall/address-council.aspx>.



# **Presentations & Delegations**

# **Statutory Public Hearing**

# **Adoption of Council Minutes**

**TOWN OF STONY PLAIN  
PROVINCE OF ALBERTA  
FEBRUARY 23, 2026 MINUTES OF THE  
REGULAR COUNCIL MEETING  
HELD IN THE TOWN OF STONY PLAIN  
COUNCIL CHAMBERS AT 5:00 PM**

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**PRESENT:**

Deputy Mayor:	Eric Meyer
Councillors:	Justin Anderson Justin Laurie Melanie Loyns Miranda Niebergall Harold Pawlechko
Chief Administrative Officer:	Tom Goulden
Acting General Manager, Community & Protective Services:	Jerry George
General Manager, Community & Social Development:	Lisa Gilchrist
General Manager, Corporate Services:	Ann Laing
General Manager, Planning & Infrastructure:	Brett Newstead
General Manager, Strategic Services:	Brenda Otto
Manager, Infrastructure Operations:	Paul Simons
Manager, Legislative Services:	Teresa Olsen
Legislative Officer:	Christina Michaud

**EXCUSED ABSENCE:**

Mayor:	William Choy
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**1. CALL TO ORDER**

Deputy Mayor Eric Meyer called the February 23, 2026 Regular Council Meeting to order at 5:00 p.m.

**2. ADOPTION OF AGENDA**

Agenda Adoption  
21/02/26/SP

Moved that Town Council adopt the February 23, 2026 Regular Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

**3. PUBLIC INPUT SESSION****4. PRESENTATIONS & DELEGATIONS**

4.1 Appointment of Deputy Mayor

Appointment of  
Deputy Mayor  
22/02/26/SP

Moved that Town Council appoint Councillor Justin Laurie as Deputy Chief Elected Official for the term of March 1, 2026 to June 30, 2026 or until the appointment of the next Deputy Elected Official.

CARRIED UNANIMOUSLY

**5. STATUTORY PUBLIC HEARING – NIL**

**6. ADOPTION OF COUNCIL MINUTES**

6.1 Regular Council Meeting Minutes – February 9, 2026

RCM Minutes  
23/02/26/SP

Moved that Town Council approve the February 9, 2026 Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

**7. COUNCIL BOARD & COMMITTEE MINUTES**

7.1 Community and Social Development Roundtable – November 26, 2026

CSD Minutes  
24/02/26/SP

Moved that Town Council receive the Council Board and Committee minutes for information.

CARRIED UNANIMOUSLY

**8. BYLAWS – NIL**

**9. BUSINESS ITEMS**

9.1 2026 Cemetery Update

The Manager of Infrastructure Operations gave an overview of the report.

2026 Cemetery  
Update  
25/02/26/SP

Moved that Town Council accept the 2026 Cemetery Update for information.

CARRIED UNANIMOUSLY

**10. COUNCIL DISCUSSION**

**11. CLOSED SESSION – NIL**

**12. ADJOURNMENT**

Deputy Mayor Eric Meyer declared the February 23, 2026 Regular Council Meeting adjourned at 5:48 p.m.

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Mayor William Choy

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Ann Laing  
General Manager, Corporate Services

**END OF ITEM**



# **Council Board & Committee Minutes**

**Tri Municipal Leisure Facility Corporation Board Meeting  
November 20, 2025  
Holiday Inn Express (Tri-Village Room)**

**ADOPTED**

**Present**

Rob Hagg	Chair, Public Rep, Parkland County
Roxanne Kits	Vice Chair, Public Rep, Town of Stony Plain
Justin Laurie	Councillor, Town of Stony Plain
Todd Haist	Public Rep, Town of Stony Plain
Jeff Tokar	Councillor, City of Spruce Grove
Michelle Thiebaud	Public Rep, City of Spruce Grove
Corey Kyle	Councillor, Parkland County
Amanda Chubey	Public Rep, City of Spruce Grove

**Others Present**

Lenny Richer	General Manager
Tracy Hauff	Financial and Corporate Services Supervisor
Robin Lillywhite	Marketing and Communications Specialist
Tahner Bowers	Tahner Bowers, MNP

**Absent**

**1. Call to Order**

Call to Order

**1. CALL TO ORDER**

R. Hagg called the November 20, 2025 board meeting to order at 6:01 PM.

**2. Adoption of  
Agenda**

**01/11/2025**

Adoption of Agenda

**2. ADOPTION OF AGENDA**

Moved by T. Haist that the Board of Directors adopt the November 20, 2025, Meeting Agenda was approved as amended due to the addition of 6.7.

**Motion: 2025-51**

CARRIED

**3. Adoption of  
Minutes**

**02/11/2025**

Adoption of  
Minutes

**3. ADOPTION OF MINUTES**

Moved by J. Laurie moves the Board of Directors adopt the October 16, 2025, minutes as amended.

**Motion:**

**2025-52**

CARRIED

#### 4. Presentations

03/11/2025

4.1 Audit Services Plan  
– Tahner Bowers, MNP

##### 4.1 – Audit Services Plan – Tahner Bowers, MNP

T.Bowers presented the Audit Services Plan as information.

**Motion:**  
**2025-53**  
6:22 PM

Moved by M. Thiebaud that the Board of Directors move in-camera to Discuss matters protected from disclosure by Section 29 of the Access To Information Act.

CARRIED

**Motion:**  
**2025-54**  
6:30 PM

Moved by J. Laurie that the Board of Directors move out of in-camera.

CARRIED

**Motion:**  
**2025-55**

Moved by J.Tokar that the Board of Directors approves the 2025 Audit Service Plan, as presented.

CARRIED

#### 5. Business

04/11/2025

5.1 Election of Officers

##### 5.1 – Election of Officers

Moved by A. Chubey that the Board of Directors formally approves the election process as presented.

**Motion:**  
**2025-56**

CARRIED

05/11/2025

5.2 Appointment  
of Officers

##### 5.2 – Appointment of Officers

Moved by J. Laurie that the Board of Directors accepts, as per the Part Nine Agreement, the appointment of the Chair and Vice-Chair positions per the outcome of election proceedings; and that the Board appoints Lenny Richer or designate as the secretary to the Board; and That the Board direct TLC Administration to delete all voting data at the end of the meeting and that the information shall not be disclosed at any time. (only in the event of a vote). And that the Board of Directors appoint R. Hagg as Chair and R. Kits as Vice Chair.

**Motion:**  
**2025-57**

CARRIED

06/11/2025

5.3 2026  
Board Meeting  
Calendar

##### 5.3 – Board Meeting Calendar

Moved by J. Tokar the that the Board of Directors accepts the 2026 Board Meeting Calendar as presented.

**Motion:**  
**2025-58**

CARRIED

## 6. Information

**07/11/2025**

6.1 – Whistle Blower  
Follow-up

### **6.1 – Whistle Blower Follow-up**

L. Richer presented Whistle Blower Follow-up as information.

**08/11/2025**

6.2 – Capital  
Infrastructure Project  
Update

### **6.2 – Capital Infrastructure Project Update**

L. Richer presented Capital Infrastructure Project Update as information.

**09/11/2025**

6.3 – GM Update

### **6.3 – GM Update**

L. Richer presented GM Update as information.

**10/11/2025**

6.4 - Action Log

### **6.4 – Action Log**

L. Richer presented the Action Log as information.

**11/11/2025**

6.5 – Department  
Update

### **6.5 – Department Update**

T. Hauff presented the Department Update as information.

**12/11/2025**

6.6 – Forward Planning

### **6.6 – Forward Planning**

L. Richer presented Forward Planning as presented.

**13/11/2025**

6.7 – Parkland County  
Public Member

### **6.7 – Parkland County Public Member**

L. Richer informed the Board that B. Rabik submitted his resignation effective immediately and that Parkland County will begin the recruitment process in January.

**Motion:  
2025-59**

Moved by R. Kits that the Board of Directors accepts Items 6.1-6.7 as information.

CARRIED

## 7. In Camera

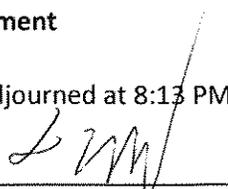
## 8. Reporting In and Out

**14/11/2025**

Reporting in and out

## 9. Adjournment

Meeting Adjourned at 8:13 PM

  
\_\_\_\_\_  
Rob Hagg

Adjournment

**END OF ITEM**



**Present:** Brenda Spitzer, Dawn Horne (Treasurer), Jane MacDiarmid, Donna Saidler, Laurie Haak, Rokus Broere

**Regrets:** Kelly Eros, Milene Albers, Councillor Harold Pawlechko

**Staff:** Laina Kelly, Donna Thomson

1. The Director called the meeting to order at 6:58 p.m.
  - a. Statement of vision and mission of SPPL
  - b. Land Acknowledgment
  - c. No Introductions
  
2. Board Elections
  - a. Laurie Haak was acclaimed as Chair
  - b. Donna Saidler was elected as Vice-Chair
  - c. Dawn Horne was acclaimed as Treasurer
  
3. The Chair declared the agenda to be adopted as amended.  
Amendments:
  - a. **7. Items for discussion** removed
  - b. **8e Christmas Social** added to Items for information
  
4. The Chair declared the previous meeting's minutes of November 19, 2025, to be adopted as amended.  
Amendments:
  - a. Signature name changed from **Vice-Chair to Chair** due to the resignation of Vice-Chair on December 30, 2025.
  
5. Trustee Training – Current Trustee Policies & Executive Positions
  - a. Laina reviewed the policies and positions with the Board.
  
6. Items for decision
  - a. Trustee Recruitment Working Group

**MOTION** That the Town of Stony Plain Library Board create a Trustee Recruitment Working Group consisting of Jane MacDiarmid, Milene Albers, Laurie Haak and Rokus Broere.



Moved by: Dawn Horne  
CARRIED

b. Plan of Service Review Working Group

**MOTION** That the Town of Stony Plain Library Board create a Plan of Service Review Working Group consisting of Dawn Horne, Donna Saidler and Brenda Spitzer.

Moved by: Rokus Broere  
CARRIED

c. Room Rental Request

**MOTION** That the Town of Stony Plain Library Board decline the request for a room rental made on December 18, 2025, for the month of February 2026.

Moved by: Brenda Spitzer  
CARRIED

d. Policy Review

i. Additional Services Policy

**MOTION** That the Town of Stony Plain Library Board adopts the Additional Services Policy as presented.

Moved by: Donna Saidler  
CARRIED

ii. Collection Management Policy

**MOTION** That the Town of Stony Plain Library Board adopts the Collection Management Policy as presented.

Moved by: Dawn Horne  
CARRIED

iii. Reconsideration of Library Materials Policy

**MOTION** That the Town of Stony Plain Library Board adopts the Reconsideration of Library Materials Policy as amended.

Amendments:

- a. Change 2a. from **14 days to 30 days.**
- b. Under Responsibilities, add to 5. **or designate** after Director

Moved by: Jane MacDiarmid

CARRIED

iv. Room Rental & Use Policy (review)

The policy is tabled until February's meeting, to gather more information on insurance coverage.

7. Items for Information

- a. Board Volunteer Hours – submit by Jan. 30/2026
- b. Plan of Service Update (Laina Kelly)
  - i. Risk Assessment to be done in 2026
- c. Friends of the Library Update (Brenda Spitzer)
  - i. Gala rebooked as an outdoor event, possibly in June.
  - ii. Next meeting March 10, 2026.
- d. RTDS Statistics Update (Laina Kelly)
  - i. No requests to date.
- e. Christmas Social Review (Donna Saidler)
  - i. It was a successful event, and she thanked all who helped.

8. Meeting Adjournment

The Chair declared the meeting adjourned at 9:02pm

Jamie Hoek  
Chair

February 18, 2026  
Date

**END OF ITEM**



# Bylaws

# Business Items

**REQUEST FOR DECISION  
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** March 9, 2026**SUBJECT:** Canadian Award for Financial Reporting

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**EXECUTIVE SUMMARY**

The Town has been awarded the Canadian Award for Financial Reporting (CAAnFR) for the 2024 Annual Report.

**RECOMMENDATION**

That Town Council accept the Canadian Award for Financial Reporting for the Town of Stony Plain 2024 Annual report for information.

**BACKGROUND**

In June 2025, the Town submitted the [2024 Annual Report](#) for consideration by the Government Finance Officers Association (GFOA) for their Canadian Award for Financial Reporting (CAAnFR) program. The Annual Report represents the Town's fourteenth submission to the award program.

GFOA of the United States and Canada awarded a CAAnFR to the Town of Stony Plain for its annual financial report for the fiscal year ended December 31, 2024. The CAAnFR program was established to encourage municipal governments throughout Canada to publish high-quality financial reports and to provide peer recognition and technical guidance for officials preparing these reports.

To be awarded a CAAnFR, a government unit must publish an easily readable and efficiently organized annual financial report whose contents conform to program standards. Such reports should go beyond the minimum requirements of generally accepted accounting principles and demonstrate an effort to communicate the municipal government's financial picture, enhance an understanding of financial reporting by municipal governments, and address user needs. The report aims to promote transparency, accountability and full disclosure on how municipalities report their financial data to the public.

We believe our 2025 report will continue to conform to the CAAnFR program requirements and will be submitted in June 2026 to GFOA to determine its eligibility for another award.

**RELEVANT STATUTES/MASTER PLANS/DOCUMENTS**

Accounting & Financial Reporting Policy C-FS-028

**STRATEGIC ALIGNMENT & KEY ACTIONS**

Stony Plain Strategic Plan 2025-2028:

- Governance and Priorities
  - Embrace a priority and performance measurement culture and link our strategic vision and decision-making processes with our financial realities.

**COMMUNICATION**

This item will be included in the Council Highlights news release.

**ATTACHMENTS**

1. Canadian Award for Financial Reporting Certificate 2024
2. Government Finance Officers Association Press Release

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**Prepared by:** Faith Sofeso, Senior Financial Analyst  
**Reviewed by:** Teri Stewart, Manager of Financial Services  
**Reviewed by:** Ann Laing, General Manager, Corporate Services  
**Approved by:** Tom Goulden, Chief Administrative Officer



Government Finance Officers Association

**Canadian Award  
for  
Financial Reporting**

Presented to

**Town of Stony Plain**

**Alberta**

For its Annual  
Financial Report  
for the Year Ended

**December 31, 2024**

*Christopher P. Morrill*

Executive Director/CEO



GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR**

**IMMEDIATE**

**RELEASE**

February 12, 2026

**For more information, contact:**  
**Michele Mark Levine, Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**E-mail: [Mlevine@gfoa.org](mailto:Mlevine@gfoa.org)**

(Chicago) - The Canadian Award for Financial Reporting has been awarded to Town of Stony Plain, Alberta by Government Finance Officers Association of the United States and Canada (GFOA) for its annual financial report. The Canadian Award for Financial Reporting Program was established to encourage municipal governments throughout Canada to publish high-quality financial reports and to provide peer recognition and technical guidance for officials preparing these reports. Its attainment represents a significant accomplishment by a government and its management.

The annual financial report has been judged by impartial Canadian Review Committee members to meet the high standards of the program, including demonstrating a constructive “spirit of full disclosure” designed to clearly communicate the municipality’s financial story and to motivate potential users and user groups to read the report.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.*

**END OF ITEM**



**REQUEST FOR DECISION  
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** March 9, 2026**SUBJECT:** 2025 Year End Operating Results

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**EXECUTIVE SUMMARY**

The Town of Stony Plain has concluded the 2025 year with an operational surplus of \$273,000 compared to the budget. The year-end result reported is unaudited; therefore, may change once the audit schedules are complete and the external audit is conducted. Administration does not anticipate any significant changes at this time. The final audited financial statements will be presented by Metrix Group LLP in April 2026.

**RECOMMENDATION**

That Town Council:

1. approve the distribution of the 2025 operational surplus to the Tax Levy Stabilization Reserve;
2. transfer \$930,202 to Tax Levy Stabilization Reserve for the purposes of the Recreation Center;
3. transfer debenture surplus for Public Works Facility in the amount of \$165,837 to tax levy stabilization for the purpose of project funding and reduction of debenture;
4. fund capital shortfall from Community Center Life Cycle in the amount of \$81,134;
5. fund capital shortfall from Roads Capital Reserve in the amount of \$97,457;
6. fund capital shortfall from Trail reserve in the amount of \$14,594;
7. approve transfer of the 2025 Water surplus of \$144,296 to the Water Capital Reserve;
8. approve debenture surplus transfer of \$404,086 to the Water Capital Reserve for Meridian Reservoir project funding and debenture reduction;
9. approve the 2025 Wastewater surplus of \$206,465 to the Wastewater Capital Reserve;
10. transfer debenture surplus for Central Trunk in the amount of \$131,035 to the Wastewater Capital Reserve for the purpose of project funding and reduction of debenture;
11. approve the 2025 Storm surplus of \$184,339 to the Storm Capital Reserve; and
12. approve the 2025 Waste Management surplus of \$224,456 to the Utility Rate Stabilization Reserve.

**BACKGROUND**

Annually the Town's surplus or deficit is reported through Council to summarize the year and obtain reserve transfer approval.

The subsequent chart depicts the surplus/(deficit) trends over the last 10 years.

<b>Year</b>	<b>Amount \$</b>	<b>% of Budget</b>
2016	795,159	1.80%
2017	484,305	1.12%
2018	142,096	0.31%
2019	(853,783)	(2.11%)
2020	4,024,771	10.75%
2021	472,942	1.19%
2022	1,012,566	2.37%
2023	572,319	1.34%
2024	421,086	0.84%
2025	273,000	0.50%

The following provides an overview of significant variances from budget as of December 31, 2025, contributing to the surplus reported:

- Investment interest exceeded budget due to the timing of project spend and favorable economic conditions.
- Unbudgeted grants were received through the Summer Job Grant Program, Northern and Regional Economic Development Program, Policing Grant, and Canada Day.
- Planning permit revenue saw increased revenue over budget.
- RCMP savings in salaries, operations & maintenance from fiscal year end March 31, 2025 net of budgeted reserve transfer not required.
- Franchise fees slightly over anticipated revenue.
- Tax Growth short \$75,000 as well as supplementary tax short \$176,000 due to slower than anticipated development progress.
- CN Rail billed the Town for work completed at 50<sup>th</sup> street intersection.
- Miscellaneous savings and overages across the organization netted out to be insignificant.

**Significant Variances:**

Interest Income	348,000
Unbudgeted Grants	118,000
Permit Revenue	104,000
RCMP	94,000
Franchise Fees	48,000
Tax Growth Shortage	(75,000)
Supplementary tax	(176,000)
CN Rail Accrual	(182,000)
Miscellaneous	(6,000)
<b>Total Surplus</b>	<b><u>273,000</u></b>

Reserve Surplus:

<b>Summary Capital Reserves Spend Under Budget:</b>	
Wastewater Reserve	197,658
Water Reserve	381,719
Arena Lifecycle	17,892
Heritage Park Lifecycle	65,248
Parkland Lifecycle	16,975
<b>Total Capital Reserve Savings</b>	<b>679,492</b>
<b>Summary Operating Reserves Spend Under Budget:</b>	
Tax Levy Stabilization:	
RCMP	400,000
Benefits stabilization	120,000
<b>Total Operating Reserve Savings</b>	<b>520,000</b>
<b>Total Reserve surplus</b>	<b>1,199,492</b>

- Capital projects completed under budget totaled \$679,492 leaving unspent budgeted transfer from reserves.
- RCMP: The Town received a contract credit in the amount of \$469,000 from the fiscal year end March 31, 2025. In addition, savings on the 2017-2021 backfill pay accrued totaled \$25,000. As a result, the transfer budgeted from tax levy stabilization to offset increased RCMP costs was not necessary therefore contributing to increased tax levy stabilization balance.
- Transfer from reserves for employee benefit rate stabilization was not necessary due to credit based on utilization. This leaves an additional \$120,000 in the tax levy stabilization reserve.

Other Notables:

- Debentures:
  - Due to managed cash flow and project timing, budgeted debenture servicing for the Recreation Facility and Public Works Building were not due. Total for the Recreation Centre is \$930,202 and Public Works Building is \$165,837. Administration applied tax collected to reduce the Public Works Building debenture and seeking motion to support. In addition, administration seeks motion to transfer the excess Recreation Facility amount to reserve for the staging in of the debenture as budgeted.
- Capital Projects:
  - The Community Center incurred unplanned reclamation in the amount of \$81,134, Administration recommends funding this from the Community Center Life Cycle reserve.
  - Projects on roads, bridges and active transportation were completed in excess of budget of \$97,457 recommended to be funded from the Roads Capital Reserve. In addition, trail project was over budget by \$14,594 recommended to be funded by the Trail reserve.

## Unconsolidated Statement of Operations

Presented below is an unaudited Statement of Operations. The statement is not consolidated, which means it excludes Stony Plain Library and the Tri-Leisure Centre. Consolidation will occur at the time of the audit and be presented to Council on April 27, 2026, for final approval.

### **TOWN OF STONY PLAIN** **Unconsolidated Statement of Operations**

	<b>2025 BUDGET</b>	<b>2025 ACTUAL</b>	<b>Variance</b>
<b>Revenue</b>			
Net Taxes available for municipal purposes	24,194,276	23,943,832	(250,444)
Sales and User Charges	18,163,733	18,436,051	272,318
Franchise and Concession Contracts	4,114,978	4,163,081	48,103
Government Transfers for Operating	3,693,265	4,011,811	318,546
Rentals	1,132,212	1,312,450	180,238
Investment Income	459,196	807,566	348,370
Licenses and Permits	665,800	759,877	94,077
Other	935,017	3,625,405	2,690,388
Fines	251,300	125,663	(125,637)
Penalties & Costs on Taxes	293,000	392,246	99,246
Developer Contributions	460,758	345,452	(115,306)
	<b>54,363,535</b>	<b>57,923,433</b>	<b>3,559,898</b>
<b>Expenses</b>			
Salaries, wages and benefits	19,838,927	20,200,863	(361,936)
Utilities	1,669,735	1,890,044	(220,309)
Material, goods, contracted and general services	21,457,794	19,611,057	1,846,736
Insurance	442,885	425,000	17,885
Repairs and Maintenance	3,758,439	3,858,874	(100,435)
Transfers to Local Boards and Organization	2,161,577	2,151,388	10,189
Debt Interest	1,943,487	949,765	993,722
	<b>51,272,844</b>	<b>49,086,991</b>	<b>2,185,853</b>
<b>ANNUAL SURPLUS (DEFICIT) BEFORE</b>	<b>3,090,691</b>	<b>8,836,442</b>	<b>5,745,751</b>
<b>OTHER REVENUE (EXPENSE)</b>			
Transfers to Reserve	(5,752,732)	(9,852,218)	(4,099,486)
Transfers From Reserve	4,917,606	3,600,148	(1,317,458)
Loan Repayments	(2,255,565)	(2,311,372)	(55,807)
<b>Operating Surplus</b>	<b>-</b>	<b>273,000</b>	<b>273,000</b>

## Utilities

Utilities are budgeted to fund reserves in order to meet future capital requirements. Overall Utilities ended the year with reserve transfers greater than budgeted in the amount of \$759,556 which is detailed below.

<b>Department</b>	<b>Budgeted Reserve Transfer</b>	<b>Actual Reserve Transfer</b>	<b>Surplus/ (Deficit)</b>
Water	450,237	594,533	<b>144,296</b>
Wastewater	782,392	988,857	<b>206,465</b>
Storm	842,439	1,026,778	<b>184,339</b>
Waste Management	-	224,456	<b>224,456</b>
	<b>2,075,068</b>	<b>2,834,624</b>	<b>759,556</b>

### Water:

- Water purchases and sales net positive by \$195,000 due to growth and exceeded usage estimates.
- Repairs and maintenance expense were (\$104,000) over budget.
- Other expense savings in general supplies & professional services totaled \$44,000 with the remainder of the surplus due to small miscellaneous savings over multiple lines.
- In addition to surplus, debenture servicing budgeted not due on Meridian Reservoir totals \$404,086, recommend transfer to capital reserve for project funding and debenture reduction.

### Wastewater:

- Sales and wastewater charge net total \$99,000 surplus.
- Savings in mainly repairs, maintenance and general supplies total \$107,000.
- In addition to surplus, debenture servicing budgeted not due on Central Trunk totals \$131,035; recommend transfer to capital reserve for project funding and debenture reduction.

### Storm:

- Storm revenue above projections by \$36,000.
- Savings in repairs and maintenance totaled \$53,000, cancellation of the Storm Pond debenture due to grant received produced a surplus of \$62,000. Remainder of the surplus is made up of miscellaneous amounts.

### Waste Management:

- Waste management program saw excess revenues as adoption of the circular materials and new waste contractor even with the rate adjustments in the spring.
- Per policy, the surplus is allocated to the Utility Rate Stabilization Reserve.

## **Relevant Statutes/Master Plans/Documents**

Accumulated Surplus - Restricted (Reserves) C-FS-055

## **STRATEGIC ALIGNMENT & KEY ACTIONS**

### Stony Plain Strategic Plan 2025-2028:

- Supportive Infrastructure
  - We focus on short and long-term capital planning supported by best practices for asset management to maintain, improve, and develop the infrastructure and amenities that support a high quality of life.

**COMMUNICATION**

This item will be included in the Council Highlights news release.

**BUDGET/FINANCIAL IMPACT**

As per proposed motions the below reserves will increase/(decrease) as outlined:

Tax Levy Stabilization \$1,203,202

Community Center Life Cycle Reserve (\$81,134)

Capital Roads Reserve (\$97,547)

Trails Reserve (\$14,594)

Water Reserve \$144,296

Wastewater Reserve \$206,465

Storm Reserve \$184,339

Utility Rate Stabilization Reserve \$224,456

**ATTACHMENTS**

- I. 2025 Year End Surplus Presentation

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**Prepared by:** Teri Stewart, Manager, Financial Services

**Reviewed by:** Ann Laing, General Manager, Corporate Services

**Approved by:** Tom Goulden, Chief Administrative Officer



# 2025 Year End Results

# Summary of Surplus

<b>Year</b>	<b>Amount \$</b>	<b>% of Budget</b>
2016	795,159	1.80%
2017	484,305	1.12%
2018	142,096	0.31%
2019	(853,783)	(2.11%)
2020	4,024,771	10.75%
2021	472,942	1.19%
2022	1,012,566	2.37%
2023	572,319	1.34%
2024	421,086	0.84%
2025	273,000	0.50%

### **Significant Variances:**

Interest Income	348,000
Unbudgeted Grants	118,000
Permit Revenue	104,000
RCMP	94,000
Franchise Fees	48,000
Tax Growth Shortage	(75,000)
Supplementary tax	(176,000)
CN Rail Accrual	(182,000)
Miscellaneous	(6,000)
<b>Total Surplus</b>	<b><u>273,000</u></b>

# Reserve Surplus:

<b>Summary Capital Reserves Spend Under Budget:</b>	
Wastewater Reserve	197,658
Water Reserver	381,719
Arena Lifecycle	17,892
Heritage Park Lifecycle	65,248
Parkland Lifecycle	16,975
<b>Total Capital Reserve Savings</b>	<b>679,492</b>
<b>Summary Operating Reserves Spend Under Budget:</b>	
Tax Levy Stabilization:	
RCMP	400,000
Benefits stabilization	120,000
<b>Total Operating Reserve Savings</b>	<b>520,000</b>
<b>Total Reserve surplus</b>	<b>1,199,492</b>

<b>Department</b>	<b>Budgeted Reserve Transfer</b>	<b>Actual Reserve Transfer</b>	<b>Surplus/ (Deficit)</b>
Water	450,237	594,533	<b>144,296</b>
Wastewater	782,392	988,857	<b>206,465</b>
Storm	842,439	1,026,778	<b>184,339</b>
Waste Management	-	224,456	<b>224,456</b>
	<b>2,075,068</b>	<b>2,834,624</b>	<b>759,556</b>

## Utilities Summary:

# Recommendation

That Town Council:

1. approve the distribution of the 2025 operational surplus to the Tax Levy Stabilization Reserve;
2. transfer \$930,202 to Tax Levy Stabilization Reserve for the purposes of the Recreation Center;
3. transfer debenture surplus for Public Works Facility in the amount of \$165,837 to tax levy stabilization for the purpose of project funding and reduction of debenture;
4. fund capital shortfall from Community Center Life Cycle in the amount of \$81,134;
5. fund capital shortfall from Roads Capital Reserve in the amount of \$97,457;
6. fund capital shortfall from Trail reserve in the amount of \$14,594;
7. approve transfer of the 2025 Water surplus of \$144,296 to the Water Capital Reserve;
8. approve debenture surplus transfer of \$404,086 to the Water Capital Reserve for Meridian Reservoir project funding and debenture reduction;
9. approve the 2025 Wastewater surplus of \$206,465 to the Wastewater Capital Reserve;
10. transfer debenture surplus for Central Trunk in the amount of \$131,035 to the Wastewater Capital Reserve for the purpose of project funding and reduction of debenture;
11. approve the 2025 Storm surplus of \$184,339 to the Storm Capital Reserve; and
12. approve the 2025 Waste Management surplus of \$224,456 to the Utility Rate Stabilization Reserve.

# Impact of recommendations

The below reserves balances will increase/ (decrease) as per below:

- ▶ Tax Levy Stabilization \$1,203,202
- ▶ Community Center Life Cycle Reserve (\$81,134)
- ▶ Capital Roads Reserve (\$97,547)
- ▶ Trails Reserve (\$14,594)
- ▶ Water Reserve \$144,296
- ▶ Wastewater Reserve \$206,465
- ▶ Storm Reserve \$184,339
- ▶ Utility Rate Stabilization Reserve \$224,456

# Questions?



**END OF ITEM**



# Council Discussion

# Closed Meeting