



## 2025 Town of Stony Plain Election

### Candidate Information Session

June 24, 2025

6:00 pm – 7:30 pm

Town Hall

# AGENDA

1. What is Municipal Government?
2. Good Governance
3. Time Commitment
4. Council Remuneration
5. 2025 Municipal Election
  - ▶ Key Dates
  - ▶ Voting Opportunities
  - ▶ Nomination Process
  - ▶ Campaign Finance & Contribution Disclosure
  - ▶ Campaigning & Campaign Signage
6. Post Election – What to Expect

## Municipal GOVERNMENT



Town Hall



Development & Building Permits & Fees



Family & Community Support Services (80% Provincial Government/ 20% Municipal Government)



Local Road Maintenance & Improvement



Parks, Trails & Playgrounds



Property Tax (Municipal Portion)



Protective Services



Recreation Facilities



Senior's Supportive Housing



Social Services (Education & Awareness of Services Avail.)



Public Transportation



Utilities (Water & Wastewater)



Waste Collection

## Provincial GOVERNMENT



Employer & Employee Supports



Family & Community Support Services (80% Provincial Government/ 20% Municipal Government)



Highways



Hospitals



Housing



Justice



Landlord & Tenant Supports



Post-Secondary Education



Property Tax (Provincial Portion)



Safety Enforcement



Schools



Social Services (Treatment and Specialized Services, Domestic Violence Shelters)

## Federal GOVERNMENT



Airports



Borders & Passports



Broadcasting & Telecommunications



Canada Child Benefit



Charter of Human Rights



Employment Insurance



Fisheries, Oceans & National Parks



Income Tax



International Travel & Support for Canadians Abroad



Mortgages (ie Canadian Mortgage & Housing Corporation)



National RCMP



National Defence & Veteran's Affairs



Postal Service



Student Loans



# What is Municipal Government?

- ▶ Governing Structure
  - ▶ Provincial vs Municipal
- ▶ Legislation







# Good Governance

Governance requires a commitment to:

- ▶ Respect for roles and responsibilities
- ▶ Commitment to vision and leadership
- ▶ Accountability and transparency
- ▶ Servant leadership
- ▶ Effective communication and engagement

# Role of Council

- ▶ To provide good government
- ▶ To foster the well-being of the environment
- ▶ To foster economic development of the municipality
- ▶ To provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality
- ▶ To develop and maintain safe and viable communities
- ▶ To work collaboratively with neighbouring municipalities to plan, deliver and fund intermunicipal services.

# Role of Councillor

- Consider and promote the welfare and interests of the municipality as a whole;
- Promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighboring municipalities;
- Develop and evaluate the policies and programs of the municipality;
- Participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by council;
- Obtain information about the operation or administration of the municipality from the chief administrative officer or a designate;
- Keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public; and
- Perform any other duty or function imposed on councillors by this or any other enactment or by the council.

# Roles of Council & Administration

## Administration

Provide advice to Council

Implement direction of Council (as a whole)

## Council

Act as a unit

Participate

Provide direction via Bylaws, policies, resolutions

Provide direction to the Chief Administrative Officer

Council has the authority to govern  
**Councillors do not.**



# Why should you run for Council

You have a genuine interest in the welfare of the community

You have a history of being involved

You have a broad range of objectives

You are willing to accept the time commitment and effort that is involved

# Time Commitment

- ▶ Regular Meetings of Council
  - ▶ 1<sup>st</sup> Monday
  - ▶ 2<sup>nd</sup> Monday
  - ▶ 4<sup>th</sup> Monday
- ▶ Committee Meetings
- ▶ Town of Stony Plain Events
- ▶ Conferences/Conventions/Seminars/Workshops



# Town of Stony Plain Committees

- ▶ Arrow Utilities
- ▶ Capital Region Assessment Services
- ▶ Capital Regional Parkland Water Services Commission
- ▶ Community and Social Development Roundtable
- ▶ Cultural and Tourism Roundtable
- ▶ Edmonton Global
- ▶ Edmonton Regional Waste Advisory Committee
- ▶ Growth & Commerce Committee
- ▶ Heritage Agriculture Society
- ▶ Meridian Housing Foundation Board
- ▶ Mid-Sized Cities Mayor's Caucus
- ▶ Policing Committee
- ▶ Stony Plain & Parkland Pioneer Museum
- ▶ Stony Plain Public Library Board
- ▶ Subdivision & Development Appeal Board
- ▶ TransAlta Tri Leisure Centre Board
- ▶ Yellowhead Regional Library Board

# Council Remuneration

## Council Compensation & Expenses Policy

### ▶ Honorariums

- ▶ Mayor - \$99,878.13
- ▶ Councillor - \$51,585.84

### ▶ Technology Allowance

- ▶ \$2,750 per Council member per 4 year term

### ▶ Connectivity Allowance

- ▶ \$1,500/year

### ▶ Expense Budget

- ▶ Mileage
- ▶ Accommodations & Meals
- ▶ Training & Development

### ▶ Benefits

- ▶ Dental
- ▶ Extended Health
- ▶ Accidental Death/Dismemberment
- ▶ Group Life Insurance
- ▶ Family Group Life
- ▶ Employee Assistance Program
- ▶ Worker's Compensation

### ▶ Incentives

- ▶ Trans Alta Tri Leisure Center Corporate Membership Discount
- ▶ Wellness Allowance
- ▶ Town of Stony Plain Golf Course
- ▶ 12 punch Outdoor Swimming Pool Pass



# 2025 Municipal Election: Governing Legislation

## Local Authorities Election Act (LAEA)

- Forms Regulation
- Referendum, Senate Election & LAEA Forms Regulation

## Alberta Senate Election Act

## Referendum Act

## Town of Stony Plain Election Bylaw





# Key Dates

## Nomination Period

- January 1, 2025 - 12pm September 22, 2025

## Campaign Period

- January 1, 2025 - December 31, 2025

## Withdrawal Period/Deadline

- 12pm September 23, 2025

## Election Day

- October 20, 2025

## Campaign Disclosures

- September 30, 2025 (Jan. 1- July 31, 2025)
- March 1, 2026 (full campaign period)



Your Vote. Your Voice.  
**OCTOBER 20**

# 2025 Municipal Election Vote Opportunities

## ► Advance Vote

- October 8, 2025 – 4pm – 8pm (Community Center)
- October 10, 2025 – 1pm – 6pm (Community Center)
- October 14, 2025 – 1pm – 6pm (Community Center)
- October 16, 2025 – 4pm – 8pm (Heritage Park)
- October 18, 2025 – 10am – 4pm (Heritage Park)

## ► Election Day

- October 20, 2025 – 9am – 8pm
- Best Western
- Heritage Park

## Special Ballot

## Institutional Voting Locations

# Permanent Elector Register (PER) (section 49(1) of the LAEA)

- ▶ Electors must be on the PER to be issued a ballot
- ▶ Voters must be
  - ▶ At least 18 years old,
  - ▶ A Canadian citizen,
  - ▶ A resident of Alberta and a resident of Stony Plain on Election Day (October 20, 2025), and
  - ▶ Listed on the Permanent Elector Register.
- ▶ Vouching may only be provided for an Elector's residence

# Nomination Process – Candidate Eligibility

(section 21-24 of the LAEA)

- ▶ To register as a candidate, you must be:
  - ▶ At least 18 years old,
  - ▶ A Canadian citizen,
  - ▶ A resident of Stony Plain for the six consecutive months prior to Nomination Day (September 20, 2025), and
  - ▶ Not otherwise be ineligible or disqualified.
  
- ▶ An individual may only run for one office in the same elected authority.

# Nomination Process – Candidate Ineligibility

(section 21-24 of the LAEA)

- ▶ A candidate is ineligible for nomination if they are:
  - ▶ The Auditor of the Town of Stony Plain.
  - ▶ An employee of the Town of Stony Plain (unless a leave of absence taken).
  - ▶ Indebted for taxes exceeding \$50 (excluding current taxes).
  - ▶ Indebted for any debt equaling or exceeding \$500 for more than 90 days.
  - ▶ Convicted of an election offence.
  - ▶ Deemed to have failed to file campaign disclosure statements.



# Nomination Process – Requirements

## Notice of Intent (Form 29)

- ▶ Must be filed prior to accepting campaign contributions or incurring expenses.
- ▶ The candidates name will be included on the Register of Candidates and posted publicly
- ▶ Must be filed regardless of if you will have contributions or expenses
- ▶ This is a new requirement under the legislation.



# Nomination Process – Requirements

## Nomination Paper & Candidate's Acceptance (Form 4) & Candidate Financial Information (Form 5)

- ▶ Must include name & address.
- ▶ Must include the names, addresses, and signatures of at least **5 eligible electors**.
- ▶ Swear or affirm the candidate's acceptance.
  - ▶ Read and understood the Local Authorities Election Act.
- ▶ Submitting Papers
  - ▶ Appointment only.
  - ▶ Ensure you bring ALL required documents.
  - ▶ Cannot accept contributions or incur expenses until Notice of Intent is filed.



# Campaign Financing (Part 5.1 LAEA)

- ▶ Definitions
- ▶ Campaign Expense
- ▶ Contribution
- ▶ Prohibited Organization
- ▶ Surplus
- ▶ Deficit



# Contributions & Expenses

- ▶ Candidate Responsibilities
  - ▶ Campaign Bank Accounts
  - ▶ Acceptance of Contributions
  - ▶ Anonymous Contributions
  - ▶ Receipts
  - ▶ Records Retention
- ▶ Contribution Limits
  - ▶ Self-Funded - \$10,000
  - ▶ Residents of Alberta - \$5,000
- ▶ Campaign Disclosure Statements
  - ▶ March 1, 2026





# Surplus & Deficits

## ▶ What is a Surplus?

- ▶ Anything greater than \$1,000.
- ▶ Donation to charity.
- ▶ Amended disclosure statements.



## ▶ Deficits

- ▶ Disclosure Statements show deficit.
- ▶ Contributions to eliminate deficit.
- ▶ Amended disclosure statements.





Province of Alberta

## **LOCAL AUTHORITIES ELECTION ACT**

Revised Statutes of Alberta 2000  
Chapter L-21

Current as of January 1, 2021

# What happens if I don't file?

- ▶ Late filing fee
- ▶ Report to Council
- ▶ Application to Court
- ▶ Role of Alberta Election Commissioner

# Campaigning & Campaign Signage

- ▶ Accepting contributions & incurring expenses
- ▶ How to campaign?
  - ▶ LAEA doesn't provide guidance
  - ▶ Public Health Measures
  - ▶ Bribery & Undue Influence.
- ▶ Signage
  - ▶ Town of Stony Plain Land Use Bylaw
  - ▶ Alberta Transportation
- ▶ Campaigning at Institutions (care facilities)
- ▶ Campaign during voting



# Election Day

- ▶ Official Agents
  - ▶ Scrutineers
  - ▶ Candidates
- 
- ▶ During voting
  - ▶ During the Count

# Post Election: What Happens Next?

- ▶ Acclamation
- ▶ Post Election Day Timelines
- ▶ Key Dates & Immediate Next Steps
  - ▶ Swearing-in Ceremony (Nov. 3)
  - ▶ Council Onboarding (Oct. 28-Nov. 6)
  - ▶ Alberta Municipalities Conference (Nov. 12-14)
  - ▶ Corporate Planning (Nov. 17-19)





# Questions?

## Contact Information:

Town of Stony Plain

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