

Agenda



Regular Council Meeting Agenda
Tuesday, October 14, 2025 at 5:00 p.m.
Town of Stony Plain Council Chambers
4905 – 51 Avenue

1. **Call to Order**
2. **Adoption of Agenda**
3. **Public Input Session**
4. **Presentations and Delegations**
 - 4.1 2025 Alberta Municipalities Award – Distinguished Service
5. **Statutory Public Hearing - NIL**
6. **Adoption of Council Minutes**
 - 6.1 Regular Council Meeting – September 22, 2025
7. **Council Board & Committee Minutes**
 - 7.1 Meridian Housing Foundation – June 26, 2025
 - 7.2 Stony Plain Library Board – August 20, 2025
8. **Bylaws – NIL**
9. **Business Items**
 - 9.1 Strategic & Corporate Plan Q3 2025 Report
 - 9.2 2024 Year End Financial Trend Report
10. **Council Discussion**
11. **Closed Meeting - NIL**
12. **Adjournment**

Public Input Session

PUBLIC INPUT SESSION

The intent of the Public Input Session is to allow the public to address Council on matters of interest that are not already being addressed in the Council meeting or other boards and commissions of which Council is a member.

The Public Input Session will run from 5:00 p.m. to 5:15 p.m., following the adoption of the agenda.

It is strongly recommended that people pre-register for this session.

Procedure for Pre-registration

Members of the public wishing to address Council during the Public Input Session may:

1. register online prior to 12:00 p.m. the day of the Council meeting by filling out the registration form online on the Town of Stony Plain website:
<https://www.stonyplain.com/en/town-hall/address-council.aspx>.



Presentations & Delegations

**PRESENTATION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** October 14, 2025**SUBJECT:** 2025 Alberta Municipalities Award – Distinguished Service

EXECUTIVE SUMMARY

The Town of Stony Plain is proud to announce that Councillor Pat Hansard has received the Alberta Municipalities Distinguished Service Award, presented to elected officials serving 20 years or more on municipal council.

BACKGROUND

The Town of Stony Plain nominated Councillor Hansard in June 2024 as part of the 2025 Alberta Municipalities Award. Alberta Municipalities announced in August that this award, which recognizes an elected official who has served for 20 or more years on municipal council, has been awarded to Councillor Pat Hansard of the Town of Stony Plain.

Councillor Hansard has served on Town of Stony Plain Council and exemplified commitment to municipal government. Prior to her appointment in 2021, she contributed 5 terms on council from 2001 to 2017. Currently, she is poised to complete 2 decades of service to the Town of Stony Plain at the end of this term in 2025. Councillor Hansard stands as the longest serving female elected official in Stony Plain's history. Over the past 32 years she has also served on various Town boards, committees and commissions, including the Meridian Housing Foundation, Family and Community Support Services, and the Growth and Commerce Committee.

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2025-2028:

- Governance & Partners
 - Pursuing relationships and advocating with regional entities, municipalities, and other orders of government to provide infrastructure, programs, and services for a growing urban municipality.
 - Cultivating a strong organizational structure and the processes that deliver effective and efficient services.

COMMUNICATION

Alberta Municipalities announced their 2025 awards program online, <https://www.abmunis.ca/about-us/alberta-municipalities-awards>. This item has been communicated through a news release on September 2, 2025, and will be included in the Council Highlights news release.

Prepared by: Sheridan Johannsen, Municipal Intern

Reviewed by: Brenda Otto, General Manager, Strategic Services

Approved by: Tom Goulden, Chief Administrative Officer

END OF ITEM



Statutory Public Hearing

Adoption of Council Minutes

**TOWN OF STONY PLAIN
PROVINCE OF ALBERTA
SEPTEMBER 22, 2025 MINUTES OF THE
REGULAR COUNCIL MEETING
HELD IN THE TOWN OF STONY PLAIN
COUNCIL CHAMBERS AT 5:00 PM**

PRESENT:

Mayor:	William Choy
Deputy Mayor:	Melanie Loyns
Councillors:	Justin Anderson
	Pat Hansard
	Justin Laurie
	Eric Meyer
	Harold Pawlechko

Chief Administrative Officer:	Tom Goulden
General Manager, Community & Protective Services:	Karl Hill
General Manager, Community & Social Development:	Lisa Gilchrist
General Manager, Corporate Services:	Ann Laing
General Manager, Planning & Infrastructure:	Brett Newstead
General Manager, Strategic Services:	Brenda Otto
Manager, Planning & Development:	Miles Dibble
Manager, Legislative Services:	Teresa Olsen
Manager, Financial Services:	Teri Stewart
Legislative Clerk:	Jessica Marsden

OTHERS PRESENT:

Vice Chair, Rotary Club of Spruce Grove Community Society	Dianne Brown
General Manager, Trans Alta Tri Leisure Centre:	Lenny Richer
Board Vice Chair, Trans Alta Tri Leisure Centre:	Roxanne Kits
Chair, Stony Plain Library Board:	Brenda Spitzer
Treasurer, Stony Plain Library Board:	Dawn Horne
Director, Stony Plain Public Library:	Laina Kelly
Public Hearing:	Lorraine Mcleod Smilanich
	Allison Musseau
	Wendy Bossert
	Carol Lindburg

1. CALL TO ORDER

Mayor William Choy called the September 22, 2025 Regular Council Meeting to order at 5:00 p.m.

2. ADOPTION OF AGENDA

Agenda Adoption
179/09/25/SP

Moved that Town Council adopt the September 22, 2025
Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

3. PUBLIC INPUT SESSION

4. PRESENTATIONS & DELEGATIONS

4.1 Rotary Club of Spruce Grove Community Partners Society

Vice Chair Dianne Brown presented an overview of Our Community Pantry project with updates on expansion plans, future learning opportunities for children and youth, and details on project funding.

4.2 Trans Alta Tri Leisure Centre 2026 Budget

General Manager Lenny Richer, and Board Vice Chair Roxanne Kits presented the 2026 proposed Trans Alta Tri Leisure Centre budget to Council.

4.3 Stony Plain Public Library 2026 Funding

Chair Brenda Spitzer, Treasurer Dawn Horne, and Director Laina Kelly presented the Library's 2026 funding request.

Mayor William Choy called a break at 7:11 p.m.

Mayor William Choy called the Regular Council Meeting back to order at 7:28 p.m.

5. STATUTORY PUBLIC HEARING

5.1 Old Town School Site – Land Use Bylaw Amendment

Mayor William Choy explained the process of the Public Hearing.

Mayor William Choy opened the Public Hearing for Bylaw 2728/LUO/25 at 7:29 p.m.

The Manager of Planning & Development gave an overview presentation of Bylaw 2728/LUO/25.

Council asked questions for clarity and understanding.

There were no members of the public present to speak in favour of Bylaw 2728/LUO/25.

The following were present to speak in opposition of Bylaw 2728/LUO/25:

- Lorraine McLeod Smilanich
- Allison Musseau
- Wendy Bossert

Town Council asked each presenter questions for clarity and understanding.

There following members of the public were present to make general comments regarding Bylaw 2728/LUO/25:

- Carol Lindburg

Town Council asked the members of the public questions for clarity and understanding.

Mayor William Choy closed the Public Hearing for Bylaw 2728/LUO/25 at 9:01 p.m.

Mayor William Choy called a break at 9:02 p.m.

Mayor William Choy called the Regular Council Meeting back to order at 9:17 p.m.

6. ADOPTION OF COUNCIL MINUTES

6.1 Regular Council Meeting Minutes – September 8, 2025

RCM Minutes
180/09/25/SP

Moved that Town Council approve the September 8, 2025 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

7. COUNCIL BOARD & COMMITTEE MINUTES

7.1 Tri Municipal Leisure Facility Corporation Board – June 19, 2025

7.2 Planning Advisory Committee – August 6, 2025

TLC, and PAC
Minutes
181/09/25/SP

Moved that Town Council receive the Council Board & Committee minutes for information.

CARRIED UNANIMOUSLY

8. BYLAWS

8.1 Old Town School Site – Land Use Bylaw Amendment

The Manager of Planning and Development gave an overview of the bylaw.

Old Town School
Site - LUB
Amendment 2nd
Reading
182/09/25/SP

Moved that Town Council give second reading to Bylaw 2728/LUO/25, a bylaw to amend Land Use Bylaw 2719/LUO/25.

In favour:

Mayor William Choy
Deputy Mayor Melanie Loyns
Councillor Justin Laurie
Councillor Pat Hansard
Councillor Eric Meyer
Councillor Harold Pawlechko

Opposed:

Councillor Justin Anderson

CARRIED

Extend Meeting
Past 10:00 p.m.
183/09/25/SP

Moved that Town Council approve extending the September 22, 2025 Regular Council Meeting past 10:00 p.m.

CARRIED UNANIMOUSLY

Old Town School
Site – LUB
Amendment 3rd
Reading
184/09/25/SP

Moved that Town Council give third reading to Bylaw 2728/LUO/25.

CARRIED UNANIMOUSLY

8.2 54 Avenue Woodlands Road Closure

Councillor Harold Pawlechko declared a potential conflict of interest for discussion regarding Item 8.2.

Mayor William Choy excused Councillor Harold Pawlechko from the Regular Council meeting at 10:36 p.m.

54 Ave
Woodlands Road
Closure
185/09/25/SP

Moved that Town Council give second reading to Bylaw 2699/RC/24, as amended, a bylaw to close the Woodlands road right-of-way.

CARRIED UNANIMOUSLY

54 Ave
Woodlands Road
Closure
186/09/25/SP

Moved that Town Council give third reading to Bylaw 2699/RC/24.

CARRIED UNANIMOUSLY

Mayor William Choy called a break at 10:46 p.m.

Mayor William Choy called the Regular Council Meeting back to order at 10:55 p.m.

Councillor Harold Pawlechko returned to Council Chambers at 10:55 p.m.

9. BUSINESS ITEMS

9.1 Trans Alta Leisure Centre 2026 Budget

TLC Budget
187/09/25/SP

Moved that Town Council accept the Trans Alta Tri Leisure Centre 2026 operating budget report for information.

CARRIED UNANIMOUSLY

9.2 Stony Plain Library 2026 Funding

SPL Funding
188/09/25/SP

Moved that Town Council accept the Stony Plain Public Library 2026 funding request presentation for information.

CARRIED UNANIMOUSLY

9.3 Old Town South Storm Pond Funding

Old Town South
Storm Pond
189/09/25/SP

The Manager of Financial Services gave an overview of the report.

Moved that Town Council approve change of funding source from debenture to storm capital reserve in the amount of \$545,000 for the Old Town South Storm Pond.

CARRIED UNANIMOUSLY

10. COUNCIL DISCUSSION

11. CLOSED SESSION – NIL

12. ADJOURNMENT

Mayor William Choy declared the September 22, 2025 Regular Council Meeting adjourned at 11:36 p.m.

Mayor William Choy

Ann Laing
General Manager, Corporate Services

END OF ITEM



Council Board & Committee Minutes



Housing Foundation

Meridian Housing Foundation Board of Directors Regular Meeting Minutes

June 26, 2025 @ 9:00 am

- PRESENT:** Chair, Member at Large Randy Dubord
 Vice Chair, Member at Large Yvan Boutin
 Councillor Stuart Houston, City of Spruce Grove
 Councillor Melanie Loynes, Town of Stony Plain
 Councillor Rob Wiedeman, Parkland County via Zoom
 Member at Large Jopie Belder
 Member at Large Cheryl Budzinski
- STAFF:** Lori-Anne St. Arnault, Executive Director
 Doreen Engelhardt, Director of Finance
 Stuart Fehr, Director of Maintenance & Asset Management
 Virginia Mayer, Director of Housing
 Tera Innes, Recording Secretary
- REGRETS:** Stephanie Sabadaska, Director of Lodge Operations
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1. Call to Order

The Chair, Member at Large Randy Dubord called the meeting of June 26, 2025 to order at 9:06 am.

2. Addition to/ Adoption of Agenda

The Chair, Member at Large Randy Dubord requested a personnel item be added to the presented agenda under closed session.

Resolution #020/2025:

Moved by Member at Large Jopie Belder to adopt the June 26, 2025 agenda as amended.

Carried Unanimously

3. Minutes

Resolution #021/2025:

Moved by Vice Chair, Member at Large Yvan Boutin to approve the April 24, 2025 board meeting minutes as presented.

Carried Unanimously

4. Information Reports

Resolution #022/2025:

Moved by Councillor Melanie Lyons to receive and file all report items as information.

Carried Unanimously

5. Unfinished Business and General Orders

5.1 Spruce Grove Lodge

Administration provided the Board with an update on the construction progress of the seniors' lodge project in Spruce Grove. Following the update, the Board reviewed the shortlist of entries from the recent building-naming contest. Several submissions were deemed too similar to existing building names, while others did not fully capture the Board's vision for this project. As no entries were selected, the Board engaged in further discussion and shared additional suggestions. After consideration, the Board selected a name that reflects both the essence of the project and its remarkable views: Horizon View Lodge.

Resolution #023/2025:

Moved by Councillor Stuart Houston that the building located at 404 Calahoo Road, Spruce Grove, Alberta be officially named Horizon View Lodge.

Carried Unanimously

5.2 Spruce Grove Affordable Housing

Resolution #024/2025:

Moved by Member at Large, Cheryl Budzinski that the Board moves to approve the execution delivery by Meridian Housing Foundation of a Contribution Agreement made between Canada Mortgage and Housing Corporation and Meridian Housing Foundation providing for funding in the total principal amount of \$123,400 in seed funding.

In Favor: Chair, Member at Large Randy Dubord
Vice Chair, Member at Large Yvan Boutin
Councillor Stuart Houston
Councillor Melanie Lyons
Member at Large Cheryl Budzinski
Member at Large Jopie Belder

Opposed: Councillor Rob Wiedeman



Resolution #025/2025:

Moved by Councillor Rob Wiedeman to approve the execution and delivery by Meridian Housing Foundation of a Loan Agreement made between Canada Mortgage and Housing Corporation and Meridian Housing Foundation for seed funding in the total principal amount of \$92,600 in interest free unsecured loan and that Meridian Housing Foundation may access the \$92,600, should it be needed.

Carried Unanimously

Resolution #026/2025:

Moved by Councillor Stuart Houston that the Board directs administration to move forward with an RFP for cost analysis of Prime Consultant services for schematic and detail design for the Spruce Grove Affordable Housing Project.

Carried Unanimously

6. New Business

6.1 Purpose Statement

The Board reviewed the presented statement and engaged in a thoughtful discussion. While a member expressed concern regarding the potential interpretation of the statement, it was suggested that the discussion be revisited after reviewing the related materials in the subsequent agenda items. As the statement was included in the supporting documents for items 6.2 and 6.3, and the member proposing to revisit the discussion subsequently moved to approve the document under item 6.3—without any amendments or a motion to exclude the purpose statement—the Board proceeded with the agenda as presented and did not return to this item.

6.2 2025-2028 Strategic Sustainability Plan

The Board reviewed the presented document and recommended a minor amendment to incorporate two items under the “Goals and objectives” section of the plan.

Resolution #027/2025:

Moved by Councillor Melanie Loyns to approve the Meridian Housing Foundation 2025-2028 Strategic Sustainability Plan as amended.

In Favor: Chair, Member at Large Randy Dubord
Vice Chair, Member at Large Yvan Boutin
Councillor Stuart Houston
Councillor Melanie Loyns
Member at Large Cheryl Budzinski
Member at Large Jopie Belder

Opposed: Councillor Rob Wiedeman

6.3 2026-2028 Business Plan

The Board reviewed the presented business plan and provided feedback to administration.

Resolution #028/2025:

Moved by Councillor Rob Wiedeman to approve the 2026-2028 Business Plan as presented.

Carried Unanimously

6.4 New Bank Account for Grant Funding

Resolution #029/2025:

Moved by Member at Large Jopie Belder that Meridian Housing Foundation open a new bank account with Servus Credit Union for the “Grant Funding – Whispering Waters Lodge” with online banking; Chairman, Randy Dubord, Vice Chair, Yvan Boutin, Executive Director, Lori-Anne St. Arnault, and/or the Director of Finance, Doreen Engelhardt have signing authority on behalf of Meridian Housing Foundation and that two signatures are required. The two signatures must be one board member and the Executive Director, Lori-Anne St. Arnault or Director of Finance, Doreen Engelhardt.

Carried Unanimously

6.5 Maintenance of Overdraft Facility

Resolution #030/2025:

Moved by Vice Chair, Member at Large Yvan Boutin to approve continuing to keep the \$2,000,000 overdraft facility in place with Servus Credit Union.

Carried Unanimously

6.6 Appointment of Public Member

Resolution #031/2025:

Moved by Councillor Rob Wiedeman to establish an Appointment Committee comprised of Chair, Member at Large Randy Dubord, Member at Large Cheryl Budzinski, Executive Director, Lori-Anne St. Arnault, and/or Councillor Melanie Loyns as required, to conduct interviews of applicants and submit their appointment recommendations to the Board for decision.

Carried Unanimously

6.7 BG 8.14 Policy Development and Review

Resolution #032/2025:

Moved by Vice Chair, Member at Large Yvan Boutin to approve the revised BG 8.14 Policy Development and Review policy as presented.

Carried Unanimously

7. Closed Session

Resolution #033/2025:

Moved by Councillor Melanie Loyns that the Board enters closed session at 11:46 am.

Carried Unanimously

7.1 Legal

7.2 Personnel

Resolution #034/2025:

Moved by Member at Large Jopie Belder to establish a subcommittee comprised of Chair, Member at Large Randy Dubord, Vice Chair, Member at Large Yvan Boutin, and Councillor Melanie Loyns to review the Executive Director contract and compensation and bring forward their recommendations to the Board.

Carried Unanimously

Resolution #035/2025:

Moved by Member at Large Jopie Belder that the Board exits closed session at 12:29 am.

Carried Unanimously

8. Date, Time and Place of Next Meeting

Meridian Housing Foundation's next special board meeting will be held on September 18, 2025 at 9:00 am at the Meridian Housing Foundation's Administration Office.

Meridian Housing Foundation's next regular board meeting will be held on October 2, 2025 at 9:00 am at Meridian Housing Foundation's Administration Office.

9. Adjournment

The Chair, Member at Large Randy Dubord, declared the meeting adjourned at 12:30 pm.

These minutes were approved on the 2nd day of October, 2025.



Chair of the Board



Vice-Chair



END OF ITEM





Present: Brenda Spitzer (Chair), Claire Callbeck (Vice-Chair), Dawn Horne (Treasurer), Milene Albers, Rokus Broere, Kelly Eros, Laurie Haak, Jane MacDiarmid, Councillor Harold Pawlechko, Donna Saidler

Staff: Laina Kelly

1. The Chair called the meeting to order at 7:00 p.m.
 - a. Statement of vision and mission of SPPL
 - b. Land Acknowledgment
2. The Chair declared the agenda to be adopted as presented.
3. The Chair declared the previous meeting's minutes of June 18, 2025, to be adopted as amended.

Amendments:

 - a. Change *adopted* to *approved* in 4a Attendance and Scheduling Policy motion.
 - b. Add *October 8-9, 2025*, in 4c Stronger Together Conference Attendees.
 - c. Change *Founder* to *Founder's* in 4e Founder's Project Update motion.
4. Items for Decision
 - a. 2026 Budget

Kelly Eros entered the meeting.

MOTION The Town of Stony Plain Library Board approve 2026 Budget option one as presented.

Moved by: Claire Callbeck
CARRIED

- b. Supervision of Vulnerable Library Users Policy

Amendments:

 - i. Change *16 years* to *12 years* in Purpose, 1.
 - ii. Change *Patron Code of Conduct Policy* to *Public Rules of Conduct Policy* in Purpose, 2.



- iii. Change review prior to to for information in the case of in Administrative Procedures, 1.

MOTION The Supervision of Vulnerable Library Users Policy be approved as amended.

Moved by: Harold Pawlechko

CARRIED

c. Public Rules of Conduct Policy

Amendments:

- i. Change *April 2027* to *August 2028* in Next Review.
- ii. Add *Policy* after Public Rules of Conduct in Purpose.
- iii. Add *Violations to suspensions will add another month to the suspension* in Administrative Procedures, 2.
- iv. Appendix 1 Suspension Procedures table changes:
 - Replace *Library Staff* with *Director, Deputy Director* in sections 4 and 5, Authority to Formally Issue Suspension column.
 - Add *Inform Director or Deputy Director* in section 6, Staff Procedure column.
 - Add *if safe* in sections 8 and 9, Staff Procedure column.
 - Change *sever* to *severe* in section 13, Staff Procedure column.

MOTION The Public Rules of Conduct Policy be approved as amended.

Moved by: Rokus Broere

CARRIED

d. Internet Access Policy

Amendments:

- i. Change *April 2023* to *August 2025* in Last Review.
- ii. Change *April 2026* to *August 2028* in Next Review.

MOTION The Internet Access Policy be approved as amended.



Moved by: Dawn Horne
CARRIED

- e. Change to November Sunday Openings: 2, 9, 16 and 23

MOTION That the change to November 2, 9, 16 and 23 Openings Policy be approved as presented.

Moved by: Kelly Eros
CARRIED

5. Items for Discussion

- a. 2026 Municipal Elections
- b. Trustee Recruitment Working Group

6. Items for Information

- a. Lucky Day Collection Update
- b. Budget Presentation to Council September 22
- c. YRL Presentation to Council September 2
- d. August Sunday Openings Update

7. Adjournment

The Chair declared the meeting adjourned at 8:25 p.m.

Chair

A handwritten signature in black ink, appearing to be 'M. Horne', written over a horizontal line.

Date

A handwritten date 'Sept 23, 2025' in black ink, written over a horizontal line.

END OF ITEM



Bylaws

Business Items

**REQUEST FOR DECISION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** October 14, 2025**SUBJECT:** Strategic & Corporate Plan Q3 2025 Report

EXECUTIVE SUMMARY

The Strategic & Corporate Plan quarterly report provides the progress status on actions and results of the key initiatives from each of these guiding documents.

RECOMMENDATION

That Town Council accept the Strategic & Corporate Plan Q3 2025 Report for information.

BACKGROUND

The Town Strategic Plan 2025-2028 was approved by Council on February 24, 2025. It outlines the priorities and measurable outcomes to guide the Town towards the long-term vision defined in the Municipal Development Plan. Annually in Q4 Administration present to Council for approval the Corporate Plan, which aligns work, allocates resources and outlines measured progress in the achievement of the Strategic Plan.

Administration will provide quarterly updates to Council with the next update for Q4 2025 in January.

Relevant Statutes/Master Plans/Documents

Strategic Plan 2025-2028

Corporate Plan 2025-2027

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2025-2028:

- Governance & Partners
 - Embrace a priority and performance measurement culture and link our strategic vision and decision-making processes with our financial realities

COMMUNICATION

This item will be included in the Council Highlights news release.

ATTACHMENTS

- I. Strategic & Corporate Plan Q3 2025 Report
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Prepared by: Brenda Otto, General Manager, Strategic Services

Approved by: Tom Goulden, Chief Administrative Officer

Q3 2025 Progress Report

Strategic Plan & Corporate Plan

PURPOSE

The purpose of this report is to update Council on the implementation of Strategic Plan and Corporate Plan initiatives.

Strategic Plan 2025-2028

GOVERNANCE & PARTNERS

We Commit to:

Pursuing partnerships and advocating with regional entities, municipalities, and other orders of government to provide infrastructure, programs, and services for a growing urban municipality.

Key Actions	Update
Ensure Stony Plain's interests are represented on local and regional committees, boards, and visible in plans	State of the Region hosted in Q1 2025 Partnered to host in Parkland County, Tri-Mayor's Golf Classic in Q2 2025 Recruitment for Council Committees and Boards in Q3 2025
Strengthen the unique partnerships required to advance the redevelopment of Old Town South	Support to Conseil scolaire Centre-Nord request to Government of Alberta for permanent school in Q4 2024 Façade Improvement & Placemaking Grant Programs announced in Q1 2025 Received grant from Local Growth and Sustainability Grant to support stormwater management facility in Q2 2025
Explore opportunities to further improve services for residents and businesses through Edmonton Metropolitan and Tri-Municipal regional collaboration	Stony Plain and Spruce Grove enter new Intermunicipal Business Licence arrangement in Q1 2024 Edmonton Metropolitan Region Board cease operation due to elimination of funding and shift to voluntary mandate by Government of Alberta in Q1 2025

Strengthen our relationship with other levels of government advocating for the needs of Stony Plain and our region's success	Meeting with Minister of Health during Alberta Municipalities Convention in Q3 2024 Federal election advocacy priorities presented to Council in Q2 2025 MP Dane Lloyd and MLA Searle Turton presented an update to Council in Q3 2025
Strengthen relationships with First Nations, Inuit, and Métis peoples	Métis Week proclamation in Q4 2024 National Indigenous People Day celebrated at Skydancer Indigenous Cultural Centre in Q2 2025 National Day for Truth and Reconciliation event hosted in Q3 2025

GOVERNANCE & PARTNERS

We Commit To:

Cultivating a strong organizational structure and the processes that deliver effective and efficient services.

Key Actions	Update
Enhance our organizational excellence and resiliency through improved service efficiency and effectiveness	Council Compensation and Expenses Policy approved in Q4 2024 Committee bylaws and code of conduct approved in Q4 2024 Snow and Ice Control Update to Council in Q1 2025 Fire Department Master Plan Update to Council in Q1 2025 Recipient of the 2025 Canadian Association of Municipal Administrators - Municipal Inspiring Workplace Award in Q2 2025 Transportation Asset Management Update to Council in Q2 2025 Recreation Facility Project Update to Council in Q2 2025 Responsible Pet Ownership Bylaw update approved in Q2 2025 Land Use Bylaw update approved in Q2 2025 Solid Waste Management Bylaw update approved in Q3 2025
Enhance our workforce by providing adequate resources and infrastructure to support productivity and employee well-being	Launch of updated Enterprise Resource Planning financial and human resource software system in Q2 2025 Public Works Facility opening in Q3 2025

Embrace a priority and performance measurement culture and link our strategic vision and decision-making processes with our financial realities	Corporate Plan 2025-2027 approved in Q4 2024 Strategic Plan 2025-2028 approved in Q1 2025 Tax Penalty and Tax Installment Payment Plan Bylaw approved in Q1 2025 2024 Audited Financial Statement presented to Council in Q2 2025 Canadian Award for Financial Reporting for the 2023 Annual Report received in Q2 2025 Revenue and Taxation Policy update approved by Council in Q2 2025 2024 Annual Report released in Q3 2025 Land management report presented to Council in Q3 2025 Assessment Review Board Bylaw approved in Q3 2025 Snow and Ice Removal Policy update approved in Q3 2025 Board and Committee Appointment Policy approved in Q3 2025
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GOVERNANCE & PARTNERS

We Commit To:

Engaging with our residents and stakeholders to ensure integrated decision-making and collaborative leadership.

Key Actions	Update
Conduct meaningful and relevant engagement with the public to support our future vision, strategies and delivery of services	Developmental Assets Profile, survey of youth aged 11-17 in Q1 2025 Policing Committee Bylaw approved in Q1 2025 Election Bylaw approved in Q1 2025 Growth and Commerce Committee Bylaw approved in Q2 2025 Municipal election nomination period closes in Q3 2025
Provide open dialogue with residents and businesses during community events and other direct means of communication	Nourishing Connections hosted in Q1 2025 Town of Stony Plain booths at MidSummer Thursdays in Q2 2025

COMMUNITY DEVELOPMENT

We Commit To:

Developing cultural aspects of our community.

Key Actions	Update
Celebrate our community and residents through promotion of local art, culture, and history	Winter Fest celebrations hosted in Q4 2024 Halloween Haunted House hosted in Q4 2024 Locally crafted Christmas Ornament distributed in Q4 2024 Award of Creative Excellence presented in Q4 2024 Red Brick Common art exhibit hosted at the Town Office ongoing since 2024 New street banners feature local artist unveiled in Q4 2024 Gerard Levasseur added to the Significant Names Registry in Q1 2025 40 th Anniversary with sister town Shikaoi, Japan announced in Q1 2025 Farmers' Days hosted in Q2 2025 Summer Sessions concert series launched in Q2 2025 Canada Day celebration hosted in Q3 2025 Horse & Wagon Mural Tours hosted in Q3 2025 Outdoor Movie event hosted in Q3 2025 Cultural Campfire events hosted in Q3 2025 Alberta Culture Days events hosted in Q3 2025
Design, place, conserve and promote public art guided by the Public Art Strategy	Library public art project unveiled in Q4 2024 Public Art Guide updated and distributed in Q2 2025 Hall Park public art installed in Q3 2025

COMMUNITY DEVELOPMENT

We Commit To:

Enhancing the safety and protection of our community

Key Actions	Update
Work with CN Rail to ensure existing rail lines are safe, including enhancements to pedestrian and vehicle crossing	Public information and coordination with CN Rail for crossing reconstruction in Q3 2024 Suicide prevention signage installed at identified crossings throughout the region in Q2 2025
Provide safe pedestrian corridors throughout the community	Joint trail connection with Spruce Grove opened in Q3 2024
Ensure public safety service levels are responsive to emerging areas of concern and meet the needs of the community	RCMP quarterly updates presented to Council Fire Department, Community Peace Officers and Public Works staff attended school zones during first week of school Q3 2024 Fire Prevention Week hosted in Q4 2024 Candy Cane Check Stops in Q4 2024 Policing Committee Bylaw and appointments approved in Q1 & Q2 2025
Guiding emergency preparedness to ensure safe and timely action in the event of a community emergency	Emergency Management presentation to Council in Q1 2025 Emergency Preparedness Week hosted in Q2 2025
Deliver programs and support in collaboration with partners to prevent and reduce poverty	Low Income Transit Program launched in Q1 2024 Winter Warming Spaces service launched in Q4 2024 Pathways of Poverty event hosted in Q4 2024 Community Volunteer Income Tax Clinic in Q1-Q2 2025 Seniors Aging in Place workshops hosted in Q2 2025

We Commit To:

Fostering a sense of community belonging and inclusion.

Key Actions	Update
Enhance civic engagement opportunities through volunteerism, neighbourhood development, and leadership opportunities	Volunteer Opportunities/Awareness continued in Q4 2024 Toys for Tickets program hosted in Q4 2024 THRIVE, Nonprofit conference hosted in Q4 2024 Volunteer Appreciation Week celebrated in Q2 2025 Neighbourhood Connect connectors gathering hosted in Q2 2025 Student delegation travelled to sister town Shikaoi, Japan in Q3 2025 Gather & Grow Day (formerly) Neighbours Day event hosted in Q3 2025
Consider opportunities guided by the Together We Shine initiative and to support diversity and immigration, focusing on the positive advantages associated with an inclusive community	Walk for Wellness hosted in Q4 2024 Art Therapy workshop for Survivors of Suicide hosted in Q4 2024 Mental Health First Aid (standard) training hosted in Q4 2024 Community Empowerment event Family Violence Prevention in Q4 2024 Celebrating and Elevating People with Disabilities event in Q4 2024 Love Letter to Men: A Celebration of Men and Mental Health in Q1 2025 Alzheimer's Awareness Month (January) celebrated in Q1 2025 Dementia Connections continues in Q1 2025 Pride Week celebrated in Q2 2025 Mental Health Week celebrated in Q2 2025 Walk for Wellness Program began in Q2 2025 Moose Hide Campaign Day in Q2 2025 Seniors Week celebrated as a Generations event in Q2 2025 Elder Abuse Awareness campaign in Q2 2025 Dementia Connections continues in Q2 2025 Forest of Hope grand opening hosted in Q3 2025
Continue to encourage innovative and diverse housing options that consider that will support a wide and diverse range of residential needs	Housing Accelerator Fund announcement in Q3 2024 Regional Housing Program continued in Q3 2024 Housing Accelerator Fund update presented to Council Q1 2025

Involve youth and future generations, as valued members of our community	Youth Day hosted in Q3 2024 Sports in the Park hosted in Q3 2024 Youth Movie Night hosted in Q4 2024 YOUth Speaks events hosted in Q1 2025 Youth Engagement Strategy presented to Council in Q3 2025
--	--

SUPPORTIVE INFRASTRUCTURE

We Commit To:

Managing community and corporate infrastructure and assets to ensure continued delivery of services for a growing population.

Key Actions	Update
Continue to plan, design, and build the redevelopment and growth of Old Town South	Construction of Community Recreation Facility underway in Q1 2025, to be complete in Q4 2026 Land Use Bylaw redistricting of school site approved in Q3 2025 Ground breaking ceremony for new pickleball and tennis courts in Q3 2025
Strengthen community connectivity through diverse modes of transportation planning and infrastructure	Public transit service update presented to Council in Q2 2024 On Demand public transit service expanded to Saturdays in Q1 2025 E-scooter service launched in Stony Plain in Q2 2025
Monitor, maintain, and invest in municipal facilities to ensure effective service delivery and accessibility to meet the community needs	Approved funding commitment to support the Trans Alta Tri Leisure Center grant application to the Government of Alberta's Active Communities Grant in Q2 2025 Construction begins on Cemetery in Q2 2025 Construction underway on Meridian Heights Reservoir in Q2 2025 Public Works facility opening in Q3 2025

We Commit To:

Developing facilities and amenities to meet the needs of our current and future residents and stakeholders.

Key Actions	Update
Advance the planning for the next phases of the recreation facility	Under consideration by Administration
Enhance outdoor recreation spaces to support community health and wellness	Disc Golf Course in Rotary Park opened for user in Q3 2024 Hall Park Grand Opening in Q3 2025 Ground breaking ceremony for new pickleball and tennis courts in Q3 2025 Forest of Hope opening in Q3 2025

ECONOMIC OPPORTUNITY**We Commit To:**

Strengthen our vibrant business community.

Key Actions	Update
Advocate to the Government of Alberta to be a productive partner in development opportunities along Highway 16A, 779 and 628	Meeting with Minister of Alberta Transportation and Economic Corridors and MLA Q4 2024 Meeting with Minister of Municipal Affairs in Q3 2025
Create opportunities for a more prosperous climate and job creation with guidance from the Economic Development Strategy & Action Plan	Economic Development Strategy & Action Plan presented to Council in Q2 2024 Ambassador of Action Business Award presented in Q4 2024 Received grant from the Northern and Regional Economic Development Program to support investment attraction marketing and planning in Q2 2025 Development Incentive Policy approved by Council Q2 2025
Enhance our downtown and tourism offering through destination marketing, events and program collaboration with the business community and regional partners	2025 Tourism Destination Guide and campaign launched in Q2 2025 MidSummer Thursdays downtown event series hosted in Q2 2025

Improve the digital infrastructure gaps to meet our growing community needs	FibreConnect project to continue the installation of high-speed fibre optic internet underway in Q2 2024 FibreConnect update to Growth and Commerce Committee in Q4 2024
Contribute to and explore partnerships to strengthen the role of Edmonton Global to strengthen our region, attract investment and generate new business	Edmonton Global Annual General Meeting hosted in Q1 2025
Foster further development of the North Business Park and highway commercial areas through advancing recommendations in the Highway Development Strategy	Sector Profiles marketing campaign launched in Q2 2024 North Industrial Park Area Structure Plan amendment approved in Q1 2025 Highway 16A and 28 Street intersection development funding approved by Council in Q3 2025

ENVIRONMENTAL RESPONSIBILITY

We Commit To:

Focusing on environmental sustainability by protecting and managing our environmental impact to meet current needs without compromising the ability of future generations to meet their needs.

Key Actions	Update
Pursue opportunities for regional waste, organics and recycling facilities	Waste service update presented to Council in Q1 2023
Leverage funding opportunities and support from provincial and regional partners	Municipal Climate Change Action Centre funded 2 Town electric vehicles in Q1 2024 ATCO Community Energy funding to support the installation of two electric vehicle chargers in Q4 2024 Extended Producer Responsibility program came into effect and expanded recyclable materials in Q2 2025 Battery Recycling Program expanded in Q2 2025

Consider initiatives that are guided by the Environmental Master Plan and Urban Agricultural Master Plan	Municipal Development Plan amended to incorporate the Regional Agricultural Master Plan in Q4 2024 Environmental Portfolio update presented to Council in Q1 2025 Non-Domesticated Animal Bylaw updated in Q2 2025 introducing urban beekeeping and urban hen keeping in 2026 Microhabitat Small Scale Urban Garden events hosted in Q3 2025
Build community support for environmental initiatives through enhanced communication and education	Black Knot awareness campaign launched in Q4 2024 Fall Clean Up hosted in Q4 2024 Christmas Tree Recycling hosted in Q1 2025 2025 Household Waste Collection Schedule campaign launched in Q1 2025 Treasure Hunt and Large Item Drop Off events hosted in Q2 2025 Pitch In Week hosted in Q2 2025 Rain Barrel Sale hosted in Q2 2025 Shred It & Go event hosted in Q3 2025 Gather & Grow Day (formerly Arbour Day) event hosted in Q3 2025

Corporate Plan 2025-2027

GOVERNANCE & PARTNERS

We Commit to:

Pursuing partnerships and advocating with regional entities, municipalities, and other levels of government to provide infrastructure, programs, and services for a growing urban municipality.

Old Town South Redevelopment	Budget: \$80,000
Executive Summary:	Completion: Q4 2025
Executive Summary The Town is committed to supporting and enhancing the redevelopment of Old Town South, to ensure there is a strong and vibrant hub for social, cultural, recreational, institutional, residential, and commercial activities. This work stems from and integrates actions of the Old Town Community Plan Area Redevelopment Plan and is intended to define suitable land use concepts and enable site design for the area while establishing a clear implementation plan. Planning and redevelopment will occur in the following phases – • 2025 Old Town Community Plan Update \$80,000 • 2026 Design Guidelines and On-street Patio Program \$100,000 • 2027 Town Square, Downtown Community Centre and Old Town South Detailed Planning \$180,000 • 2027 Stormwater Design \$100,000 • 2027 51 Street Construction \$250,000	
Progress Update:	
Project planning for Old Town Community Plan update in Q1 2025	

We Commit To:

Cultivate a strong organizational structure and the processes that deliver effective and efficient services.

Corporate Systems Strategy	Budget: \$1,810,500
Executive Summary:	Completion: Q4 2026
The Corporate Systems Strategy will continue to be implemented with software applications to ensure efficient administrative services that support financial, information, and data management. The costs included are the initial software purchase and annual licensing. • 2025-2026 Enterprise Resource Planning phase two \$1,430,000 • 2025-2026 Cemetery Software \$42,500 • 2026-2027 Electronic Meeting Management \$38,000 • 2027 Asset Management \$300,000	
Progress Update:	
Procurement in Q2 2025	

SUPPORTIVE INFRASTRUCTURE

We Commit to:

Developing facilities and amenities to meet the needs of our current and future residents and stakeholders.

Cemetery	Budget: \$3,130,000
Executive Summary:	Completion: Q4 2025
The cemetery design was completed in 2021, with construction scheduled for 2025. This initiative will provide the necessary administrative and contracted support, resources, and equipment to support operation of the cemetery. Full operations will commence in 2026. Two part-time staff positions will supervise, maintain the grounds, and provide customer service for this new facility. • 2025 Construction, equipment, and public art \$3,130,000 • 2026 Net operation services \$156,000	
Procurement planning and bylaw approval in Q1 2025 Construction underway in Q2 2025	

COMMUNITY DEVELOPMENT

We Commit To:

Fostering a sense of community belonging and inclusion.

Community Volunteer Leadership Development	Budget: \$25,000
Executive Summary:	Completion: Q4 2025
The Mayor's Task Force on Volunteerism and Civic Engagement recommended the development of a community ambassador program to foster engagement and increase community participation. In late 2019 and 2020 a community champions program was launched and provided an initial roll-out of community-based leaders to help develop and guide community connection activities. The next phase of the roll-out includes increased capacity development for volunteers to enhance their skill sets and provide more impact during their connecting activities with the community. • 2025 Program development \$25,000 • 2026 Program implementation \$33,000	
Progress Update:	
Initial research, outlining key components of project implementation, and exploring potential partnerships conducted in Q1 2025 Contractor secured for project design in Q2 2025	

END OF ITEM



**REQUEST FOR DECISION
PUBLIC SESSION****REGULAR COUNCIL MEETING****MEETING DATE:** October 14, 2025**SUBJECT:** 2024 Year End Financial Trend Report

EXECUTIVE SUMMARY

The 2024 Year End Financial Trend Report provides historical data on the financial performance of the Town, and insight into future trends.

RECOMMENDATION

That Town Council accept the 2024 Year End Financial Trend Report for information.

BACKGROUND

Annually, Administration prepares a historical financial trend report to show key financial indicators and trends over a ten-year period. The report compares indicators to similar sized municipalities as well as the tri region. As we move into the Corporate Planning cycle for 2026-2028 it is important to look at historical trends to define future needs. The attached report details the trends of the past ten years as of the year ended December 31, 2024.

Relevant Statutes/Master Plans/Documents

Fiscal Sustainability Framework

Accounting and Financial Reporting CF-FS028

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2025-2028:

- Governance & Partners
 - Embrace a priority and performance measurement culture and link our strategic vision and decision-making processes with our financial realities

COMMUNICATION

This item will be included in the Council Highlights news release.

ATTACHMENTS

1. 2024 Year End Financial Trend Report
2. Financial Trend Report Presentation

Prepared by: Faith Sofeso, Senior Financial Analyst

Reviewed by: Teri Stewart, Manager, Financial Services

Approved by: Tom Goulden, Chief Administrative Officer



**Financial Trend Report
For The Year Ended
December 31, 2024**

Town of Stony Plain Financial Trend Report – 2024

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Town of Stony Plain Financial Trend Report – 2024

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Background

The financial trend report is prepared annually to provide valuable data on the historical financial performance of the Town. This information provides insight to the Town on potential future trends and challenges in order to plan accordingly.

Historical information on the Town is presented to determine current and long-term trends of key indicators that can support future decisions.

Town data is also compared to that of similar municipalities to provide further context on the results, though it is important to note there can be differences between municipalities, and this must be taken into account.

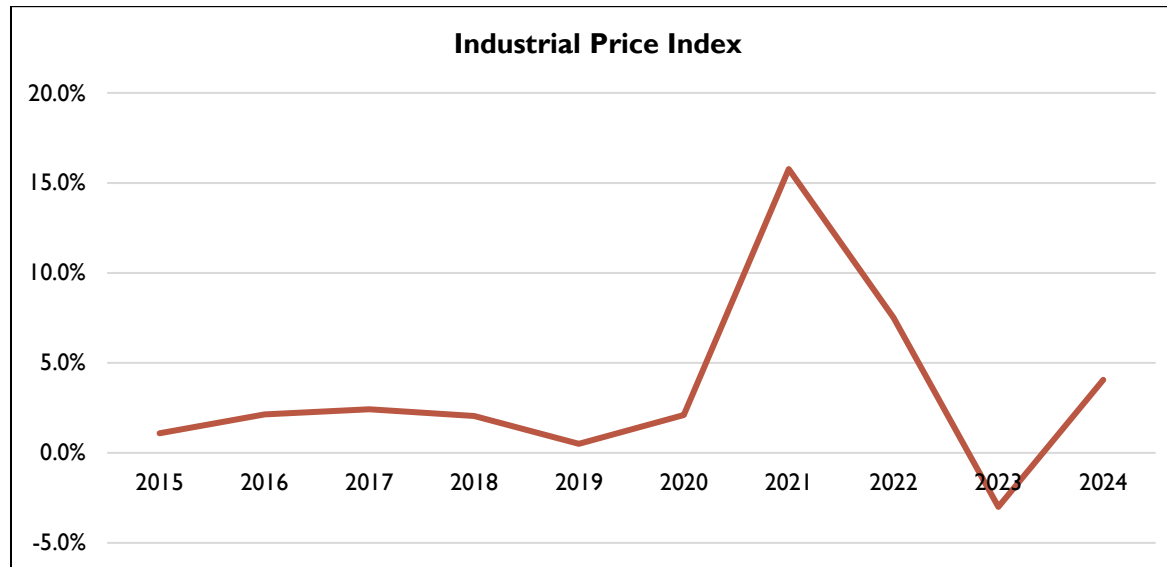
Methodology and Sources of Data

The various financial indicators in this report have been chosen based on industry standards. The data used for each of the indicators has been obtained from the municipality's annual audited financial statements and Municipal Affairs Information Returns. Population figures from 2021 are from the most recent Federal census completed.

Adjusting for Inflation

The Industrial Products (Manufacturer's) price index is used as the most acceptable index as it contains many of the products that a municipality purchases on a regular basis such as plastics, wood, paper, printing, metals and petroleum products. Inflation has an influence on the general prices of goods and services. This index is not a perfect measure, but it provides some indication of the Town's inflation.

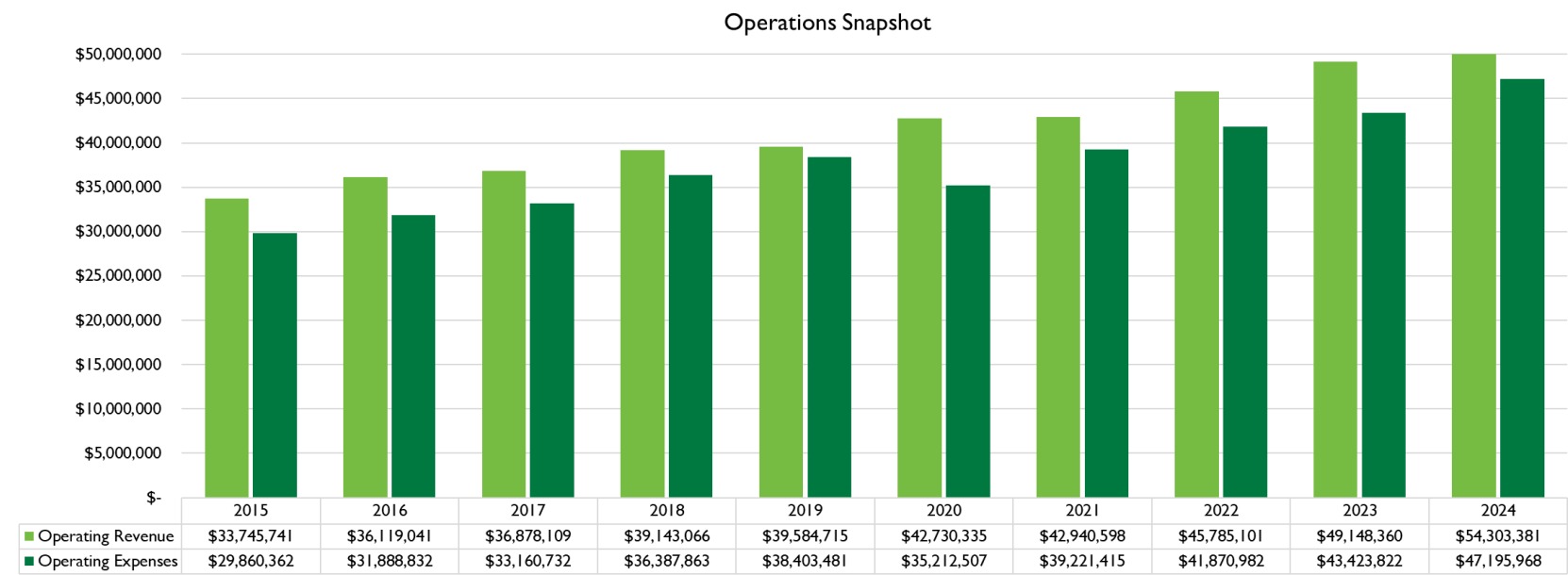
After seeing a negative 3% deflation in 2023, industrial price inflation in Canada adjusted to 4.1% by December 2024¹, helped by decelerating shelter costs, lower grocery inflation, and temporary tax relief measures such as the HST/GST holiday. In 2025 and 2026, economic growth is expected to run below trend due to slowing population growth and the impact on tariffs on business and consumer sentiment. Bank of Canada projections suggest a gradually return to the Bank's 2% target by late 2026².



¹ <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1810026601>

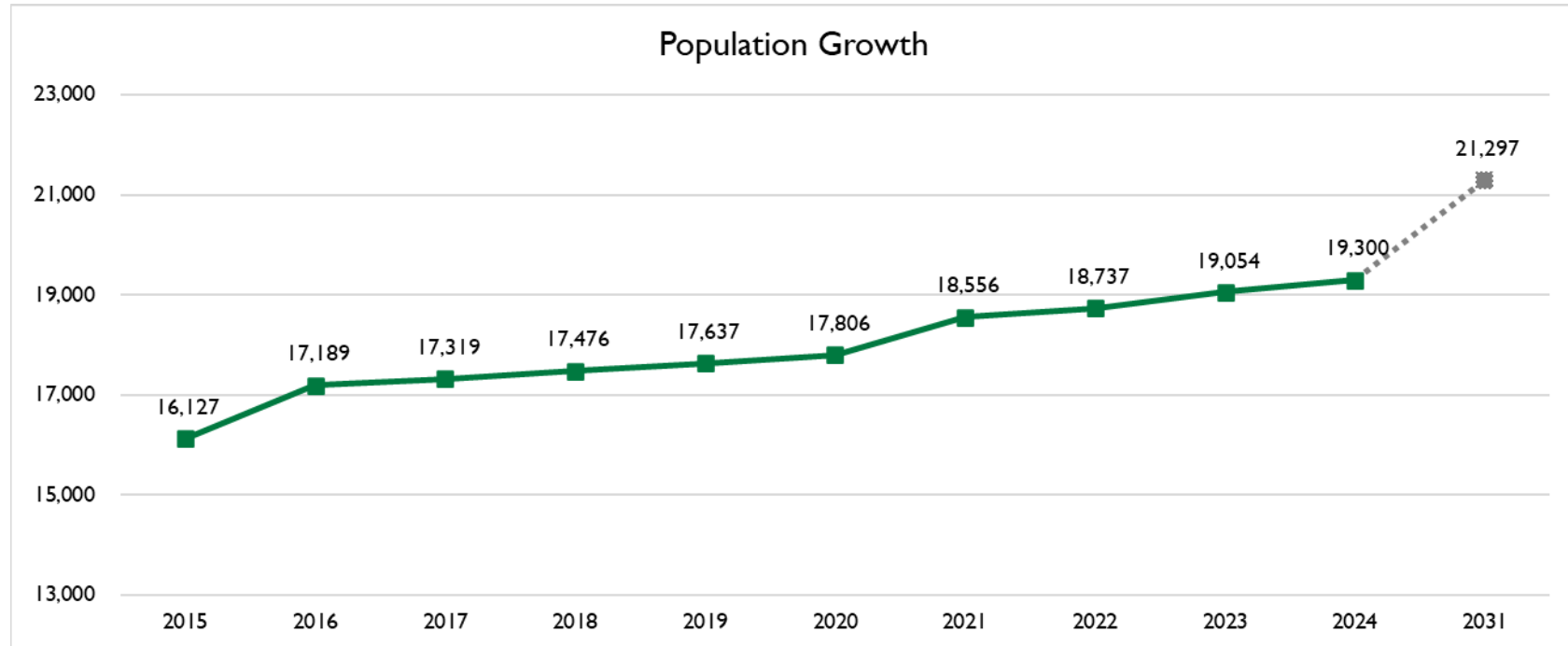
² <https://economics.td.com/ca-long-term-forecast>

Operations Snapshot



The chart above provides an overview of Operating Revenues and Operating Expenses, and the alignment of their trends. Operating Revenues increased by \$5.15 million from 2023 to 2024, largely due to increases in municipal taxes and sales and user charges revenue.

Population Growth



The Town of Stony Plain's population has grown by 20% from 2015 to 2024. This in itself is not a direct indicator; it does provide context for the following trends. 2021 to 2024 population numbers are taken from the Government of Alberta Census Subdivision (Municipal) Population Estimates³.

Stony Plain's total population is projected to see a 1.7% annual growth rate, increasing to a population of 21,297 by 2031 and 25,056 by 2041.⁴

³ <https://open.alberta.ca/opendata/alberta-population-estimates-data-tables>

⁴ https://www.stonyplain.com/en/town-hall/resources/Documents/StonyPlainForecast2022V5_Final_2022-12-12.pdf

Revenue Indicators

Revenues determine the municipality's ability to provide services. Under ideal conditions, revenues should be growing at a rate equal to or greater than the combined effects of inflation, population, and expenditure growth.

Net Operating Revenues Per Capita

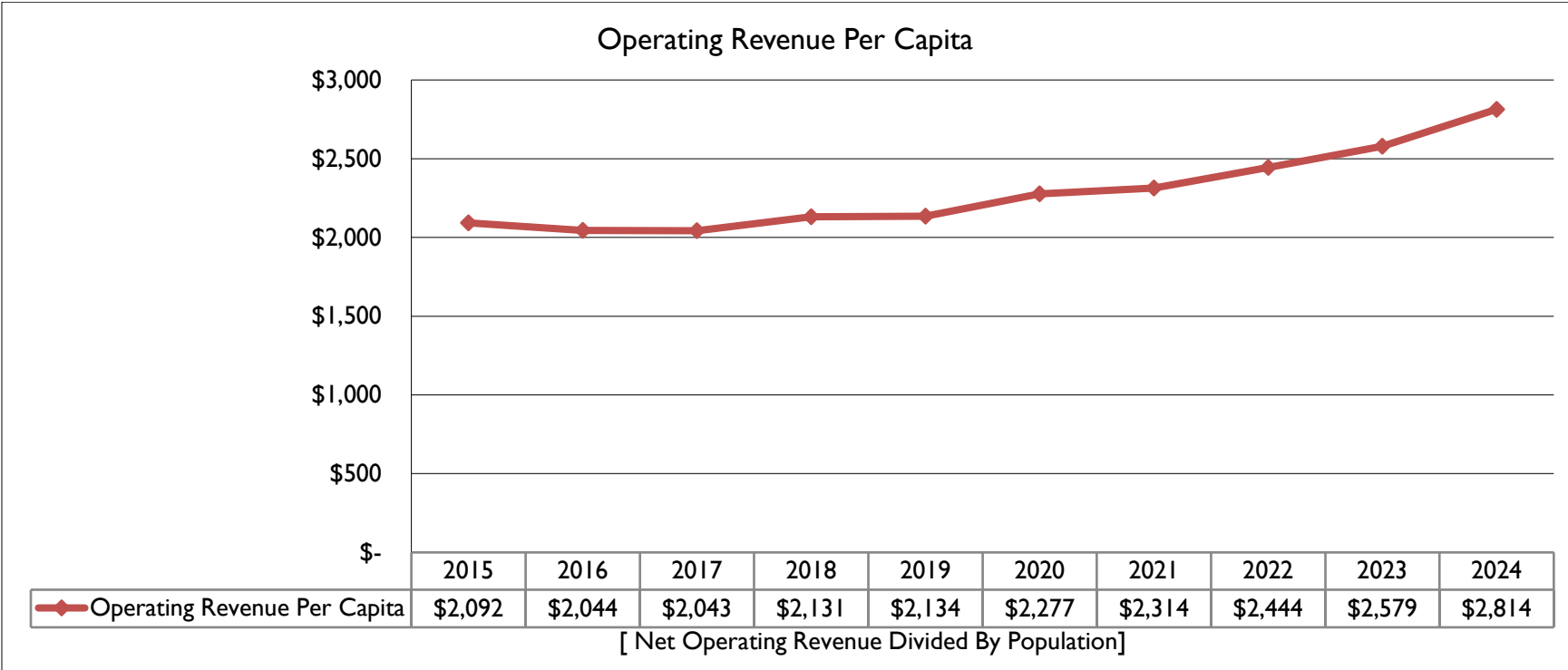
This indicator shows changes in the net operating revenues related to changes in population. The number of people living in Stony Plain influences revenue. As population increases this is a direct correlation to the number of dwellings and businesses paying property taxes, business taxes, and other fees. Simultaneously, as the town grows to accommodate more people and businesses, municipal services such as police, fire, transportation, water, and sewer must also grow to meet the increase in demand. If per capita revenues are declining, the municipality may be unable to sustain existing service levels.

For this report net operating revenues include:

- ☐ Municipal property taxes and local improvements
- ☐ Sales and user charges
- ☐ Penalties and costs on taxes
- ☐ Licenses and permits
- ☐ Fines
- ☐ Franchises and concessions
- ☐ Return on Investment
- ☐ Rentals
- ☐ Provincial unconditional transfers
- ☐ Provincial conditional transfers
- ☐ Local government transfers
- ☐ Other Revenues

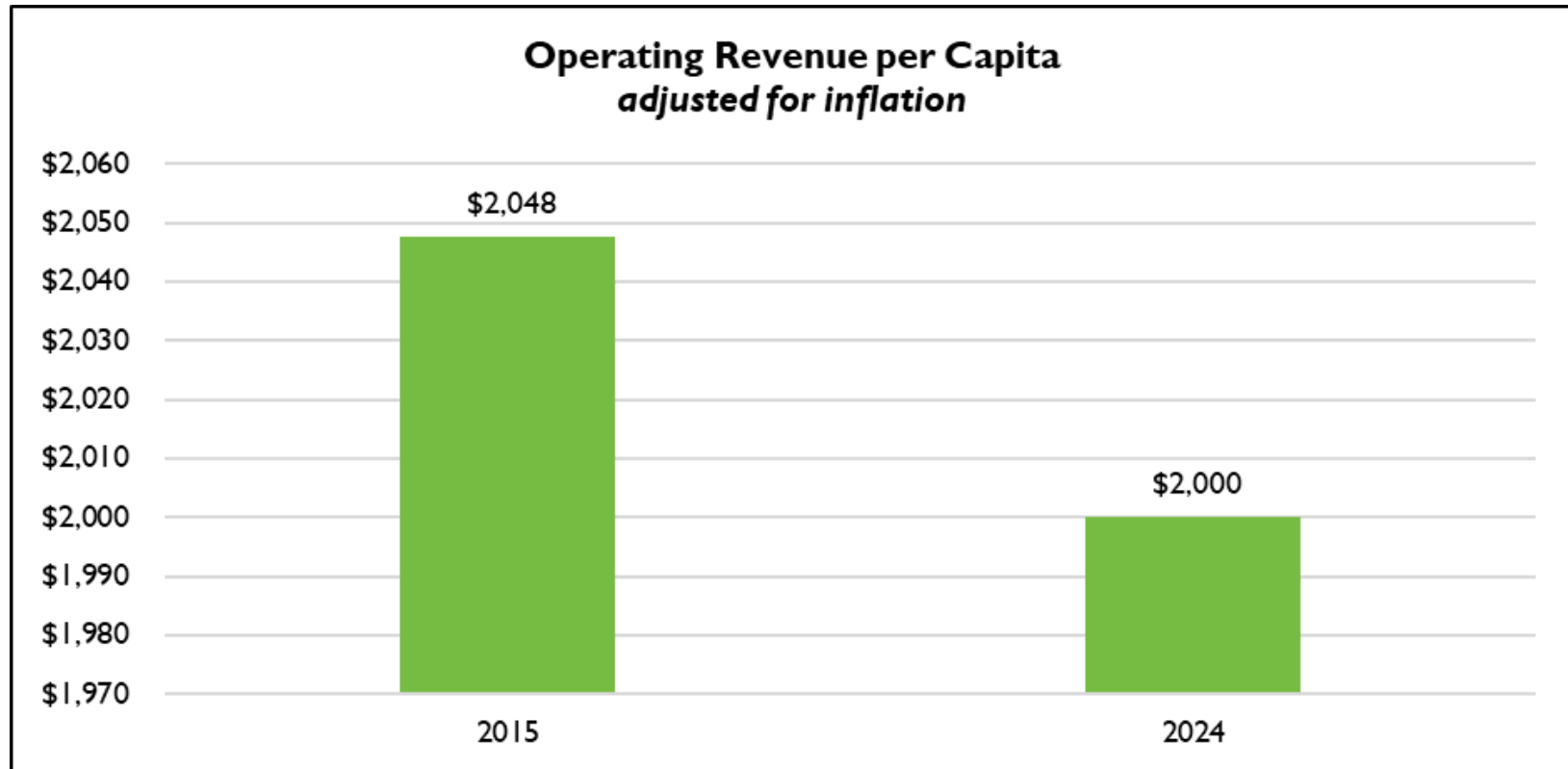
Town of Stony Plain Financial Trend Report – 2024

In 2015, the Town of Stony Plain’s Census of Population was 16,127 and in 2024 the population based on the Government of Alberta projections was 19,300 an increase of 3,173 people, or 20%. To demonstrate a fair comparison of municipal revenue across time, we divide the total consolidated revenue by population and see that the total revenue per person in 2015 was \$2,092 and in 2024 was \$2,814, an increase of about \$722 per person – or 35 per cent - per year over the last 10 years.



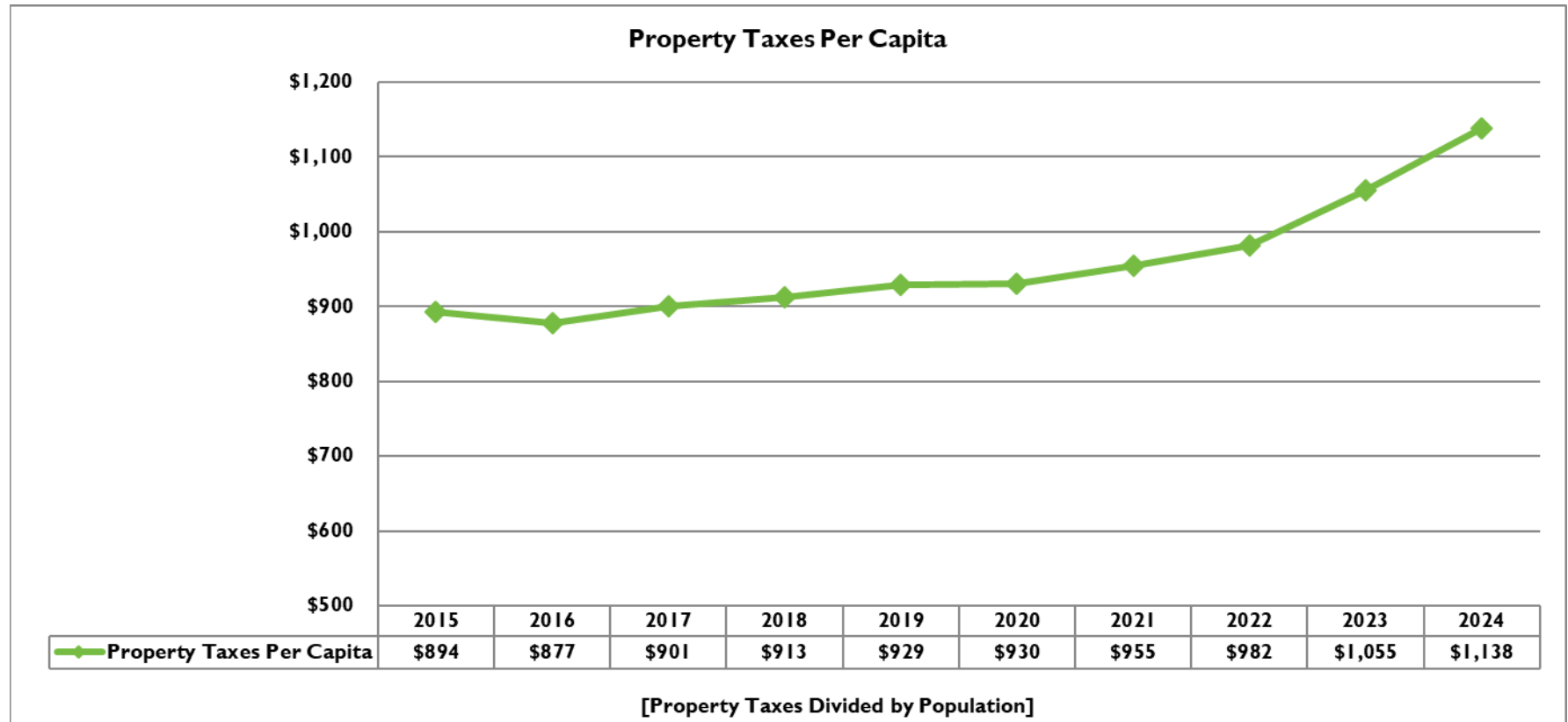
Town of Stony Plain Financial Trend Report – 2024

It is also important to understand that inflation has had an influence on per capita income. By adjusting for inflation, operating revenue for the Town of Stony Plain has decreased on a per-capita basis from \$2,048 in 2014, to \$2,000 in 2024. This represents a decrease of \$48 or 2.3%.



Property Taxes Per Capita

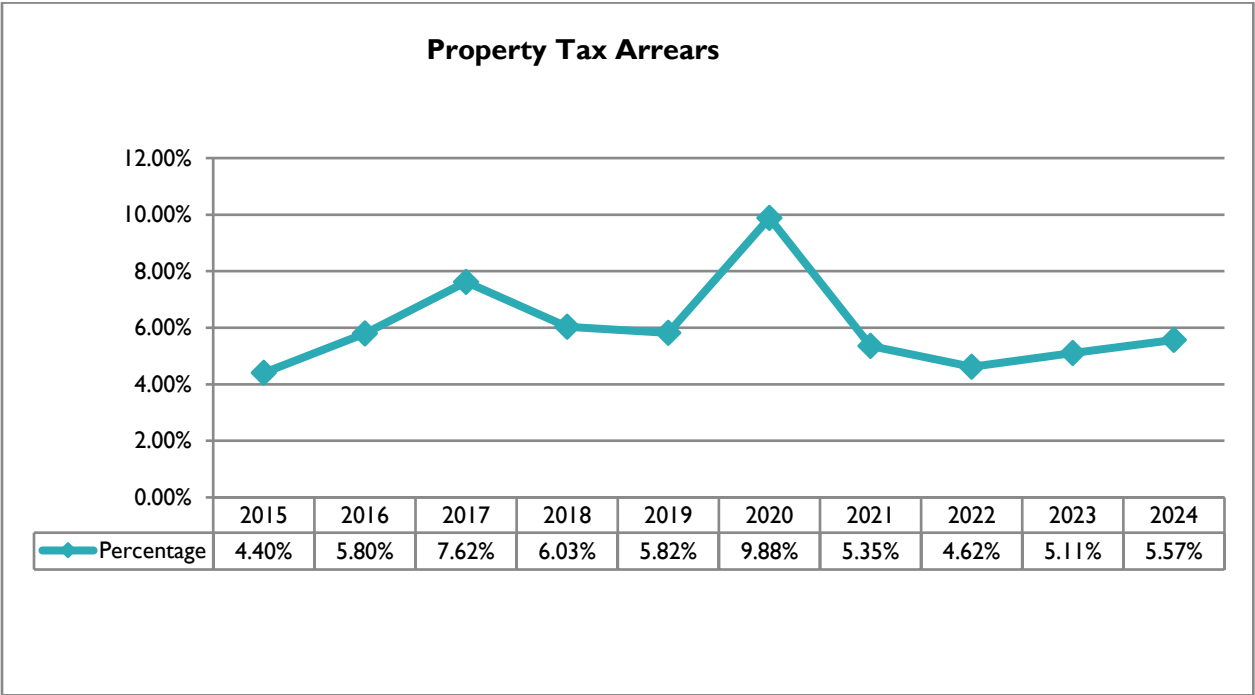
Property tax levy is the primary source of funding for the provision of services and represents 40% of total municipal revenue, a decrease of 0.45% from 2015 when it was 41%.



- Property taxes per capita have grown \$244 (27%) and \$208 (22%) over the past 10 and 5 years respectively.
- If taxes do not reflect inflation and population growth, over time, revenues are eroded, and service levels will suffer from a lack of funds. The alternative is to reduce service levels or find efficiencies to reduce the revenue requirement to provide the service.

Uncollected Property Taxes

Every year a number of property owners do not pay their property taxes. If this percentage increases over time, the Town’s financial resources are reduced leaving less cash on hand to invest or pay expenses.

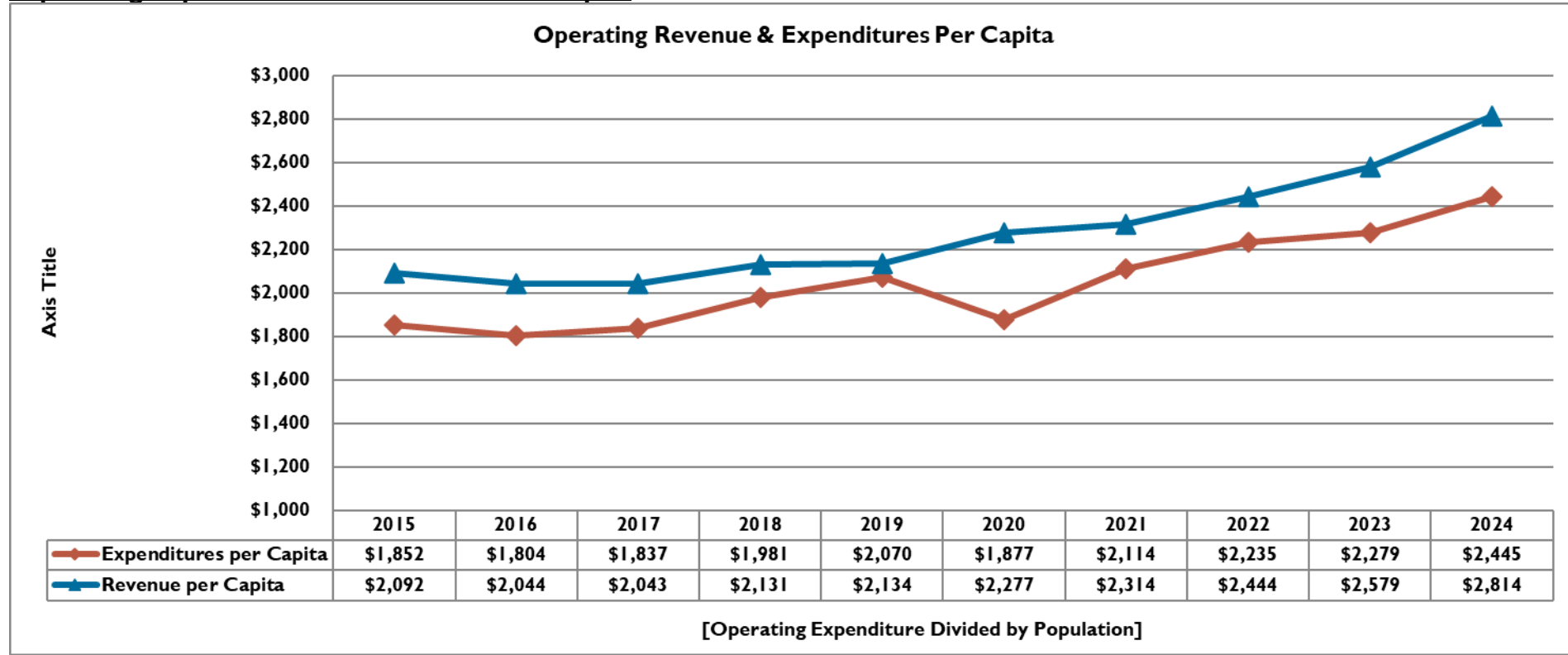


Uncollected property taxes have experienced a slight increase in 2024. The Town manages aged arrears through an independent contractor in order to ensure collection is made prior to any legislated ability of the Town to auction property, which is the end of a three-year process as legislated through the Municipal Government Act (MGA). 2020 was an anomaly as a result of a large amount transferred to taxes.

Expenditure Indicators

Expenditures are a rough measure of a municipality's service output. It is valuable to compare the trend of operating expenditures against that of revenues, as this is an indicator of the municipalities' ability to maintain its current service levels. Inflation and population growth are also considered in the analysis of expenditures.

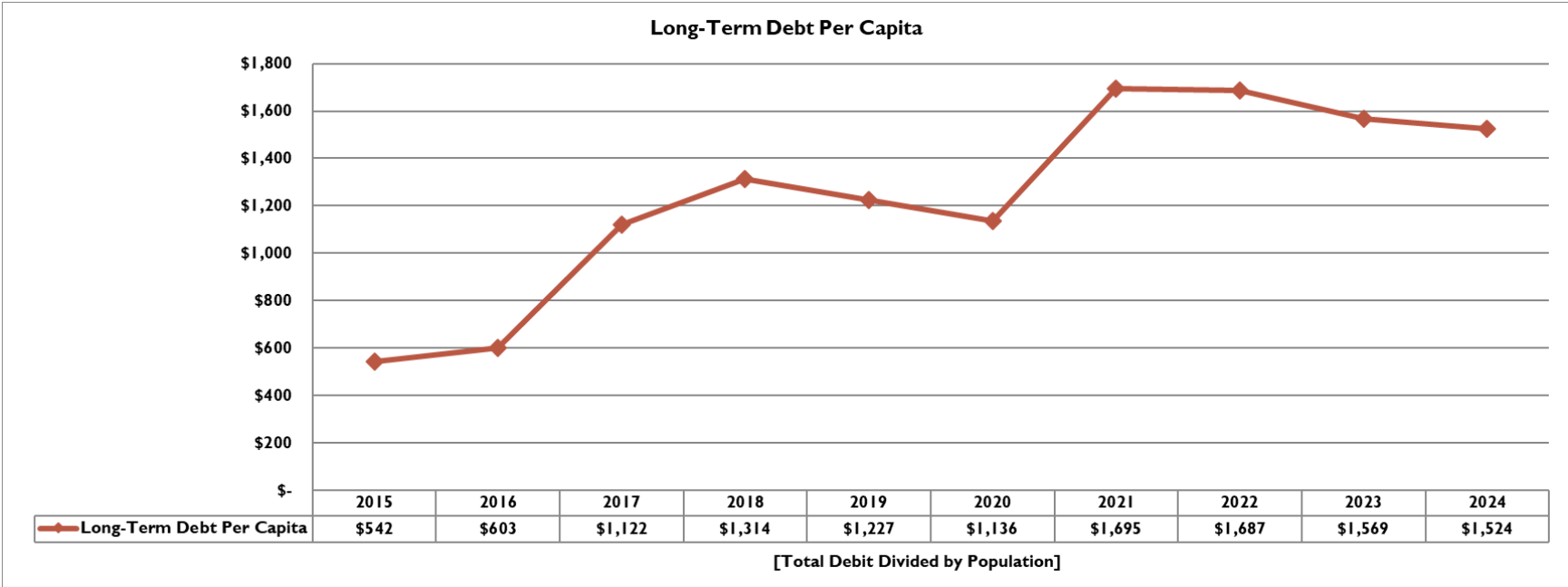
Operating Expenditures and Revenues Per Capita



- Operating expenditures per capita have stabilized and follow the same pattern as revenues.
- 2020 was an anomaly due to expenditure reductions and additional support grants due to COVID-19.

Long-Term Debt Per Capita

Long-term debt should not exceed the municipality’s resources for paying debt. The Town’s current debt limit per the Municipal Government Act as of December 31, 2024, is \$81,455,072 while the Town maintains an internal debt limit equal to 80% of the external limit or \$65,164,058. The Town’s long-term debt to December 31, 2024, was \$29,408,211 or 36% of the external limit and 46% of the internal limit. Total debt available within the limit as at December 31, 2024, was \$52,046,861; or \$35,755,847 as compared to the internal limit. Moving forward, this will largely increase due to future capital investments within the corporate plan.

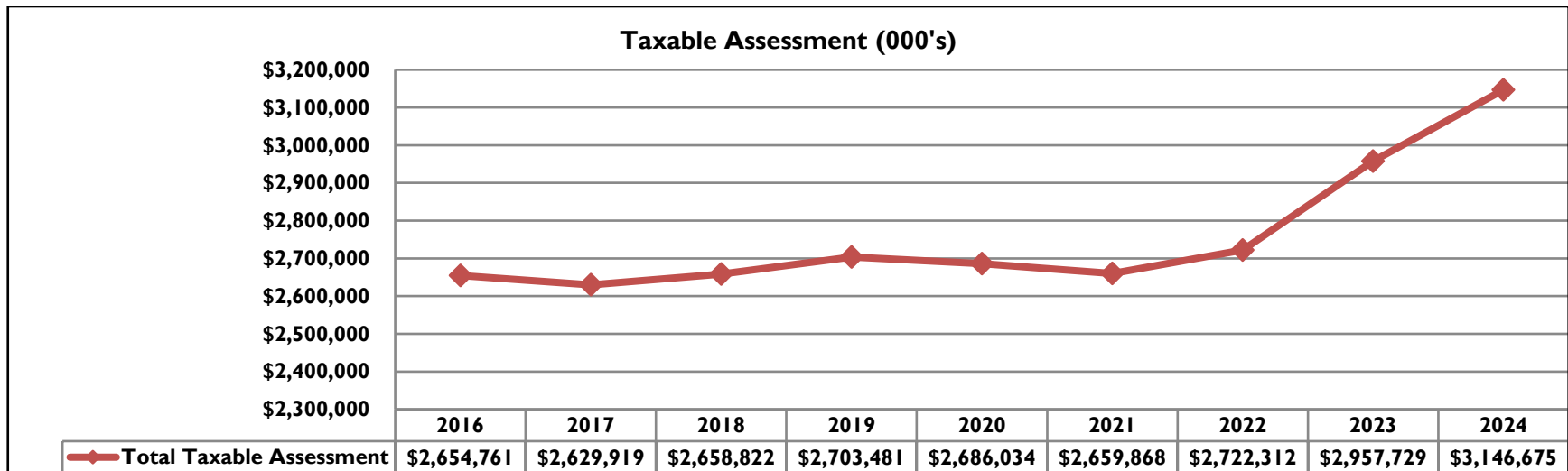


- The debt per capita is \$1,524 for 2024; a slight decrease from 2023 as no new debentures were pulled.

Other Indicators

Assessment Values

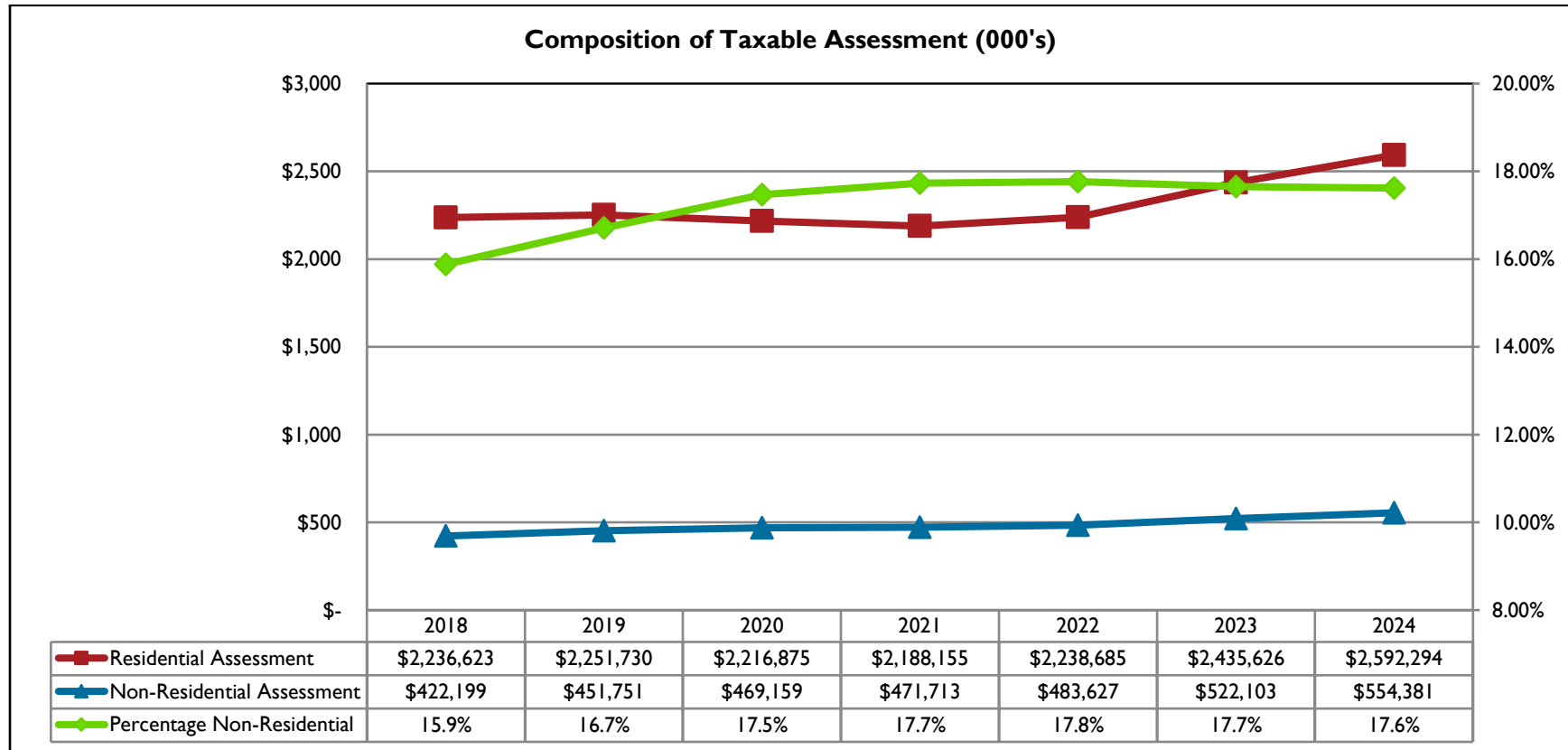
Changes in property value are important to monitor as municipalities depend on property tax for a large portion of revenue. A decline in property value is most likely a symptom of other problems. Unfortunately, most of these problems are not necessarily something that the municipality has much control over, such as a general recession. A general trend of declining values is a warning sign that could inhibit the municipality's capability to obtain the tax revenue it needs to maintain services and properly protect capital investment in infrastructure and the quality of life in the community.



- 2024 saw an increase to the overall assessment in Stony Plain. The yearly taxable assessment increase was 6.4% from 2023. The Town has seen a 25% increase from 2015 to 2024, a combination of steady real growth and largely influenced by the current economy with limited supply contributes to high inflation to market prices. Assessment increase is a combination of current assessment values increases/decreases and new assessment (growth).

Composition of Assessment Values

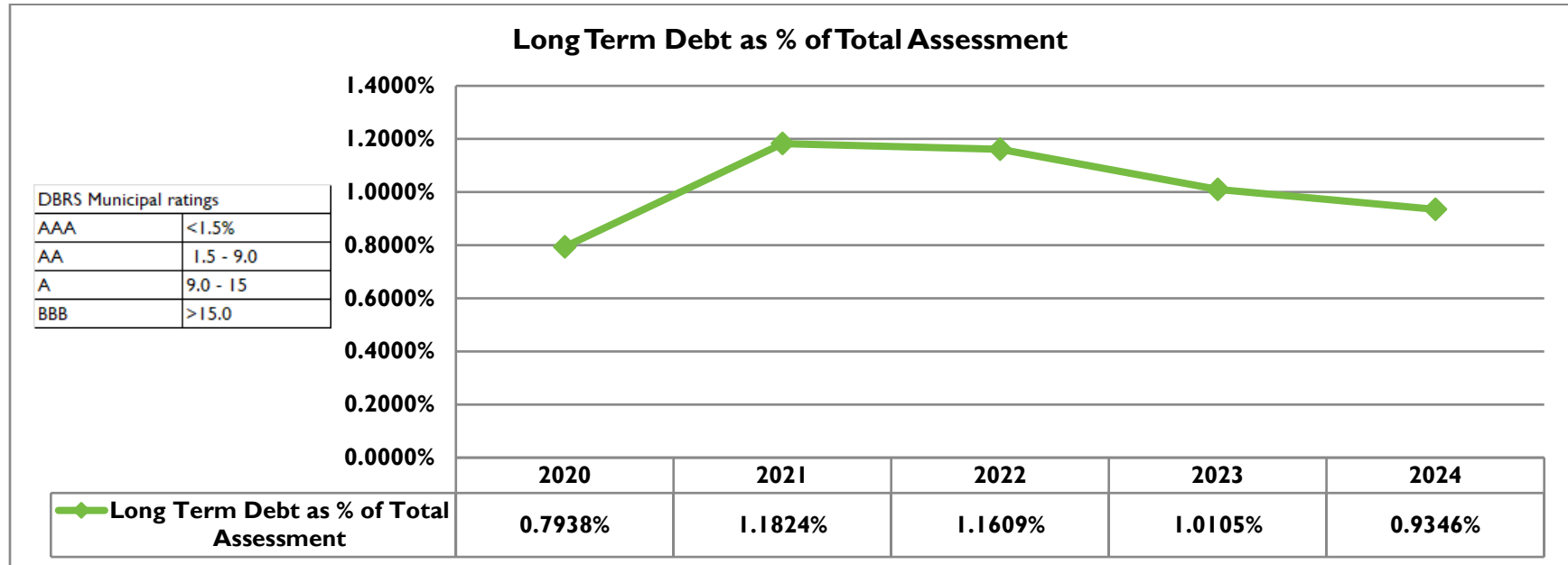
The values presented are the actual assessment composition. The Revenue and Taxation Financial Policy approved by Council in 2025 defines practice of using different tax rates for different assessment classes and the opportunity of assigning different rate increases to each class. Residential and non-residential classes have variable tax rates. The chart below demonstrates assessment totals by classification.



- Trends have remained consistent, with non-residential assessment contributing to 17.6% of the total taxable assessment.

Long Term Debt as a % of the Total Assessment Base

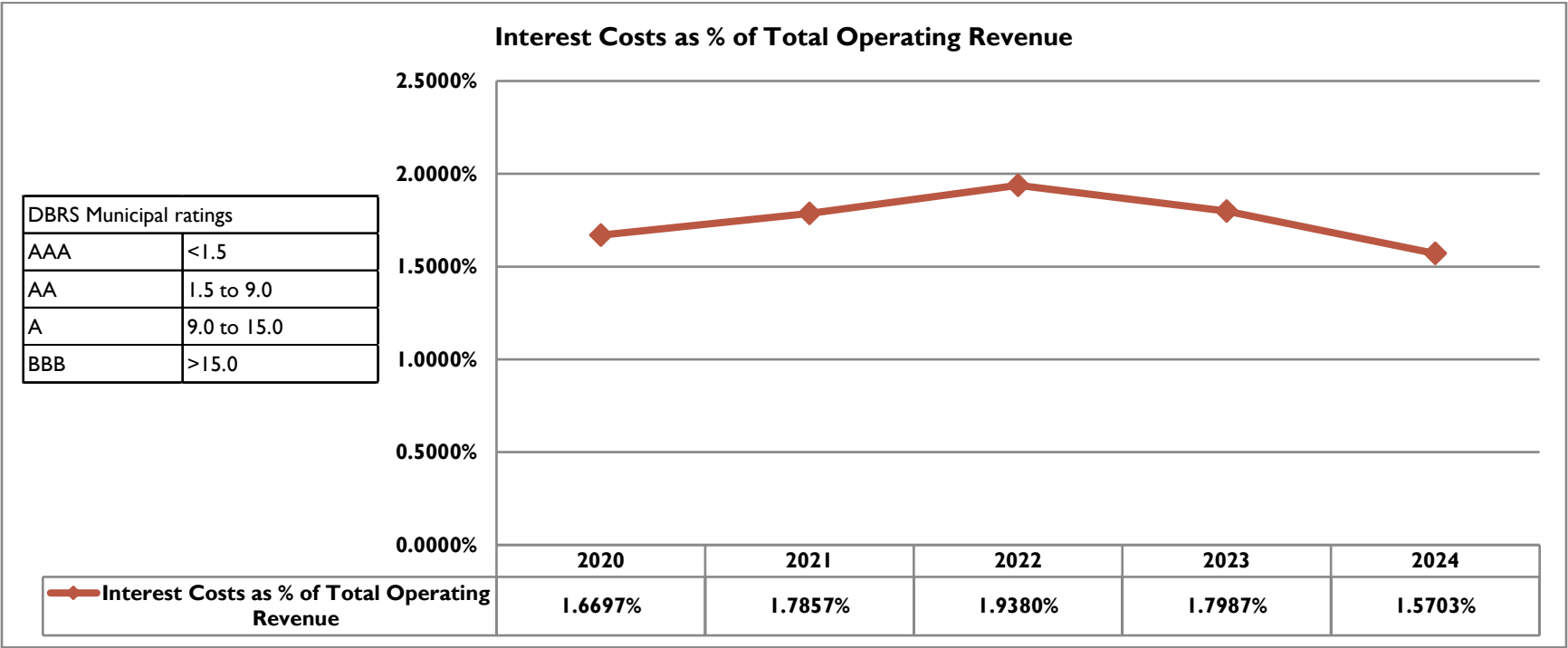
This metric is used by Dominion Bond Rating Service (DBRS), a credit rating agency, in its rating of Canadian Municipal Health. Though these are analyzed individually, the agency uses them on an aggregate scale in order to determine their bond ratings. This does however provide some baseline tests which can be used to analyze financial health.



- A score of 0.9346% is considered very strong and would suggest a “AAA” debt rating.

Interest Costs as a % of Total Operating Revenue

This is a metric which is used by DBRS, a credit rating agency, in its rating of Canadian Municipal Health. Though these are analyzed individually, the agency uses them on an aggregate scale in order to determine their bond ratings. This does however provide some baseline tests which can be used to analyze financial health.



A score of 1.5703% is considered strong and would suggest a “AA” debt rating.

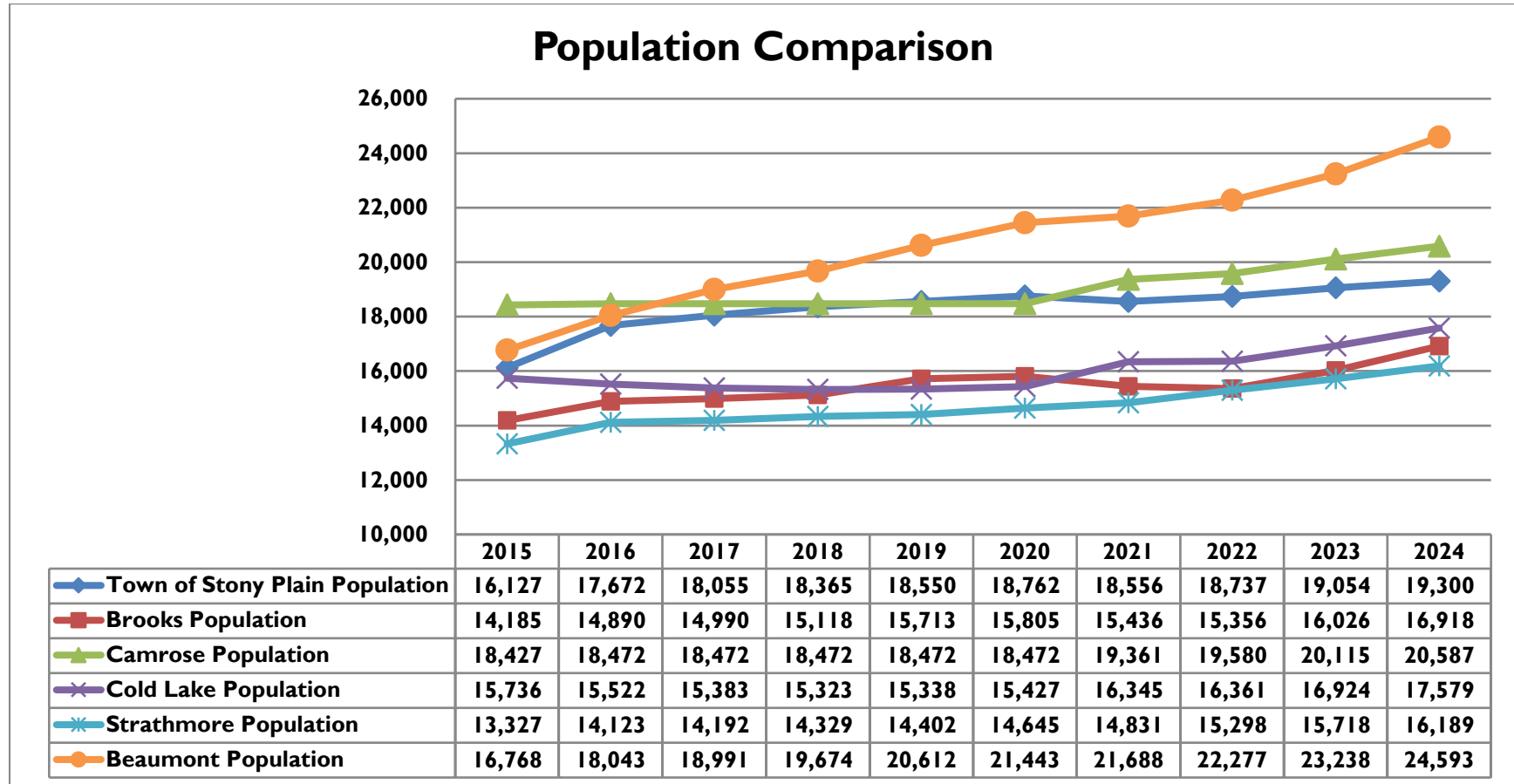
Comparisons to Other Municipalities

Caution should always be taken when comparing between municipalities. Communities differ widely in their characteristics such as size, geography, demographics, revenue structures, financial practices, responsibilities and authorities to offer services etc. Due to these factors, comparisons should not be the primary factor in determining future policy direction. The following comparisons are provided by Alberta Municipal Affairs using municipalities that reasonably compare to Stony Plain either by population or proximity to larger centers.

Similar comparators have been utilized for the Financial Trend report for quite some time, they have been held consistent for this years report however may be revisited in future years. The following is a list of municipalities used for comparison:

- ❑ Brooks
- ❑ Beaumont
- ❑ Camrose
- ❑ Cold Lake
- ❑ Strathmore

Population Growth Comparison



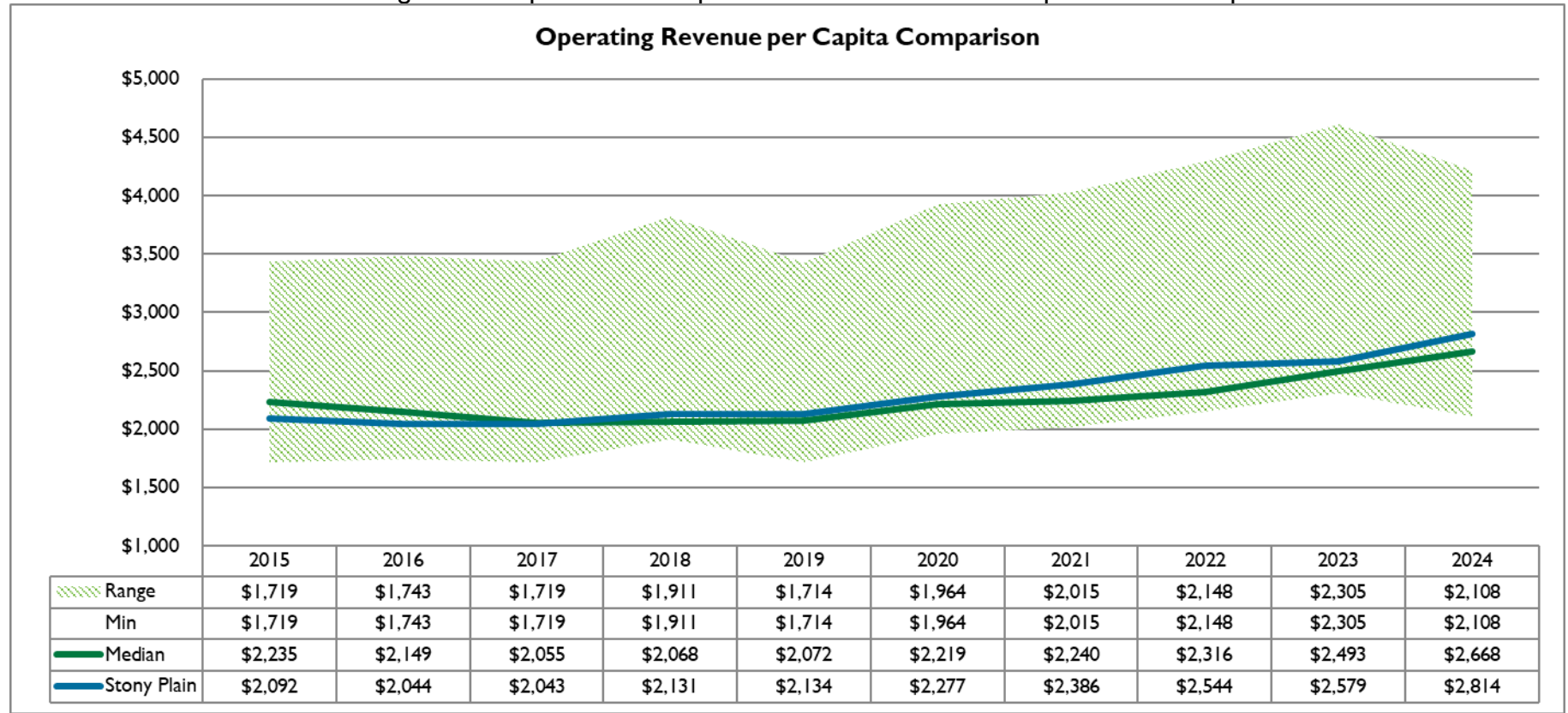
- Beaumont has the highest 10-year growth rate among comparable municipalities at 47%. This is followed by Strathmore at 21% and Stony Plain in third at 20%.
- The calculations for the surveyed municipalities use census data up to 2020 and for 2021 to 2024 population numbers taken from the Government of Alberta Census Subdivision (Municipal) Population Estimates.

Town of Stony Plain Financial Trend Report – 2024

Total Operating Revenue per Capita Comparison

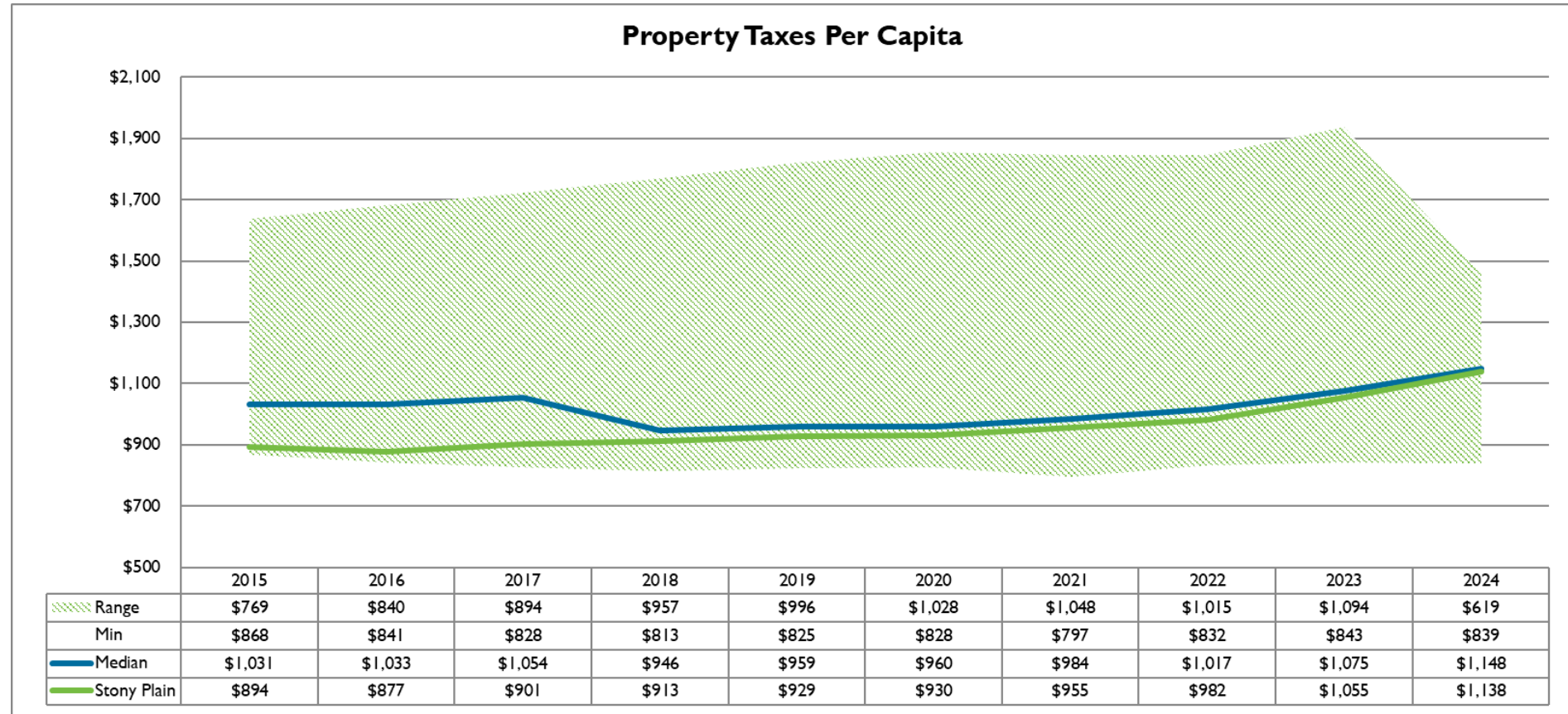
Range reflects the difference between the highest and lowest values within the comparative municipalities.

Min reflects the lowest value amongst the comparative municipalities. The median is the mid-point of the comparisons.



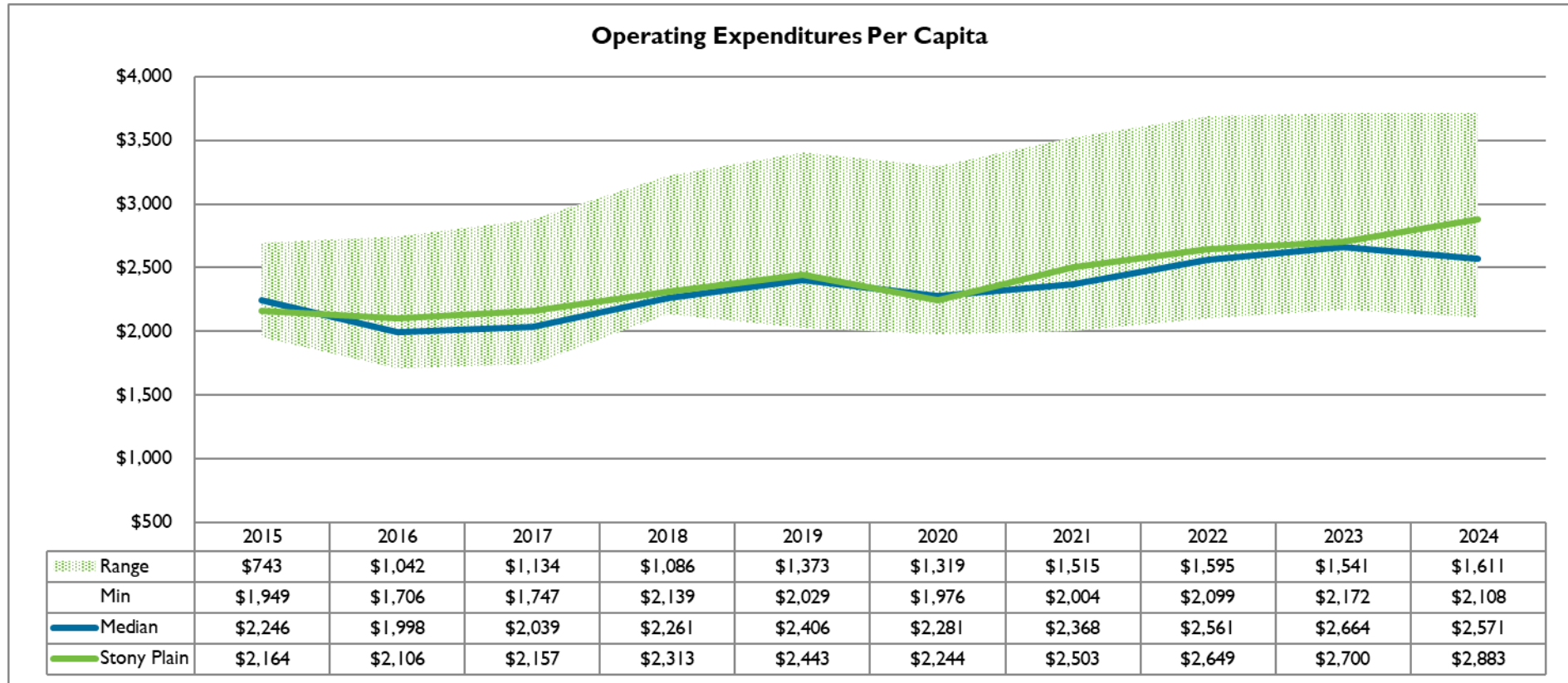
At \$2,814 for 2024, Stony Plain is slightly higher than the median and is in the upper half of the comparable range to operating expenditures per capita.

Net Municipal Taxes per Capita Comparison



In 2024 Stony Plain continued its historical trend maintaining property tax per capita at the low end of comparators and below the median.

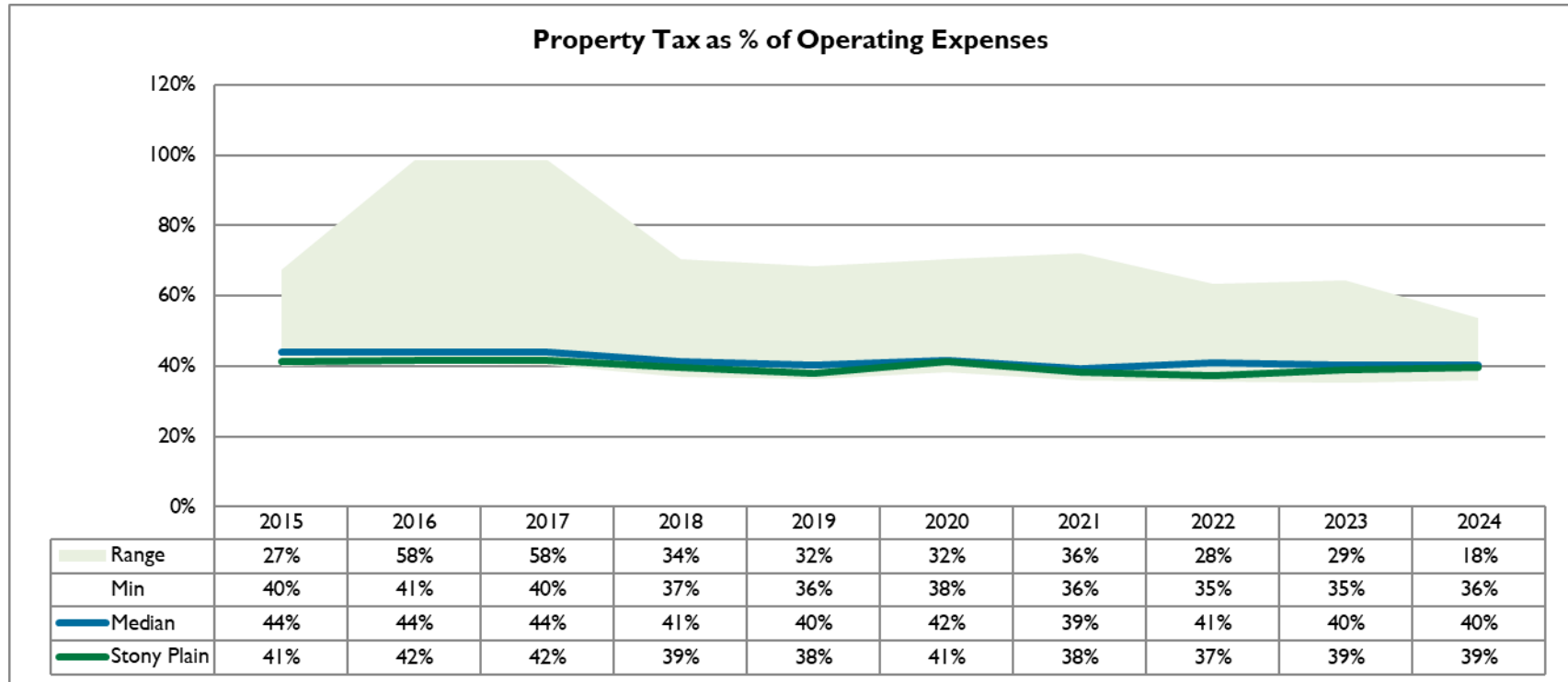
Total Operating Expenditures per Capita Comparison



The Town of Stony Plain's operating expenditure per capita has slightly risen trends above the median of the comparator range in 2024.

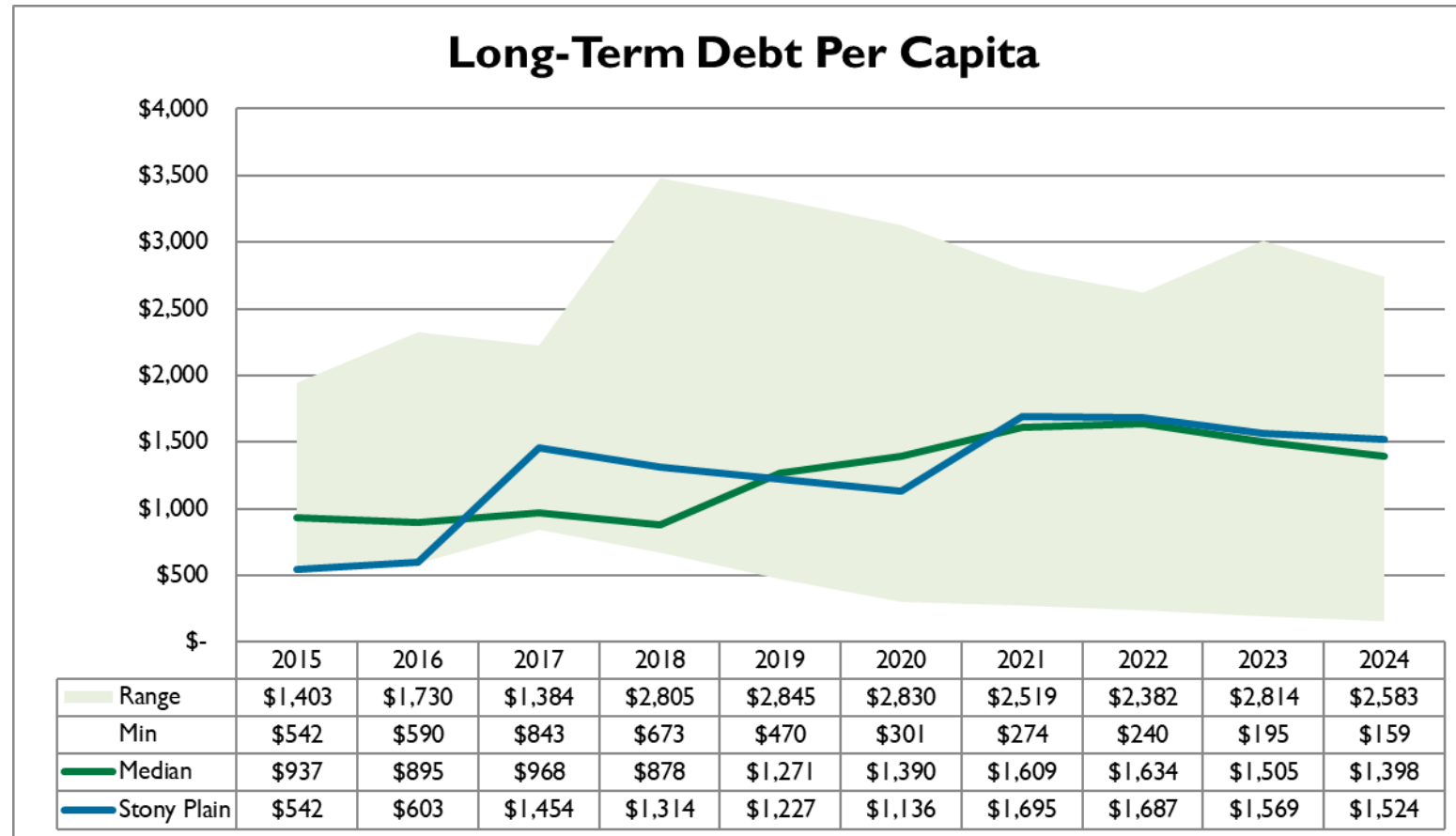
Town of Stony Plain Financial Trend Report – 2024

Property Taxes as a % of Operating Expenses Comparison



Property taxes were equal to 39% of operating expenditures for the Town, while the median of the comparator municipalities was 40%. The Town has consistently been at or near the bottom of the range.

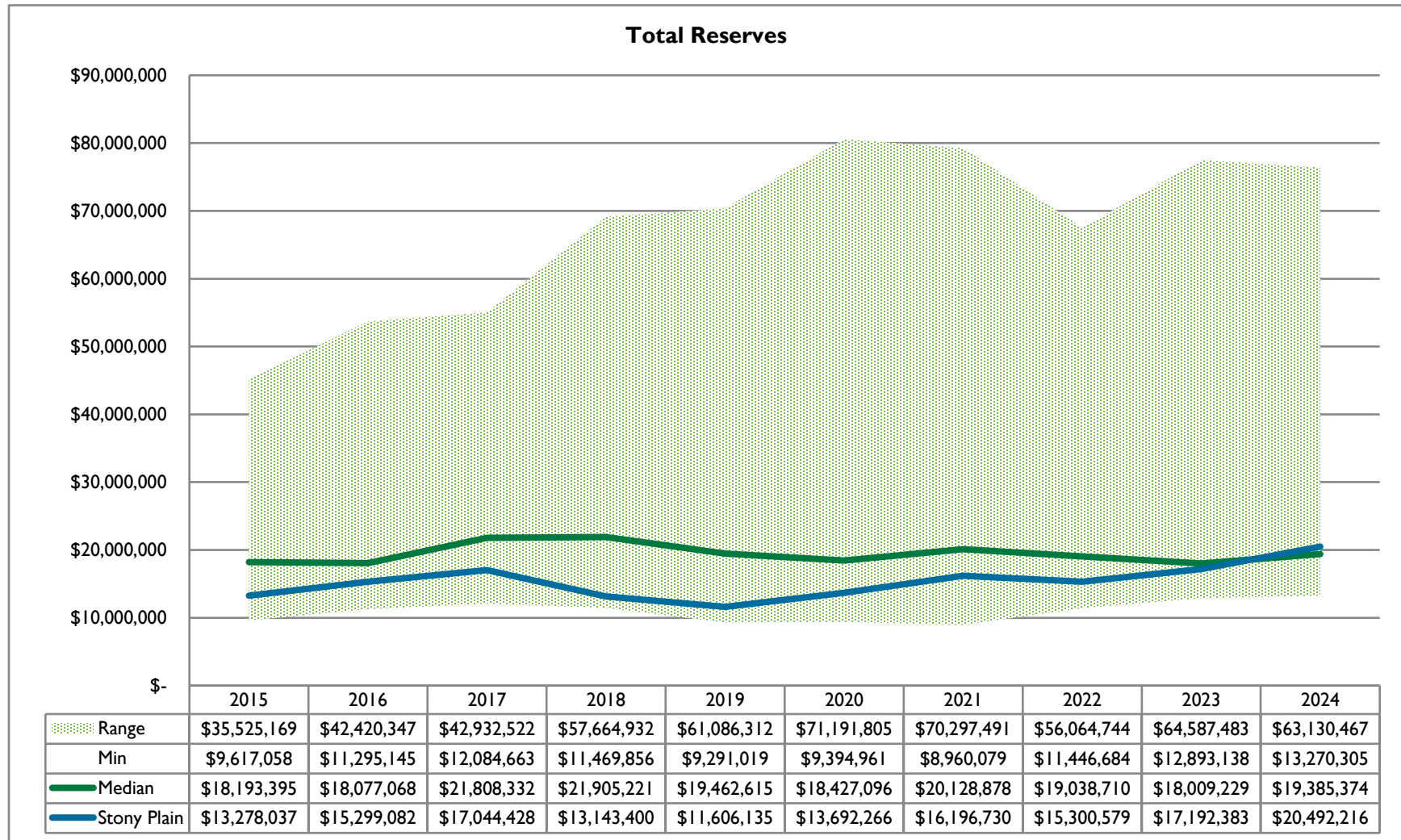
Long-Term Debt per Capita Comparison



2024 marked a slight decrease in the Town's long-term debt per capita to \$1,524 and is slightly above the median in 2024.

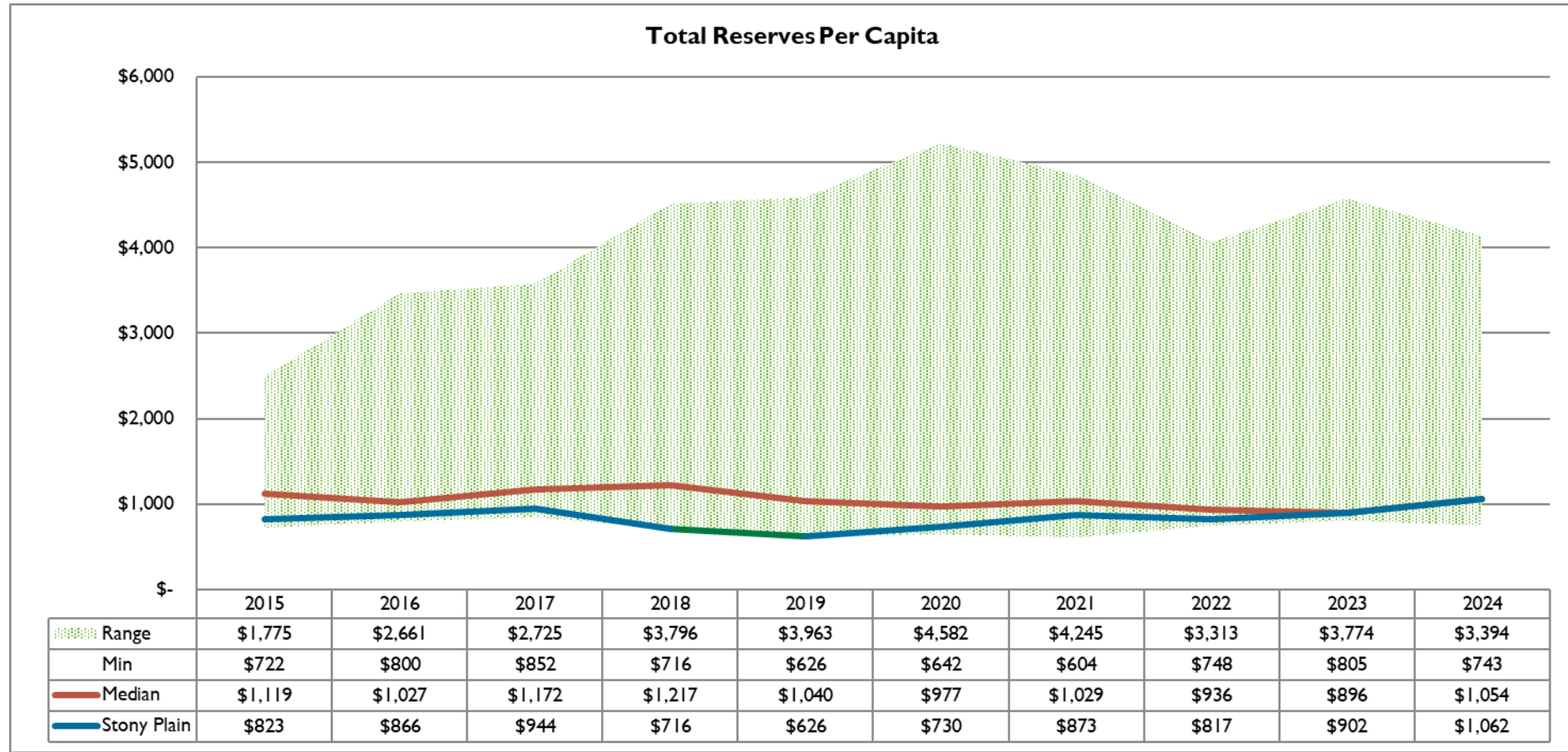
Town of Stony Plain Financial Trend Report – 2024

Total Reserves Comparison



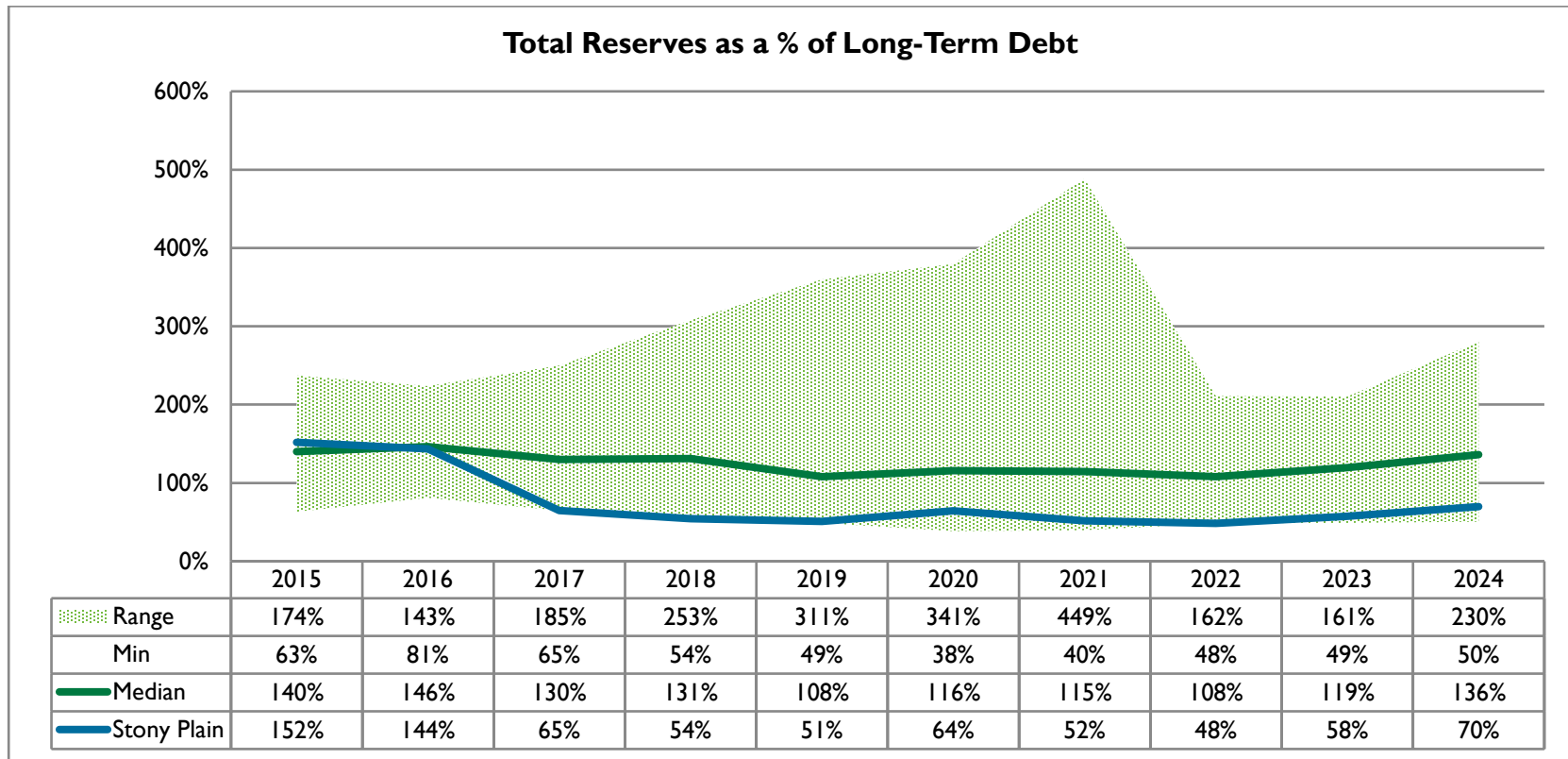
The Town's reserve levels slightly higher than the comparable municipalities and currently sits \$1,106,842 above the median. This is mainly attributable to year end transfers to reserves for future debenture servicing.

Total Reserves Per Capita Comparison



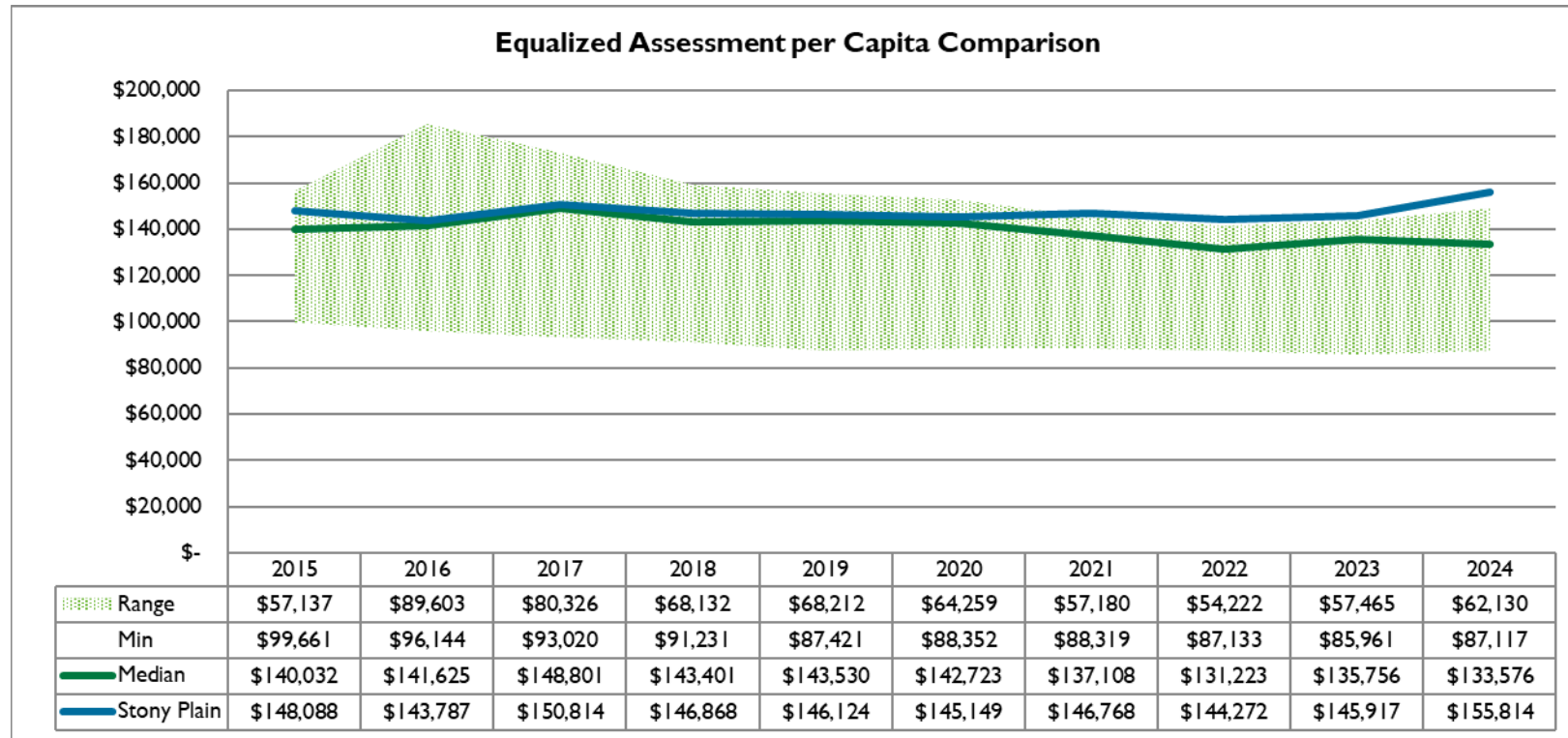
In 2021 the Town passed an updated Reserve Policy as part of the Fiscal Sustainability Framework of which defined optimal balances for each type of reserve. As a result, the Town is working towards achieving those optimal balances annually through the corporate planning process. Stony Plain remains on the low end of the comparators and below the median.

Total Reserves as a % of Long-Term Debt



As the level of debt has increased along with a decrease in reserve balances the Town currently sits 66% below the median. This metric shows the financial health of a municipality's dollars in reserves vs dollars owed to a creditor and could gauge fiscal flexibility. The Town remains at the bottom of the comparator range.

Equalized Assessment per Capita Comparison



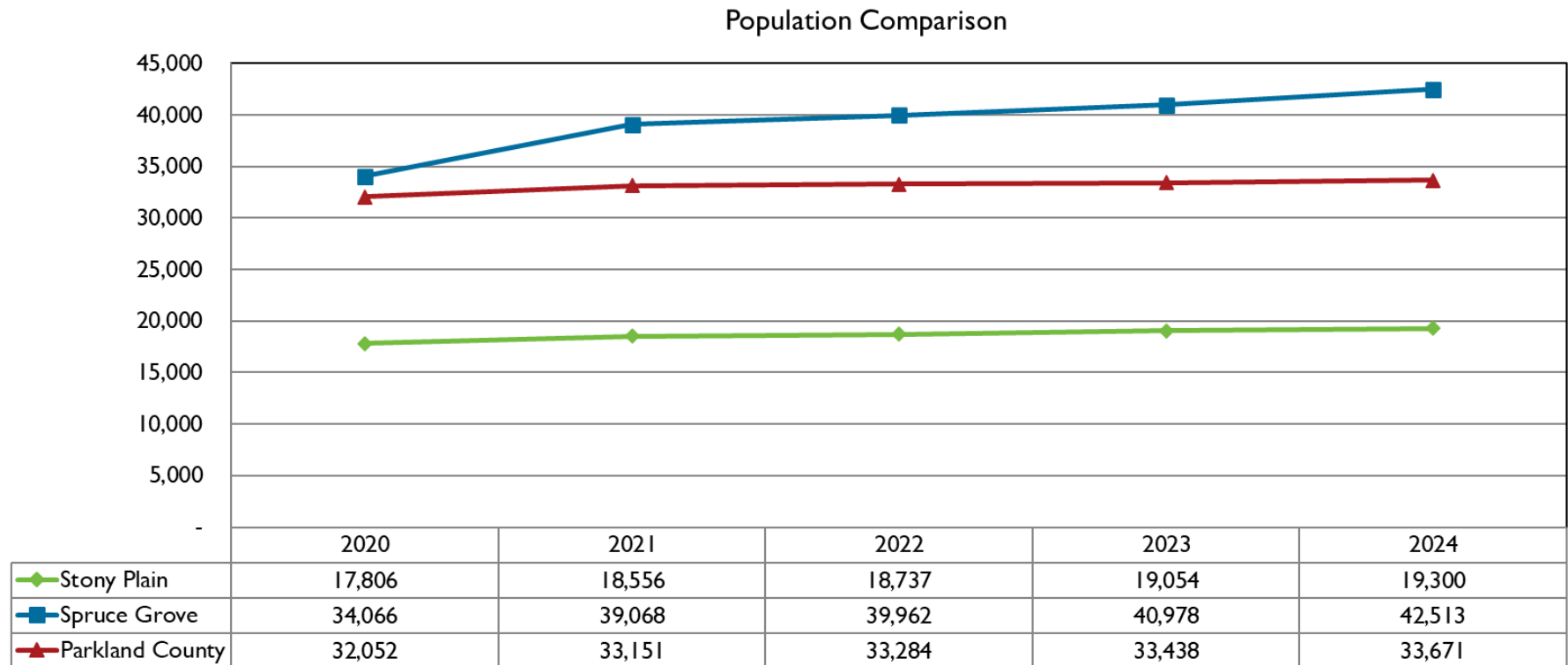
The Town of Stony Plain's equalized assessment per capita has remained a consistent trend at the top of the range since 2021 and in 2024 has exceeded the range of the competitors. "Property assessment is used as the basis on which to requisition property taxes from all or a number of municipalities for the financial support of several regional and provincial programs. Equalized assessment is a process that levels the playing field for municipalities so that property tax requisitions and grants can be fairly allocated."⁵

⁵ http://www.municipalaffairs.alberta.ca/documents/as/guide_to_equalized_assessment.pdf

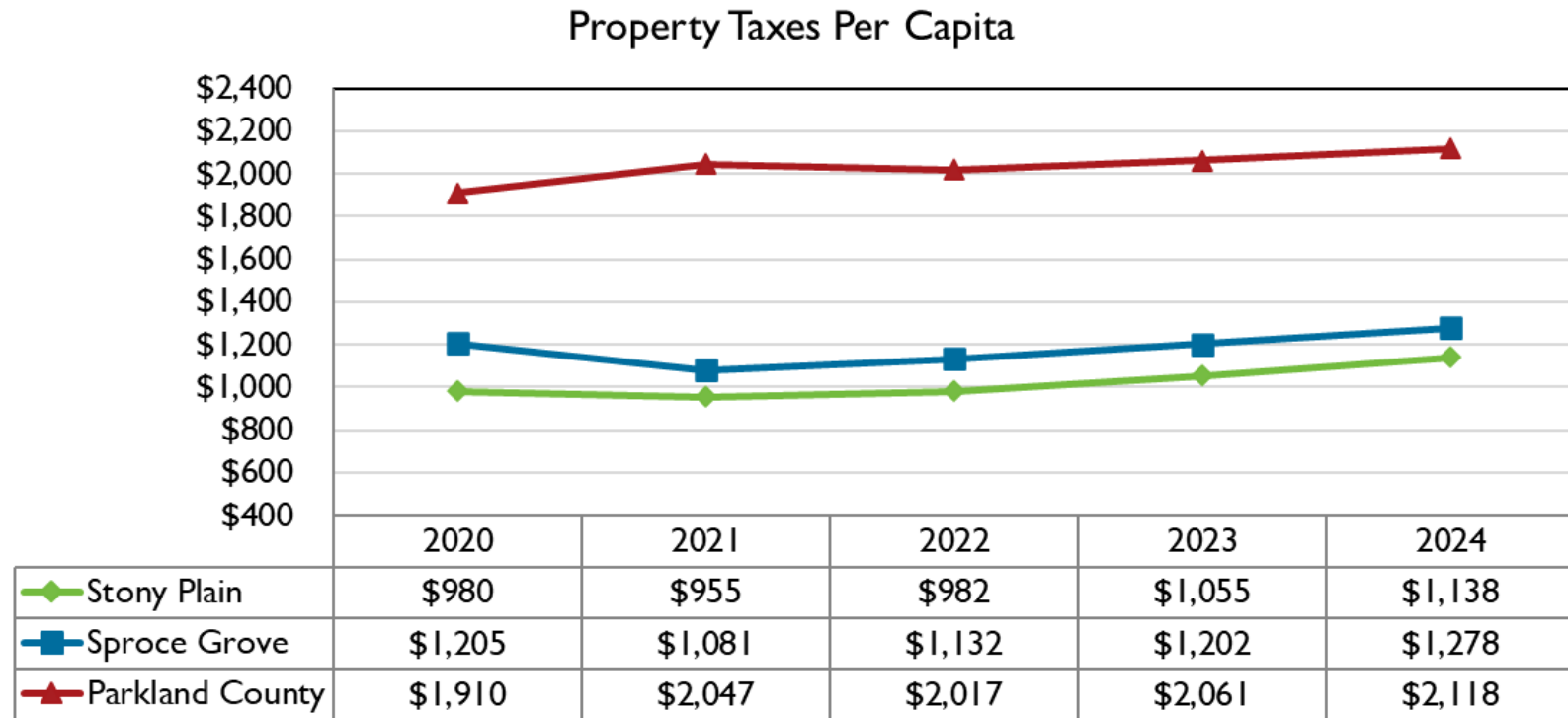
Tri Region Comparison

To effectively conduct service provision, the Town of Stony Plain maintains close relationships with its Tri Municipal Region partners, the City of Spruce Grove and Parkland County. The Town has many joint-service agreements with these municipalities encompassing recreational facilities, policing, community programming and accessible transit. While our two neighboring municipalities are much larger than the Town in population, geography, and tax revenue, it is challenging to directly compare trends even though many residents experience services from all three. The following comparisons are provided as information due to the close proximity and working relationships within the Tri Region. 2021 to 2024 population numbers are taken from the Government of Alberta Census Subdivision (Municipal) Population Estimates.

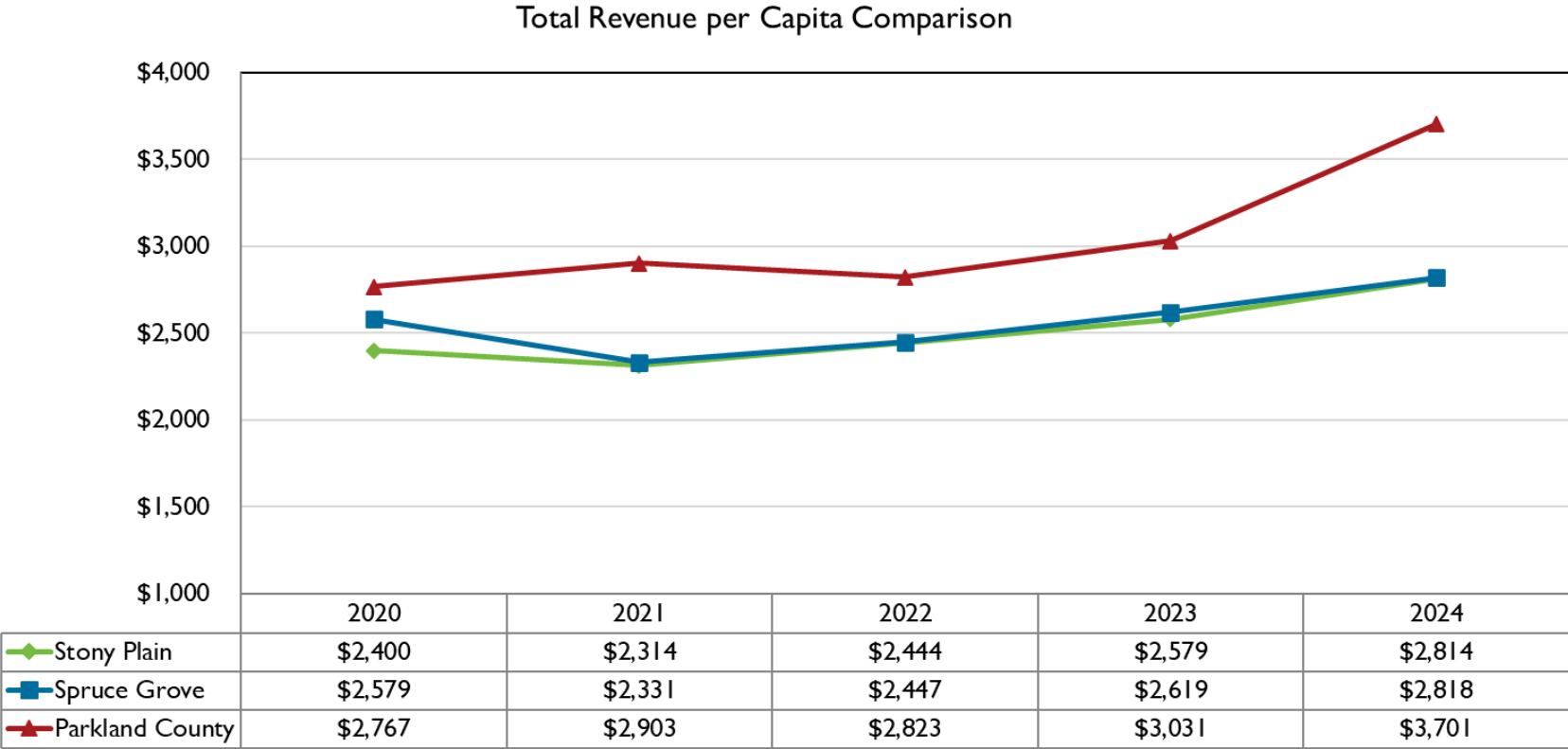
Tri Region Population Comparison



Tri Region Property Taxes Per Capita Comparison

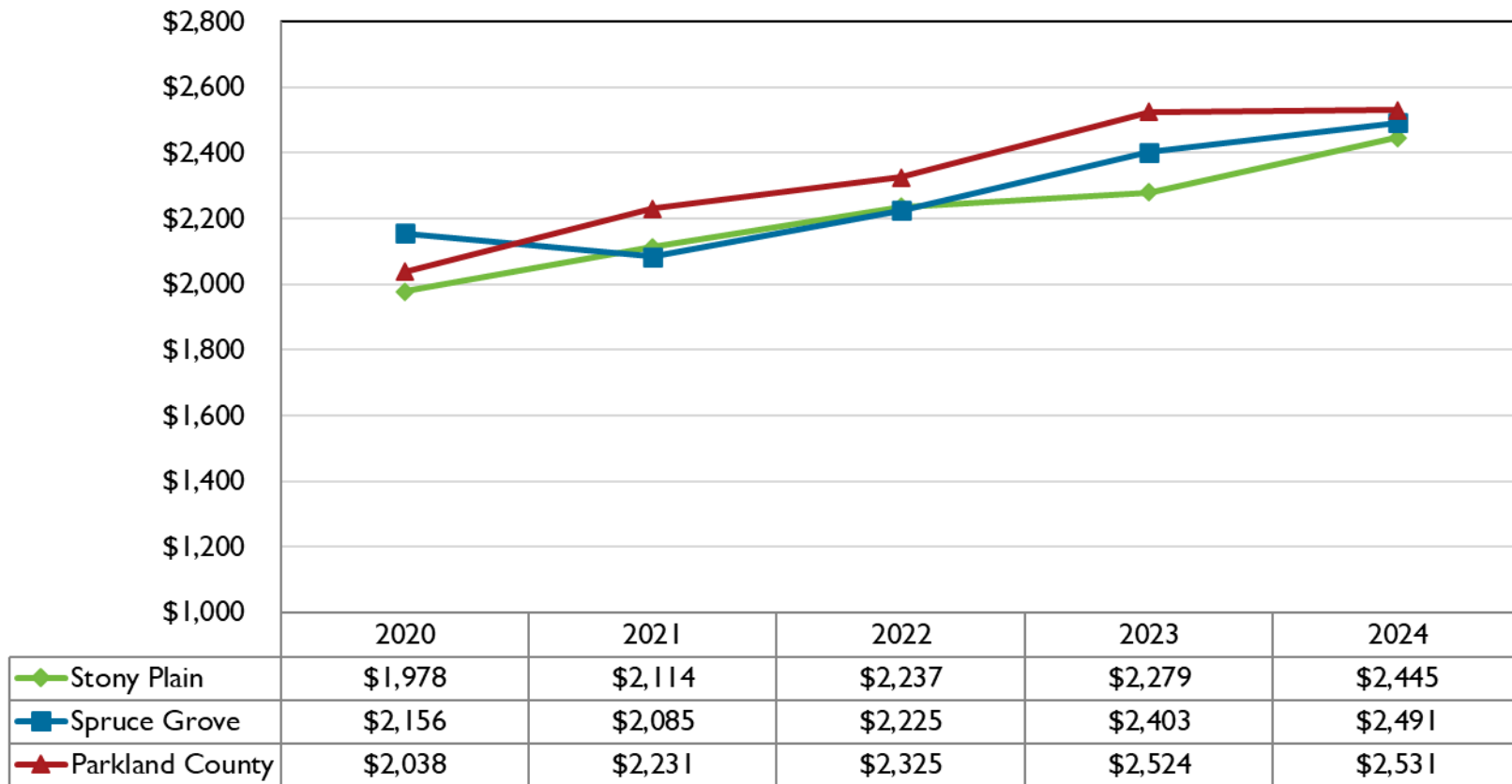


Tri Region Total Revenue Per Capita Comparison



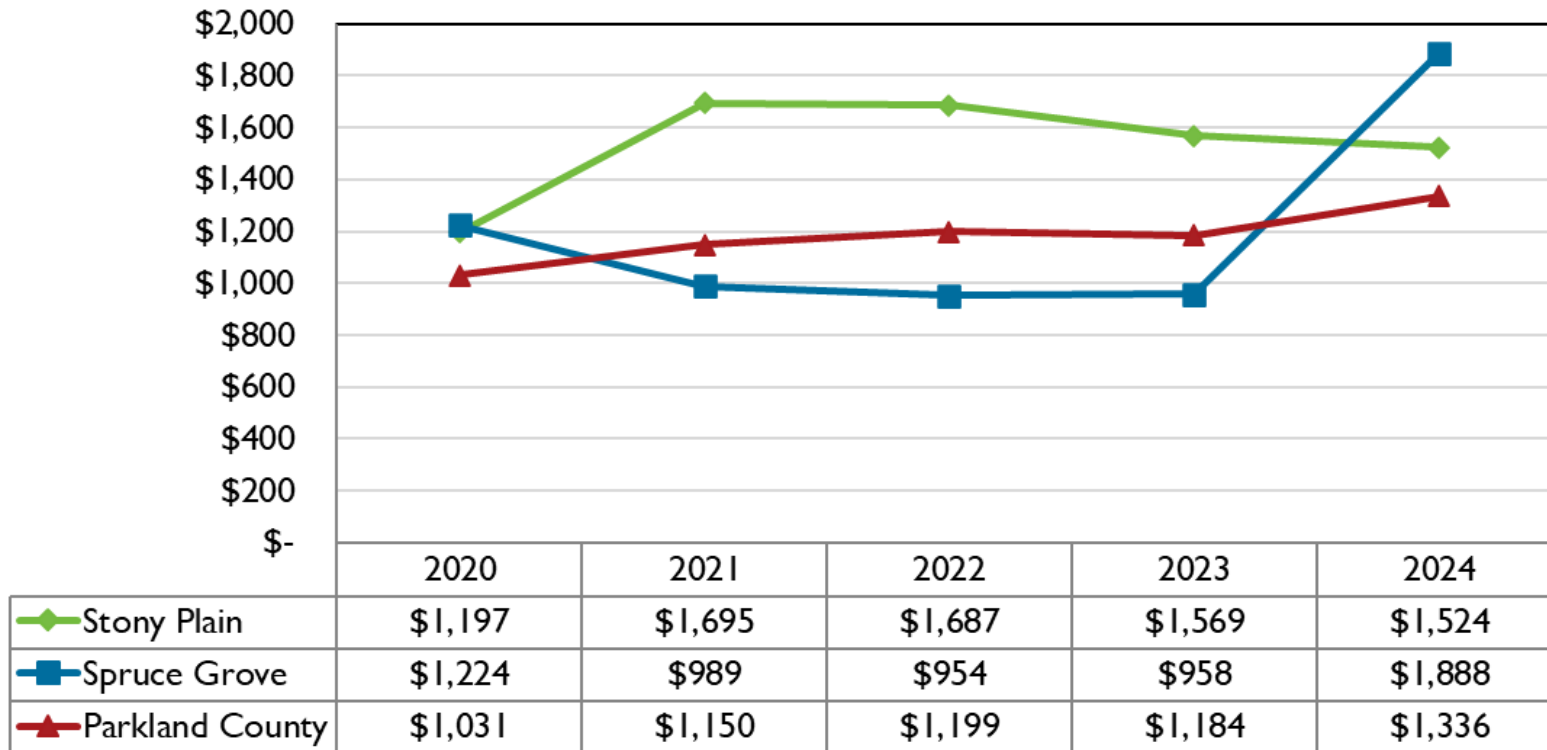
Tri Region Total Expenditures Per Capita Comparison

Total Expenditures Per Capita

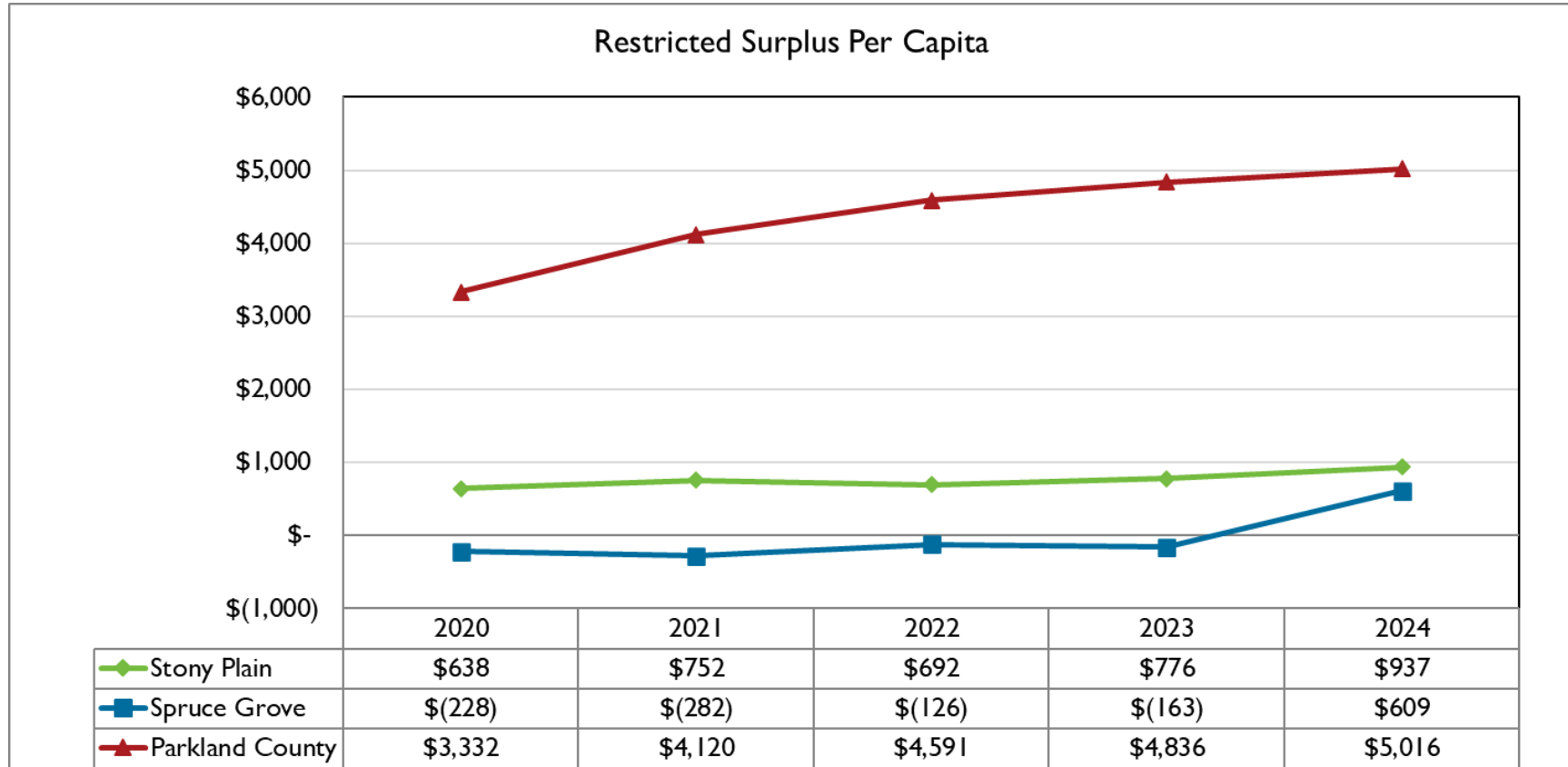


Tri Region Long-Term Debt Per Capita Comparison

Long-Term Debt Per Capita



Tri Region Restricted Surplus Per Capita Comparison



Restricted Surplus is defined as the amount of surplus for a municipality that is designated for a restricted purpose, for example reserves or developer contributions.

Conclusion

Stony Plain has maintained a stable financial condition however will continue to monitor leading indicators and forecast into the future. The adoption of the Fiscal Sustainability Framework, the Accumulated surplus – Restricted (Reserves) Policy, and Revenue & Taxation Policy continue to help guide financial decisions, ensuring financial stability is maintained in an unpredictable economic climate. The prospect of increased growth must be balanced with new services added to ensure a strong financial health and fiscal sustainability into the future.

In order to maintain a healthy financial position, the Town should continue long term planning including:

- Building adequate reserves for funding of future capital needs;
- Monitoring debt limits and operational impact of debt repayments including interest; and
- Reviewing performance of trends including comparison to the performance of similar municipalities.

Overall, the Town has maintained a stable financial condition in 2024. Current council financial policies ensure this trend will continue into the future years.



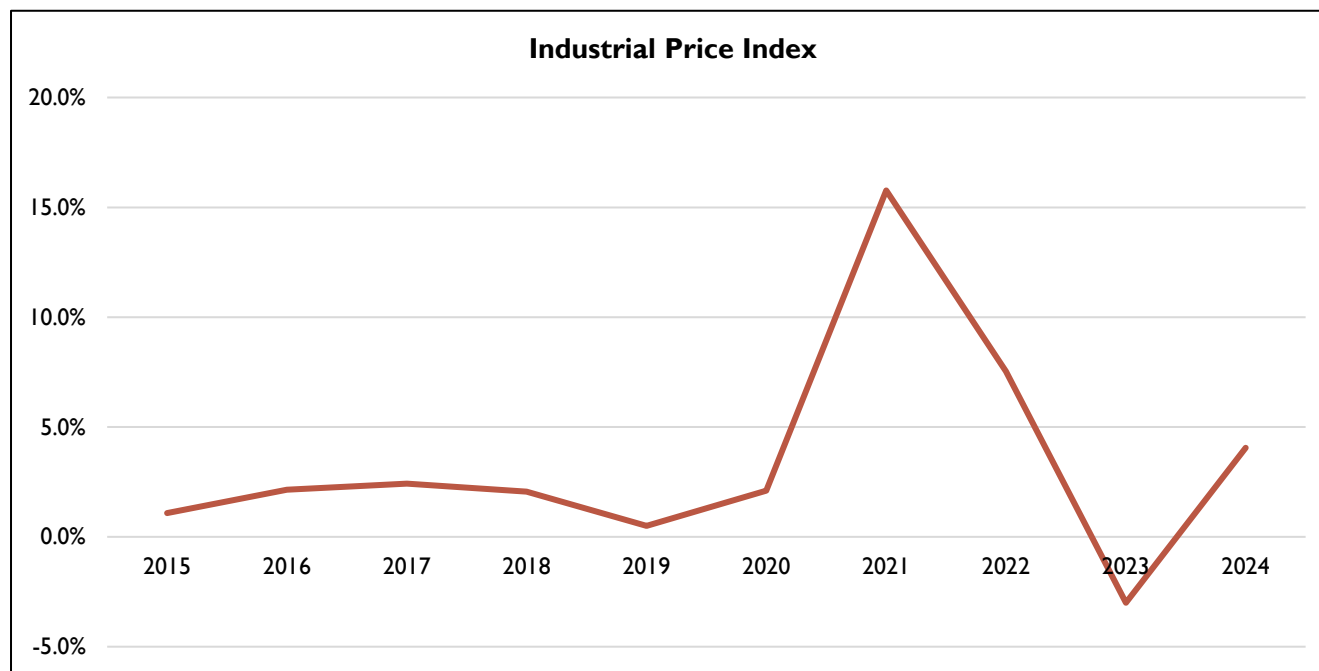
Financial Trend Report For Year Ended December 31, 2024



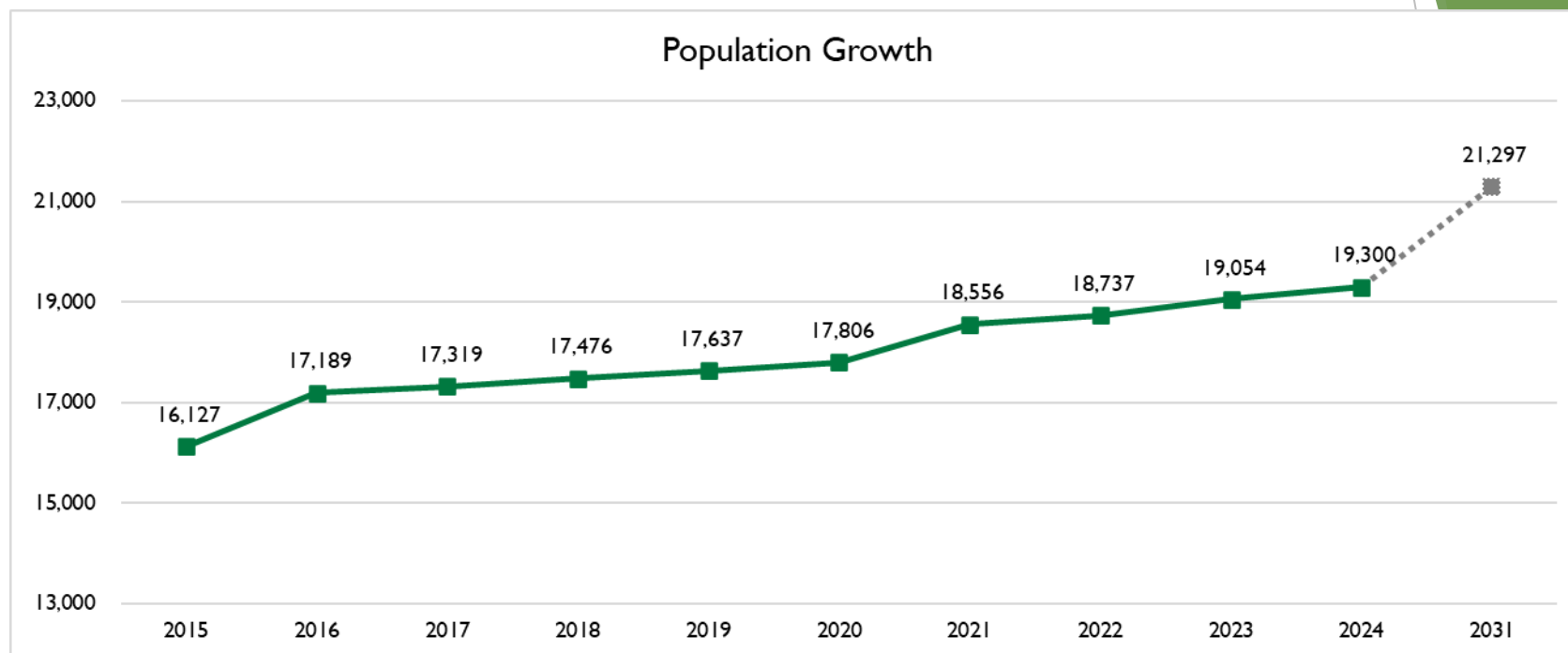
TOWN OF STONY PLAIN

Financial Condition

- ▶ Financial Condition refers to the government's ability to do the following:
 - ▶ Maintain existing service levels
 - ▶ Withstand local and regional economic disruptions
 - ▶ Meet the demands of natural growth, decline and change
- ▶ Basic Questions Municipal officials must address:
 - ▶ Can the local government pay for what it is now doing?
 - ▶ Are there sufficient reserves or other financial vehicles available for financing emergencies?
 - ▶ Is there enough financial flexibility for the local government to adjust to change?

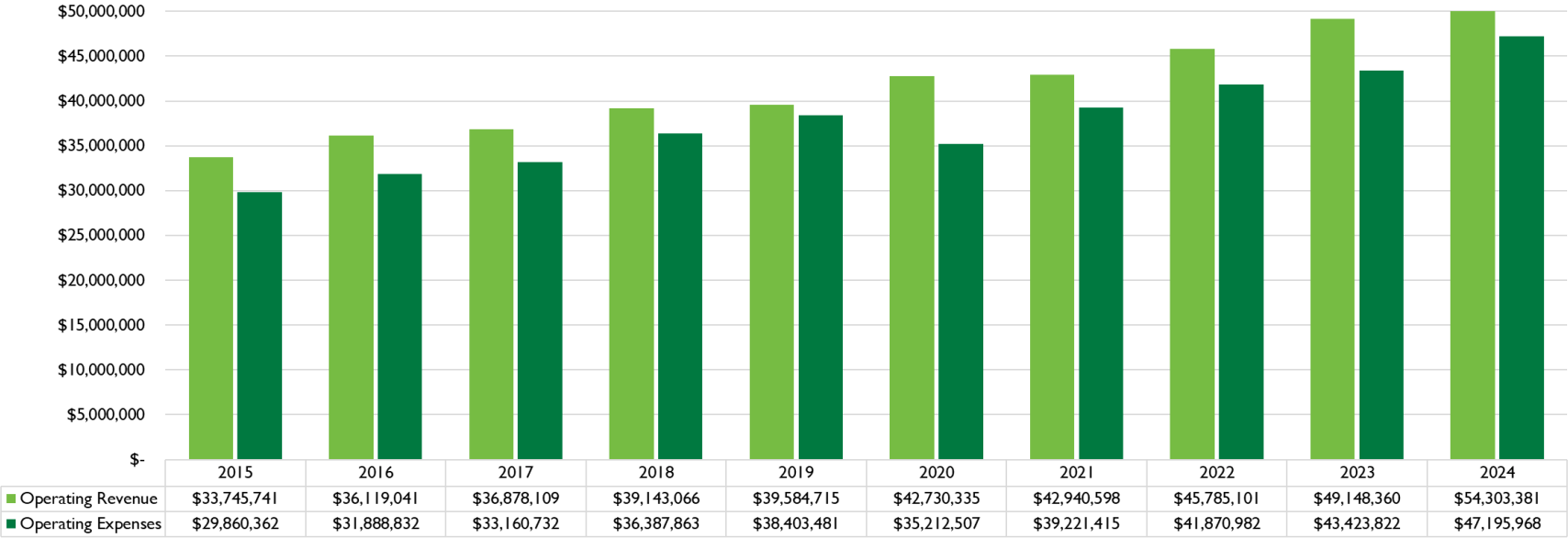


Statistics Canada. [Table 18-10-0266-01 Industrial product price index, by product, monthly](#)

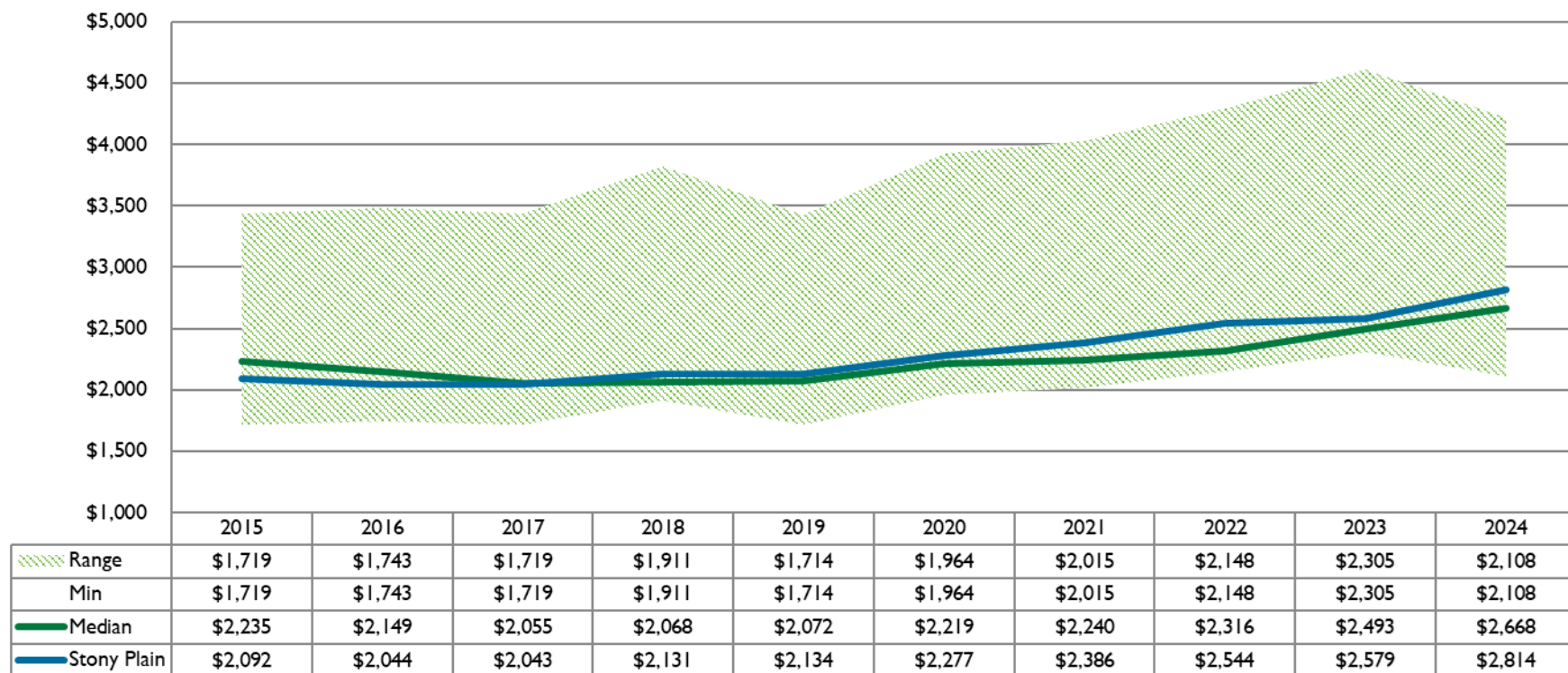


https://www.stonyplain.com/en/town-hall/resources/Documents/StonyPlainForecast2022V5_Final_2022-12-12.pdf

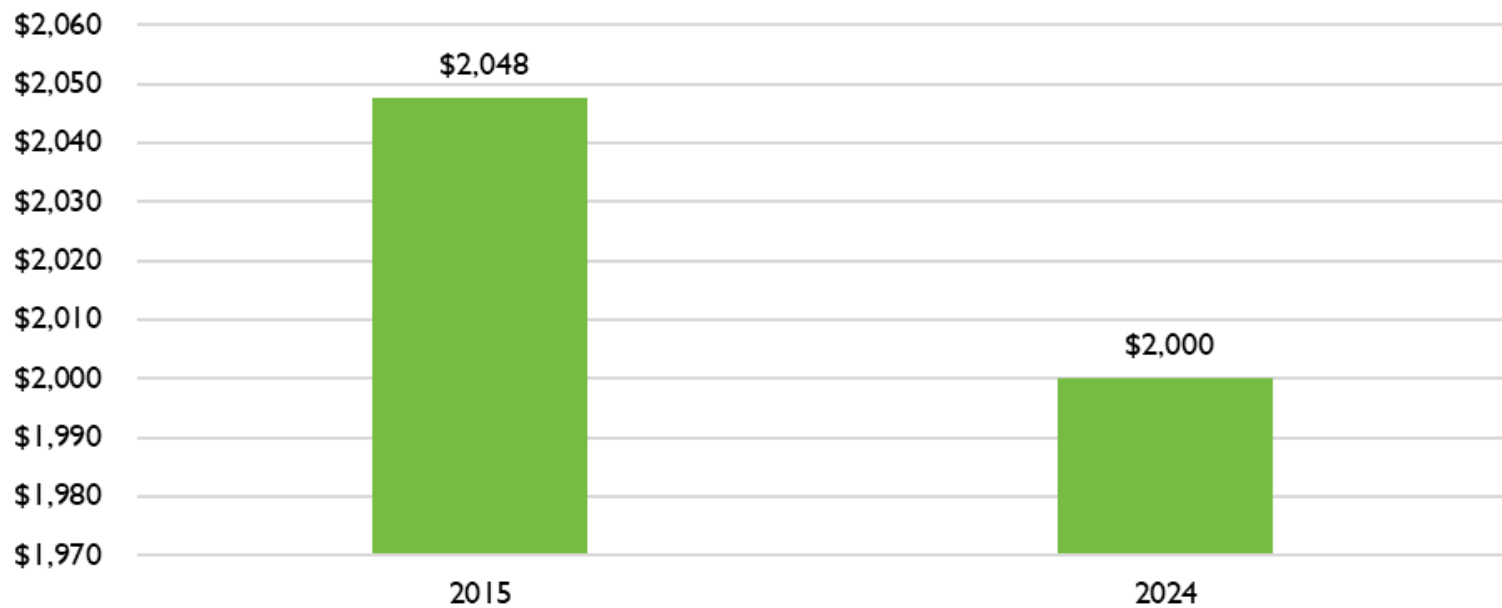
Operations Snapshot



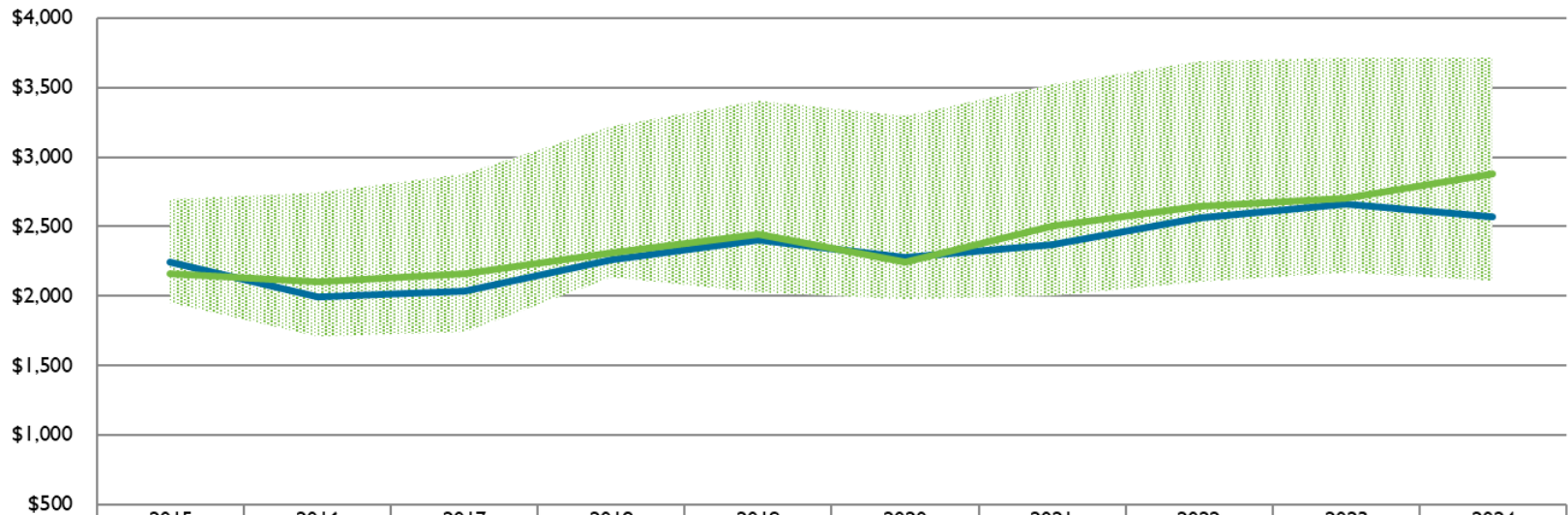
Operating Revenue per Capita Comparison



Operating Revenue per Capita
adjusted for inflation

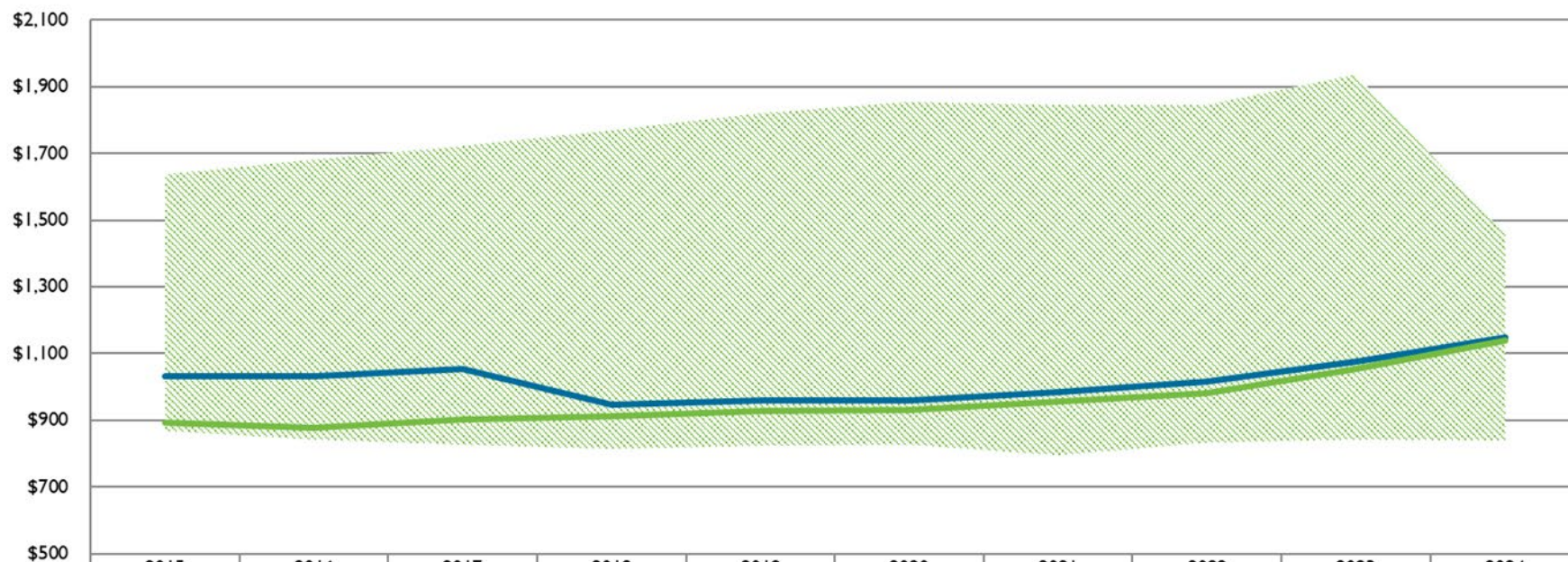


Operating Expenditures Per Capita



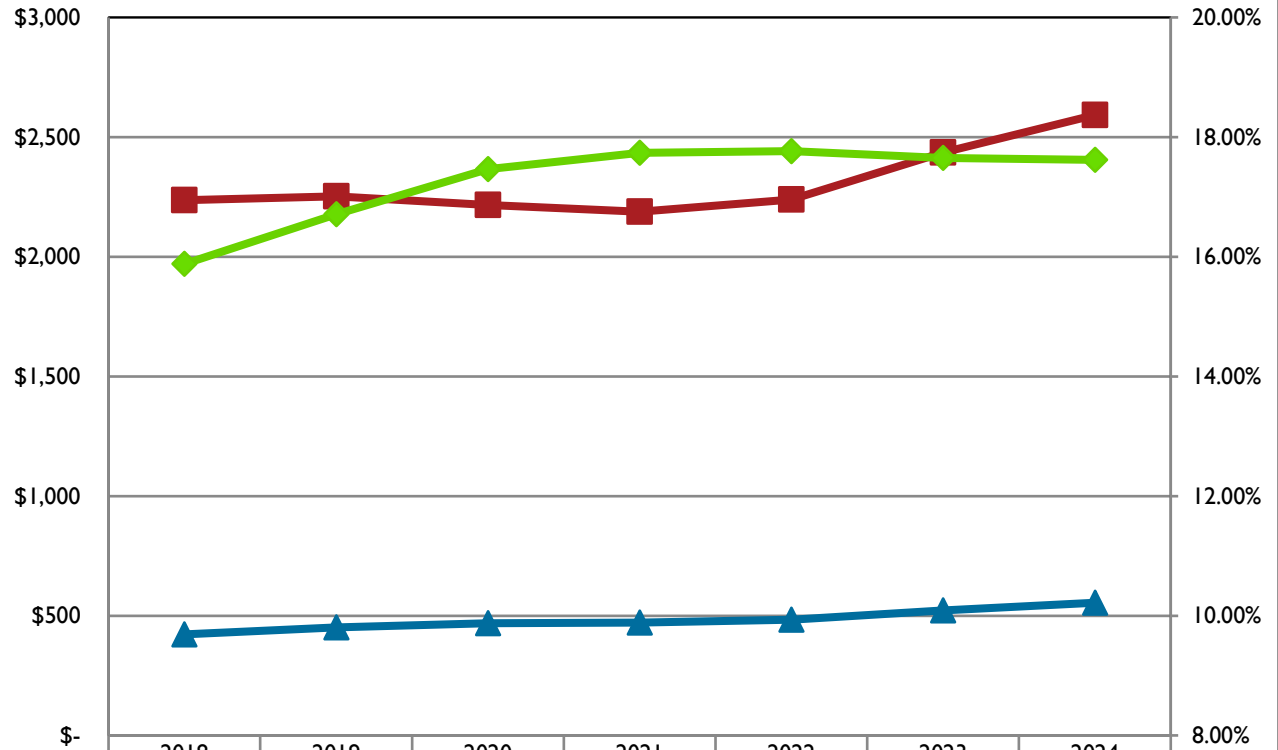
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Range	\$743	\$1,042	\$1,134	\$1,086	\$1,373	\$1,319	\$1,515	\$1,595	\$1,541	\$1,611
Min	\$1,949	\$1,706	\$1,747	\$2,139	\$2,029	\$1,976	\$2,004	\$2,099	\$2,172	\$2,108
Median	\$2,246	\$1,998	\$2,039	\$2,261	\$2,406	\$2,281	\$2,368	\$2,561	\$2,664	\$2,571
Stony Plain	\$2,164	\$2,106	\$2,157	\$2,313	\$2,443	\$2,244	\$2,503	\$2,649	\$2,700	\$2,883

Property Taxes Per Capita



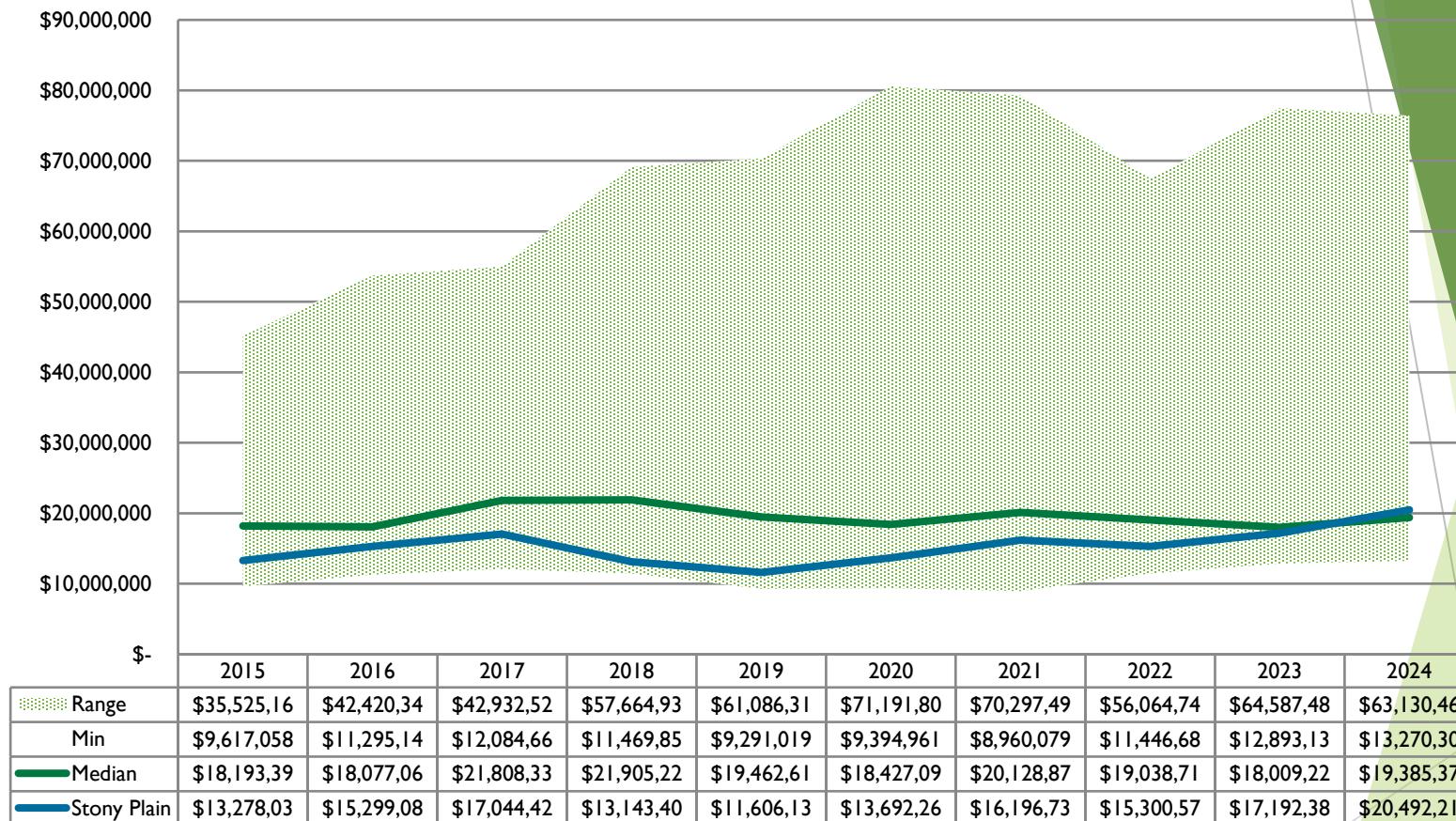
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Range	\$769	\$840	\$894	\$957	\$996	\$1,028	\$1,048	\$1,015	\$1,094	\$619
Min	\$868	\$841	\$828	\$813	\$825	\$828	\$797	\$832	\$843	\$839
Median	\$1,031	\$1,033	\$1,054	\$946	\$959	\$960	\$984	\$1,017	\$1,075	\$1,148
Stony Plain	\$894	\$877	\$901	\$913	\$929	\$930	\$955	\$982	\$1,055	\$1,138

Composition of Taxable Assessment (000's)

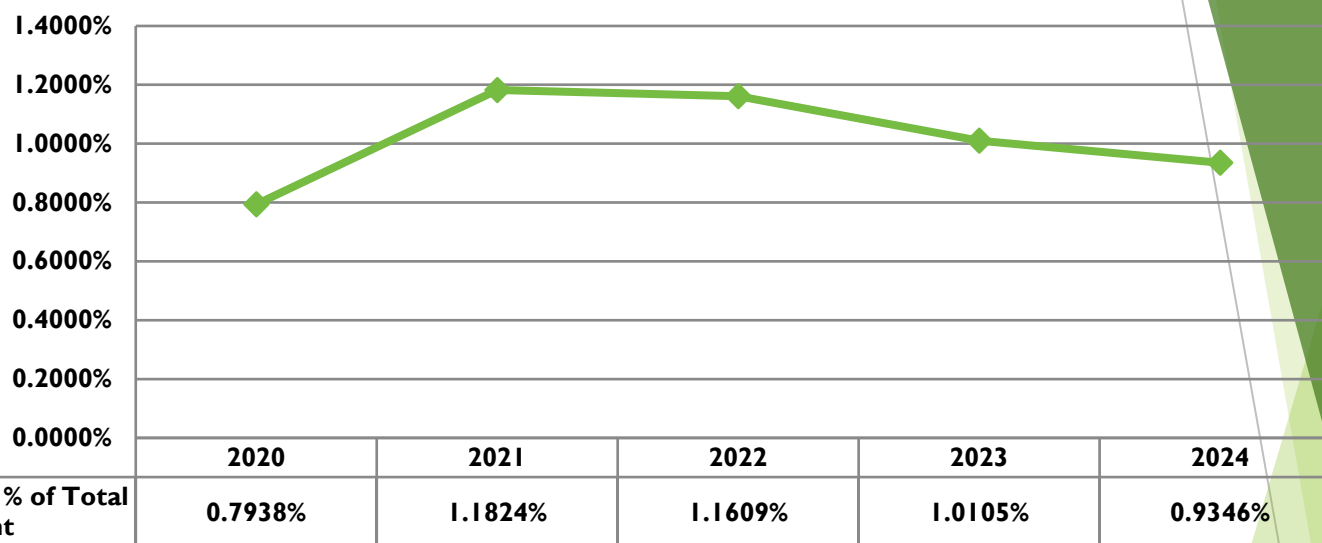


■ Residential Assessment	\$2,236,623	\$2,251,730	\$2,216,875	\$2,188,155	\$2,238,685	\$2,435,626	\$2,592,294
▲ Non-Residential Assessment	\$422,199	\$451,751	\$469,159	\$471,713	\$483,627	\$522,103	\$554,381
◆ Percentage Non-Residential	15.9%	16.7%	17.5%	17.7%	17.8%	17.7%	17.6%

Total Reserves



Long Term Debt as % of Total Assessment



DBRS Municipal ratings	
AAA	<1.5%
AA	1.5 - 9.0
A	9.0 - 15
BBB	>15.0



END OF ITEM



Council Discussion

Closed Meeting