

Organizational Meeting Agenda



Organizational Council Meeting Agenda
Monday, November 3, 2025 at 5:00 p.m.
Heritage Park
5100 – 41 Avenue

1. **Call to Order**
2. **Adoption of Agenda**
3. **Swearing in of Mayor and Council**
 - 3.1 Blessing
 - 3.2 Swearing in of Mayor and Council
4. **Appointment of Deputy Mayor**
 - 4.1 Appointment of Deputy Mayor
5. **Council Meeting Dates Schedule 2025-2026**
 - 5.1 2025 - 2026 Council Meeting Schedule
6. **Council Appointments to Agencies, Boards and Commissions**
 - 6.1 2025-2026 Council Appointments to Agencies, Boards & Commissions
7. **Appointments**
 - 7.1 Citizen at Large Board Appointments
8. **Adjournment**

Appointment of Deputy Mayor

**REQUEST FOR DECISION
PUBLIC SESSION****ORGANIZATIONAL MEETING****MEETING DATE:** November 3, 2025**SUBJECT:** Appointment of Deputy Mayor

EXECUTIVE SUMMARY

The Deputy Mayor is a member of Council who is appointed by Council to act as Mayor in the absence or incapacity of the Mayor. The Deputy Mayor position is appointed to each Councillor in a rotation. The first member to serve as Deputy Mayor is Councillor Eric Meyer.

RECOMMENDATION

That Town Council appoint Councillor Eric Meyer as Deputy Chief Elected Official for the term of November 3, 2025 to February 28, 2026 or until the appointment of the next Deputy Chief Elected Official.

BACKGROUND

Section 152, of the *Municipal Government Act*, RSA 2000, c M-26 states that Council must appoint one or more Councillors as Deputy Chief Elected Official. The Deputy Chief Elected Official shall be given the titles of “Deputy Mayor”.

The position of Deputy Mayor shall be four months in duration and shall be undertaken by each member of Council two times within a Council term. Members of Council shall serve in the order determined by the drawing of names at the beginning of the Council term starting with the first Organizational Council Meeting following a general election. The order determined shall be limited only by the provision that the first member to serve in a Council term shall not be a newly elected member of Council.

The Deputy Mayor serving terms, approved at the November 3, 2025 Organizational Council meeting shall be as follows:

Councillor Eric Meyer	November 1, 2025 – February 28, 2026
Councillor Justin Laurie	March 1, 2026 – June 30, 2026
Councillor Harold Pawlechko	July 1, 2026 – October 31, 2026
Councillor Miranda Niebergall	November 1, 2026 – February 28, 2027
Councillor Justin Anderson	March 1, 2027 – June 30, 2027
Councillor Melanie Loyns	July 1, 2027 – October 31, 2027
Councillor Eric Meyer	November 1, 2027 – February 29, 2028
Councillor Justin Laurie	March 1, 2028 – June 30, 2028
Councillor Harold Pawlechko	July 1, 2028 – October 31, 2028
Councillor Miranda Niebergall	November 1, 2028 – February 28, 2029
Councillor Justin Anderson	March 1, 2029 – June 30, 2029
Councillor Melanie Loyns	July 1, 2029 – October 31, 2029

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2025-2028:

- Governance & Partners

Relevant Statutes/Master Plans/Documents

Municipal Government Act

Procedural Bylaw 2695/G/24

COMMUNICATION

This item will be included in the Council Highlights news release.

ATTACHMENTS

I. Oath of Deputy Mayor

Prepared by: Christina Michaud, Legislative Officer

Reviewed by: Teresa Olsen, Manager, Legislative Services

Reviewed by: Ann Laing, General Manager, Corporate Services

Approved by: Tom Goulden, Chief Administrative Officer

END OF ITEM



Council Meeting Schedule

**REQUEST FOR DECISION
PUBLIC SESSION****ORGANIZATIONAL MEETING****MEETING DATE:** November 3, 2025**SUBJECT:** Council Meeting Schedule 2025 - 2026

EXECUTIVE SUMMARY

Administration will present the 2025 – 2026 Council meeting schedule for approval.

RECOMMENDATION

That Town Council approve the 2025 – 2026 Council meeting schedule as presented with:

1. All Governance & Priorities Committee and Regular Council meetings beginning at 5:00 p.m. at the Town Office Council Chambers at 4905 – 51 Avenue, Stony Plain, Alberta; and,
2. The Corporate Plan meetings beginning at 4:30 p.m. at the Town Office Council Chambers at 4905 – 51 Avenue, Stony Plain, Alberta.

BACKGROUND

At the Organizational Meeting, Council is required to set the dates, times and locations of all Governance & Priorities Committee and Regular Council meetings for the remainder of 2025 up to and including the Organizational Meeting of 2026.

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2025-2028:

- Governance & Partners

Relevant Statutes/Master Plans/Documents

Municipal Government Act

Procedural Bylaw 2695/G/24

COMMUNICATION

Council meeting dates will be posted on the Town website. This item will be included in the Council Highlights news release.

ATTACHMENTS

- I. 2025 – 2026 Council Meeting Schedule
-

Prepared by: Christina Michaud, Legislative Officer

Reviewed by: Teresa Olsen, Manager, Legislative Services

Reviewed by: Ann Laing, General Manager, Corporate Services

Approved by: Tom Goulden, Chief Administrative Officer

2025 – 2026 COUNCIL MEETING SCHEDULE

2025

November 3 - Organizational Council Meeting
November 17, 18, 19 - Proposed Corporate Plan
November 24

December 1 (G&P)
December 8

2026

January 12
January 26

February 2 (G&P)
February 9
February 23

March 2 (G&P)
March 9
March 23

April 7 (G&P) - Tuesday
April 13
April 27

May 4 (G&P)
May 11
May 25

June 1 (G&P)
June 8
June 22

July 6 (G&P)
July 13

August 24

September 8 (G&P) - Tuesday
September 14
September 28

October 5 (G&P)
October 13 - Tuesday
October 26 - Organizational Council Meeting

END OF ITEM



Council Appointments to Agencies, Boards and Commissions

**REQUEST FOR DECISION
PUBLIC SESSION****ORGANIZATIONAL MEETING****MEETING DATE:** November 3, 2025**SUBJECT:** Council Appointments to Agencies, Boards, and Commissions

EXECUTIVE SUMMARY

Administration will present for approval the list of Council members to represent specific Agencies, Boards, and Commissions.

RECOMMENDATION

That Town Council appoint members of Council to Agencies, Boards, and Commissions as presented for a term of November 3, 2025 to October 31, 2026 or until the next Organizational Council meeting.

BACKGROUND

Annually, Council establishes appointments for Council members to sit on various Agencies, Boards, and Commissions. These appointments are for the remainder of 2025 until the Organizational meeting of 2026, or when amended by Council resolution.

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2025-2028:

- Governance & Partners
 - Ensure Stony Plain's interests are represented on local and regional committees, boards, and visible in plans.

Relevant Statutes/Master Plans/Documents

Procedural Bylaw 2695/G/24

Board and Committee Member Appointments Policy C-CO-069

COMMUNICATION

Administration will send a letter to each Agency, Board, and Commission to confirm the appointments. This item will be included in the Council Highlights news release.

ATTACHMENTS

- I. 2025 – 2026 Council Agencies, Boards, and Commissions appointment list.
-

Prepared by: Christina Michaud, Legislative Officer

Reviewed by: Teresa Olsen, Manager, Legislative Services

Reviewed by: Ann Laing, General Manager, Corporate Services

Approved by: Tom Goulden, Chief Administrative Officer

Board	Member	Alternate
Arrow Utilities	Justin Laurie	N/A
Capital Region Assessment Services Commission (CRASC)	Councillor Miranda Niebergall	Councillor Justin Laurie
Capital Region Parkland Water Services Commission (CRPWSC)	Councillor Miranda Niebergall Councillor Eric Meyer	Councillor Melanie Loyns
Community and Social Development Roundtable	Councillor Melanie Loyns	Councillor Harold Pawlechko
Culture and Tourism Roundtable (CTR)	Councillor Melanie Loyns	Councillor Miranda Niebergall
Edmonton Global	Mayor William Choy	Deputy Mayor
Edmonton Region Waste Advisory Committee (ERWAC)	Councillor Justin Laurie	Councillor Harold Pawlechko
Growth & Commerce Committee (G&CC)	Councillor Harold Pawlechko Councillor Justin Anderson Councillor Eric Meyer	N/A
Heritage Agricultural Society	Councillor Justin Anderson	Councillor Miranda Niebergall
Meridian Housing Foundation Board	Councillor Melanie Loyns	N/A
Mid-Sized Cities Mayor's Caucus (MCMC)	Mayor William Choy	Deputy Mayor
Policing Committee	Councillor Justin Laurie Councillor Eric Meyer	
Stony Plain & Parkland Pioneer Museum	Councillor Miranda Niebergall	Councillor Justin Anderson
Stony Plain Library Board (SPLB)	Councillor Harold Pawlechko	N/A
Subdivision & Development Appeal Board (SDAB)	Councillor Justin Anderson Councillor Eric Meyer	N/A
TransAlta Tri Leisure Centre Board (TLC)	Councillor Justin Laurie	Councillor Justin Anderson
Yellowhead Regional Library Board (YRL)	Councillor Harold Pawlechko	Councillor Eric Meyer

*N/A – An Alternate is not required per the Agency, Board, or Commission

END OF ITEM



Appointments

**REQUEST FOR DECISION
PUBLIC SESSION****ORGANIZATIONAL MEETING****MEETING DATE:** November 3, 2025**SUBJECT:** 2026 Citizen-at-Large Board Appointments

EXECUTIVE SUMMARY

Each year, Council appoints public members to fill various vacancies on Council appointed boards and committees.

RECOMMENDATION

That Town Council appoint the individuals as presented to fill various vacancies on the noted Council appointed boards & committees.

BACKGROUND

After being reviewed by the staff liaisons for the respective Boards and Committees, the following individuals are being recommended to Council for appointment. Appointments are effective January 1, 2026.

Community and Social Development Roundtable (Three Openings)

Three applications were received. Due to a mid-term resignation, there is currently one vacancy for a representative in a sector related to community and social development. Administration is in discussion with potential representatives and anticipates confirming a recommendation early in Q1.

The Staff Liaison for the Community and Social Development Roundtable is recommending the appointment of:

Applicant	Term	Start of Term	Expiry
Rennee Keough	2 Year Term – 1 st Term	January 1, 2026	December 31, 2027
Lonnie Stewardson	2 Year Term – 1 st Term	January 1, 2026	December 31, 2027

Culture and Tourism Roundtable (Seven Public Member Openings)

Seven applications were received.

The Staff Liaison for the Culture and Tourism Roundtable is recommending the appointment of:

Applicant	Term	Start of Term	Expiry
Kelsey McEwan	1 Year Term – 2 nd Term	January 1, 2025	December 31, 2026
Brenda Reeve	2 Year Term – 3 rd Term	January 1, 2026	December 31, 2027
Brian Baker	2 Year Term – 1 st Term	January 1, 2026	December 31, 2027
Grace Chychul	2 Year Term – 2 nd Term	January 1, 2026	December 31, 2027
Sheri Minard	2 Year Term – 1 st Term	January 1, 2026	December 31, 2027
Tammy MacKay	2 Year Term – 1 st Term	January 1, 2026	December 31, 2027
Judy Bennett	2 Year Term – 2 nd Term	January 1, 2026	December 31, 2027

Planning Advisory Committee (One Opening)

Six applications were received.

The Planning Advisory Committee is recommending the appointment of:

Applicant	Term	Start of Term	Expiry
Hugh Ritchie	2 Year Term – 2 nd Term	January 1, 2026	December 31, 2027

Stony Plain Library Board (Three Openings)

Eight applications were received.

The Stony Plain Library Board is recommending the appointment of:

Applicant	Term	Start of Term	Expiry
Dawn Horne	3 Year Term – 2 nd Term	January 1, 2026	December 31, 2028
Jane MacDiarmid	3 Year Term – 2 nd Term	January 1, 2026	December 31, 2028
Milene Albers	3 Year Term – 2 nd Term	January 1, 2026	December 31, 2028

Subdivision and Development Appeal Board (Two Openings)

Administration received one late application and is in discussion with the candidate. The vacancies will be reposted.

STRATEGIC ALIGNMENT & KEY ACTIONS

Stony Plain Strategic Plan 2025-2028:

- Governance & Partners
 - Ensure Stony Plain's interests are represented on local and regional committees, boards, and visible in plans.
- Community Development
 - Enhance civic engagement opportunities through volunteerism, neighbourhood development, and leadership opportunities.

Relevant Statutes/Master Plans/Documents

Committee Governance Framework Bylaw 2684/G/24

Community and Social Development Roundtable Bylaw 2704/G/24

Culture and Tourism Roundtable Bylaw 2701/G/24

Planning Advisory Committee Bylaw 2700/G/24

Subdivision and Development Appeal Board Bylaw 2685/G/24

COMMUNICATION

All vacancies were advertised in the Stony Plain Reporter, on the Town website, and social media channels. Current vacancies will be reposted on the Town website and social media channels. This item will be included in the Council Highlights news release.

ATTACHMENTS

- I. List of all Stony Plain Council appointed Board and Committee members effective January 1, 2026.

Prepared by: Christina Michaud, Legislative Officer

Reviewed by: Teresa Olsen, Manager, Legislative Services

Reviewed by: Ann Laing, General Manager, Corporate Services

Approved by: Tom Goulden, Chief Administrative Officer



2026 Citizen-at-Large Board Appointments

Effective: January 1, 2026

Board Name of Member	Appointment Term	Expires
Community and Social Development Roundtable		
Dawn Horne	2 Year – 2 nd Term	December 31, 2026
Crystal Johnson	2 Year – 2 nd Term	December 31, 2026
Rozanna Bennett	2 Year – 1 st Term	December 31, 2026
Tony McKee	2 Year – 1 st Term	December 31, 2026
Frank Florkewich	2 Year – 1 st Term	December 31, 2026
Erin Wagstaff	2 Year – 1 st Term	December 31, 2026
Wendy Fuglsang	2 Year – 1 st Term	December 31, 2026
Meghan Miskolzie	2 Year – 1 st Term	December 31, 2026
Alicia Hockett	2 Year – 1 st Term	December 31, 2026
Vacant		December 31, 2026
Lonnie Stewardson	2 Year – 1 st Term	December 31, 2027
Renee Keough	2 Year – 1 st Term	December 31, 2027
Culture and Tourism Roundtable		
Kelsey McEwan	1 Year – 2 nd Term	December 31, 2026
David Fielhaber	2 Year – 1 st Term	December 31, 2026
Melissa Heartley	2 Year – 1 st Term	December 31, 2026
Bonnie Daley	2 Year – 1 st Term	December 31, 2026
Marian Majeau	2 Year – 1 st Term	December 31, 2026
Norman Leach	2 Year – 1 st Term	December 31, 2026
Grace Chychul	2 Year – 2 nd Term	December 31, 2027
Brian Baker	2 Year – 1 st Term	December 31, 2027
Sheri Minard	2 Year – 1 st Term	December 31, 2027
Tammy MacKay	2 Year – 1 st Term	December 31, 2027
Brenda Reeve	2 Year – 3 rd Term	December 31, 2027
Judy Bennett	2 Year – 2 nd Term	December 31, 2027
Planning Advisory Committee		
Joe Baker	2 Year – 1 st Term	December 31, 2026
Chaymie Hintz	2 Year – 1 st Term	December 31, 2026
Jenilee Caterina	2 Year – 1 st Term	December 31, 2026
Manoj Ravichandraraj	2 Year – 1 st Term	December 31, 2026
Hugh Ritchie	2 Year – 2 nd Term	December 31, 2027
Policing Committee		
Zoe Pardo	2 Year Term – 1 st Term	December 31, 2026
Kendall Olson	2 Year Term – 1 st Term	December 31, 2026
Caroline Peel	3 Year Term – 1 st Term	December 31, 2027
Dale Evert	3 Year Term – 1 st Term	December 31, 2027
Michelle Aldana	3 Year Term – 1 st Term	December 31, 2027



2026 Citizen-at-Large Board Appointments

Effective: January 1, 2026

Stony Plain Library Board		
Brenda Spitzer	3 Year – 3 rd Term	December 31, 2026
Claire Callbeck	3 Year – 2 nd Term	December 31, 2026
Kelly Eros	3 Year – 2 nd Term	December 31, 2026
Laurie Haak	3 Year – 1 st Term	December 31, 2026
Rokus Broere	3 Year – 2 nd Term	December 31, 2027
Donna Saidler	3 Year – 1 st Term	December 31, 2027
Dawn Horne	3 Year – 2 nd Term	December 31, 2028
Milene Albers	3 Year – 2 nd Term	December 31, 2028
Jane MacDiarmid	3 Year – 2 nd Term	December 31, 2028
Subdivision and Development Appeal Board		
Donna Hayward	3 Year – 2 nd Term	December 31, 2026
Jason Moodie	3 Year – 1 st Term	December 31, 2027
Tim Monds	3 Year – 2 nd Term	December 31, 2027
Loralee Johnson	3 Year – 2 nd Term	December 31, 2027
Vacant		December 31, 2027
Vacant		December 31, 2027
Tri-Municipal Leisure Facility Corporation Board		
Todd Haist	3 Year – 2 nd Term	December 31, 2026
Roxanne Kits	3 Year – 2 nd Term	December 31, 2027

END OF ITEM

