

BYLAW 2727/AS/25

BEING A BYLAW OF THE TOWN OF STONY PLAIN IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING ASSESSMENT REVIEW BOARDS AND THE APPOINTMENT OF A DESIGNATED OFFICER TO ACT AS CLERK OF THE ASSESSMENT REVIEW BOARDS

WHEREAS, Section 454 of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, requires that Council must by bylaw establish a Local Assessment Review Board and a Composite Assessment Review Board; and

WHEREAS, Section 456 of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, requires that Council must appoint a Designated Officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Municipal District of the Town of Stony Plain;

NOW THEREFORE, the Council of the Town of Stony Plain in the Province of Alberta, duly assembled, hereby enact as follows:

1.0.0 Title

1.1.0 This bylaw may be cited as the "Assessment Review Boards Bylaw".

2.0.0 Definitions

2.1.0 "Act" means the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto;

2.2.0 "Assessment Review Board (ARB)" means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);

2.3.0 "Clerk" means the Designated Officer appointed as the Clerk of the Assessment Review Boards pursuant to the Act;

2.4.0 "Commission" means Capital Region Assessment Services Commission;

2.5.0 "Composite Assessment Review Board (CARB)" means a board established pursuant to the Act to hear and make decisions on complaints pursuant to the Act;

2.6.0 "Council" means the duly elected Council of the Town of Stony Plain;

2.7.0 "Local Assessment Review Board (LARB)" means a board established pursuant to the Act to hear and make decisions on complaints pursuant to the Act;

2.8.0 "Panellist" means an individual appointed by Council to the Assessment Review Boards pursuant to the Act; and

2.9.0 "Town" means the Town of Stony Plain.

3.0.0 General

3.1.0 Council hereby establishes the following boards:

3.1.1 Local Assessment Review Board; and

3.1.2 Composite Assessment Review Board.

Duties and Authorities

3.2.0 The Assessment Review Boards shall carry out the duties and responsibilities as set out in the Act and its regulations.

3.3.0 Annually, Council shall by resolution appoint:

3.3.1 the list of Panellists;

3.3.2 the names of the Chair of the LARB and CARB; and

3.3.3 the Clerk provided to the Town by the Commission.

- 3.4.0 All Panellists and the Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

Fees

- 3.5.0 Compensation payable to the Commission for its performance including annual fees, hearing fees, Panelist fees, and Clerk fees will be outlined in a Memorandum of Agreement between the Commission and the Town.

3.6.0 Filing a Complaint

- 3.6.1 Upon receipt of an assessment complaint, the Town shall provide to the Commission a completed Assessment Review Complaint form and supporting documentation in a timely manner.
- 3.6.2 A complaint must be accompanied by the appropriate fee as established by Council in the Fees and Charges Bylaw.

4.0.0 Severability

- 4.1.0 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

5.0.0 Review

- 5.1.0 This bylaw shall be reviewed within its fifth year, being 2030, or as deemed necessary.

6.0.0 Repeal

- 6.1.0 Bylaw 2623/AS/19 is hereby repealed.

7.0.0 Effective Date

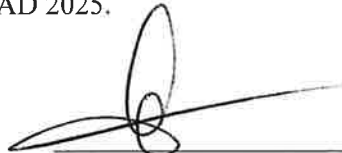
- 7.1.0 This bylaw shall take full force and effect on the date it is passed.

Read a first time this 8th day of September, AD 2025.

Read a second time this 8th day of September, AD 2025.

Given unanimous consent this 8th day of September, AD 2025.

Read a third time this 8th day of September, AD 2025.



Mayor William Choy



Ann Laing
General Manager, Corporate Services