### TOWN OF STONY PLAIN CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2013



### **INDEPENDENT AUDITORS' REPORT**

To His Worship the Mayor and Members of Council of the Town of Stony Plain

We have audited the accompanying consolidated financial statements of the Town of Stony Plain, which comprise the statement of consolidated financial position as at December 31, 2013 and the consolidated statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Managements' Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Town of Stony Plain as at December 31, 2013 and the results of its consolidated operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Stony Plain, Alberta April 28, 2014 Hawkings Epp Dumont LLP Chartered Accountants

Hawking Epp Dumant LLP

**EDMONTON** 

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### MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To His Worship the Mayor and Members of Council of the Town of Stony Plain Stony Plain, Alberta

The integrity, relevance and comparability of the data in the accompanying consolidated financial statements are the responsibility of management.

The consolidated financial statements are prepared by management, in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Hawkings Epp Dumont LLP, Chartered Accountants, have been appointed by Town Council to express an opinion on the Town's consolidated financial statements.

Thomas Goulden Town Manager

Louise Frostad, CMA, CLGM Director of Corporate Services

### **CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

### AS AT DECEMBER 31, 2013

	<u>2013</u>	2012
FINANCIAL ASSETS Cash and temporary investments (Note 2) Receivables (Note 3) Land held for resale Investments (Note 4)	\$ 16,561,766 3,325,122 117,990 9,648,618	\$ 22,054,260 2,857,730 117,990
	29,653,496	25,029,980
LIABILITIES		
Accounts payable and accrued liabilities (Note 5) Deposit liabilities	3,717,264 851,571	2,95 <b>7</b> ,6 <b>7</b> 7
Deferred revenue (Note 6)	5,040,673	861,064 3,383,748
Long-term debt (Note 7)	10,806,481	9,228,368
	20,415,989	16,430,857
NET FINANCIAL ASSETS	<u>9,237,507</u>	8,599,123
NON-FINANCIAL ASSETS	455 004 000	450 400 004
Tangible capital assets (Note 8) Prepaid expenses	155,664,632 108,306	150,102,864 120,193
Inventories for consumption	96,084	87,363
	155,869,022	150,310,420
ACCUMULATED SURPLUS (NOTE 9)	\$ <u>165,106,529</u>	\$ <u>158,909,543</u>

Contingencies (Note 10)

### CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2013

REVENUE	2013 (Budget) (Note 20)	<u>2013</u> (Actual)	<u>2012</u> (Actual)
Net taxes available for municipal purposes (Schedule 2) Sales and user charges (Schedule 4) Fines Franchise and concession contracts Developer contributions Government transfers for operating (Schedule 3) Licenses and permits Interest income Rentals Other	579,552 244,090 230,224 128,520	\$ 11,392,647 10,968,518 1,827,324 1,819,035 1,611,543 1,611,184 604,081 358,622 291,802 204,643	\$ 10,546,454 10,128,884 2,091,934 1,019,801 1,506,442 1,626,641 670,299 249,284 261,346 223,008
Penalties and costs on taxes	228,000	210,502	211,799
	29,844,089	30,899,901	28,535,892
Recreation and culture Utilities Protective services Transportation General government Development Community services  EXCESS OF REVENUE OVER EXPENSES BEFORE OTHER INCOME  OTHER INCOME Contributed tangible capital assets (Note 11) Government transfers for capital (Schedule 3)	7,063,979 6,306,678 4,631,303 3,844,351 4,047,960 1,317,223 572,813 27,784,307 2,059,782	8,361,337 6,397,082 5,058,717 4,566,185 3,848,942 1,247,174 563,224 30,042,661 857,240 1,621,496 3,719,901	7,734,542 5,836,388 4,530,515 3,589,722 3,455,902 1,485,929 536,637 27,169,635 1,366,257
Other Gain (loss) on disposal of tangible capital asset	15,000	<u>(1,651</u> )	241,287 32,648
	7,731,071	<u>5,339,746</u>	24,779,443
EXCESS OF REVENUE OVER EXPENSES	9,790,853	6,196,986	26,145,700
ACCUMULATED SURPLUS, BEGINNING OF YEAR	<u>158,909,543</u>	<u>158,909,543</u>	132,763,843
ACCUMULATED SURPLUS, END OF YEAR (NOTE 9)	\$ <u>168,700,396</u>	\$ <u>165,106,529</u>	\$ <u>158,909,543</u>

### CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

	2013 (Budget) (Note 20)	<u>2013</u> (Actual)	<u>2012</u> (Actual)
EXCESS OF REVENUE OVER EXPENSES	\$ 9,790,853	\$ 6,196,986	\$ 26,145,700
Acquisition of tangible capital assets Proceeds on disposal of tangible capital assets Amortization of tangible capital assets Loss (gain) on disposal of tangible capital assets	(23,428,666) - 3,697,093 	(9,835,644) 2,500 4,269,725 1,651	(29,663,894) 86,832 3,777,235 (32,648)
Use (acquisition) of inventory for consumption Use (acquisition) of prepaid expenses	<u>(19,731,573)</u> - - -	(5,561,768) (8,721) 11,887 3,166	(25,832,475) 10,676 60,368 71,044
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	(9,940,720)	638,384	384,269
NET FINANCIAL ASSETS, BEGINNING OF THE YEAR	8,599,123	8,599,123	8,214,854
NET FINANCIAL ASSETS, END OF YEAR	\$ <u>(1,341,597</u> )	\$ <u>9,237,507</u>	\$ 8,599,123

### **CONSOLIDATED STATEMENT OF CASH FLOWS**

		<u>2013</u>	<u>2012</u>
OPERATING ACTIVITIES			
Cash from operations			
Excess of revenue over expenses	\$	6,196,986	\$ 26,145,700
Non-cash items included in excess of revenue over			
expenses:			
Amortization of tangible capital assets		4,269,725	3,777,235
Amortization of investment premium/discounts		134,301	-
Loss (gain) on disposal of tangible capital assets		1,651	(32,648)
Tangible capital assets received as contributions		(1,621,496)	(19,776,762)
Change in non-cash working capital			
balances related to operations:			
Receivables		(467,392)	408,481
Prepaid expenses		11,887	60,368
Inventories for consumption		(8,721)	10,676
Accounts payable and accrued liabilities		759,587	(583,799)
Deposit liabilities		(9,493)	130,849
Deferred revenue		1,656,925	(445,450)
	_		,
	-	<u>10,923,960</u>	<u>9,694,650</u>
FINANCING ACTIVITIES			
Proceeds on long-term debt		2,475,000	3,588,246
Repayment of long-term debt	_	(896,887)	(368,981)
		4 570 440	0.040.005
	-	<u>1,578,113</u>	<u>3,219,265</u>
INVESTING ACTIVITIES			
Purchases of investments	_	(9,782,919)	
	-	<u>(9,782,919</u> )	
CAPITAL ACTIVITIES			
Proceeds from sale of tangible capital assets		2,500	86,832
Purchase of tangible capital assets	_	<u>(8,214,148)</u>	(9,887,132)
	_	<u>(8,211,648</u> )	<u>(9,800,300</u> )
CHANGE IN CASH AND TEMPORARY INVESTMENTS			
DURING YEAR		(5,492,494)	3,113,615
		(3,402,404)	0,110,010
CASH AND TEMPORARY INVESTMENTS,			
BEGINNING OF YEAR		22,054,260	18,940,645
CACH AND TEMPORARY INVESTMENTS THE COLUMN			
CASH AND TEMPORARY INVESTMENTS, END OF YEAR	\$_	<u>16,561,766</u>	\$ <u>22.054,260</u>

Schedule 1

### CONSOLIDATED SCHEDULE OF EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>2013</u>	<u>2012</u>
BALANCE, BEGINNING OF YEAR	\$140,874,496	\$118,261,286
Acquisition of tangible capital assets Amortization of tangible capital assets Net book value of tangible capital assets disposed of Repayment of capital long-term debt Proceeds on long-term debt	9,835,644 (4,269,725) (4,151) 896,887 (2,475,000)	29,663,894 (3,777,235) (54,184) 368,981 (3,588,246)
BALANCE, END OF YEAR	\$ <u>144,858,151</u>	\$ <u>140,874,496</u>
Equity in Tangible Capital Assets is Comprised of the Following:		
Tangible capital assets net book value (Note 8) Long-term capital debt (Note 7)	\$155,664,632 (10,806,481)	\$150,102,864 (9,228,368)
	\$ <u>144,858,151</u>	\$ <u>140,874,496</u>

Schedule 2

### CONSOLIDATED SCHEDULE OF PROPERTY TAXES LEVIED

	<u>2013</u> (Budget) (Note 20)	<u>2013</u> (Actual)	<u>2012</u> (Actual)
TAXATION  Real property taxes Linear property taxes Government grants in lieu of property taxes Local improvement taxes	\$ 17,194,948	\$ 17,256,910	\$ 16,056,503
	227,002	227,717	200,222
	99,889	100,749	97,084
	4,955	4,955	4,955
	17,526,794	<u>17,590,331</u>	16,358,764
REQUISITIONS Alberta School Foundation fund School boards Seniors Foundation	5,183,511	5,207,322	4,873,998
	892,810	897,196	842,468
	93,166	93,166	<u>95,844</u>
NET MUNICIPAL TAXES	6,169,487	6,197,684	5,812,310
	\$_11,357,307	\$_11,392,647	\$_10,546,454

### Schedule 3

### CONSOLIDATED SCHEDULE OF GOVERNMENT TRANSFERS

	<u>2013</u> (Budget) (Note 20)	<u>2013</u> (Actual)	<u>2012</u> (Actual)
TRANSFERS FOR OPERATING Provincial government Local governments	\$ 1,324,031 356,682	\$ 1,242,640 368,544	\$ 1,261,614 365,027
	<u>1,680,713</u>	<u>1,611,184</u>	<u>1,626,641</u>
TRANSFERS FOR CAPITAL			
Provincial government	5,113,361	2,726,630	4,728,746
Local government	968,710	925,890	-
Federal government	<u>1,634,000</u>	<u>67,381</u>	
	7,716,071	<u>3,719,901</u>	4,728,746
TOTAL GOVERNMENT TRANSFERS	\$9,396,784	\$ <u>5.331.085</u>	\$ <u>6,355,387</u>

### Schedule 4

### CONSOLIDATED SCHEDULE OF SALES AND USER CHARGES

	(	<u>2013</u> (Budget) (Note 20)		<u>2013</u> (Actual)		<u>2012</u> (Actual)
Sales and User Charges						
Water supply and distribution	\$	3.088.556	\$	3,202,409	\$	2,773,073
Wastewater treatment and disposal		2,749,363	·	2,815,842	•	2,587,325
Golf course (Schedule 5)		1,726,681		1,541,124		1,563,728
Waste management		1,273,583		1,265,452		1,321,198
Parks and recreation		432,900		1,811,323		1,718,070
Land sales		3,000,000		213,960		46,713
Planning and development		86,750		67,338		71,863
Administrative		24,550		29,288		27,614
Other transportation (Handibus)	-	22,000	_	21,782	_	19,300
	\$_	12,404,383	\$_	10,968,518	\$_	10,128,884

### Schedule 5

### SCHEDULE OF GOLF COURSE REVENUES AND EXPENDITURES

	<u>2013</u> (Budget) (Note 20)	<u>2013</u> (Actual)	<u>2012</u> (Actual)
REVENUE Green fees Proshop Food service Administration fee Hole signage Other	\$ 1,125,200	\$ 995,379	\$ 987,975
	506,994	470,349	485,450
	62,000	47,736	59,624
	19,000	19,000	18,500
	8,487	2,913	6,547
	5,000	5,747	5,632
EVDENCES	1,726,681	1.541,124	1,563,728
EXPENSES Grounds maintenance Proshop Administration Food service	680,200	751,102	679,155
	467,732	476,260	451,343
	368,357	370,219	297,102
	44,125	43,732	44,600
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	1,560,414	1,641,313	1,472,200
	\$ <u>166,267</u>	\$(100,189)	\$91,528

# CONSOLIDATED SCHEDULE OF SEGMENTED INFORMATION

REVENUE	General Government	Recreation and <u>Culture</u>	Protective <u>Services</u>	Transportation	Utilities	Development	Community Services	<u>Total</u>
Taxation Sales and user charges All other	\$ 1,632,030 29,289 1,835,079	\$ 4,139,535 3,352,447 340,040	\$ 2,306,799	\$ 2,855,002 21,782 16,090	\$ 4,955 7,283,703 237,078	\$ 336,397 281,297 625,249	\$ 117,929 - 16,412	\$ 11,387,692 10,968,518 3,135,018
Government transfers Developer levies Interest	266,895 - 85,649	199,550 114,395 26,558	1,827,324 715,856 - 29,968	- 1,094,208 123,678	402,940 88,538	4.231	428,883	1,827,324 1,611,184 1,611,543 358,622
EXPENSES	3,848,942	8,172,525	4,945,017	4,110,760	8,017,214	1,247,174	563,224	30,899,901
Materials, goods, and contracted								
and general services	1,249,282	2,912,880	3,494,276	734,537	4,218,627	471.069	84.179	13.164.850
Salaries, wages, and benefits	2,204,301	2,695,205	1,249,968	701,997	797,803	771,933	470,731	8,891,938
Utilities	72,229	405,393	31,665	716,162	91,653	•	•	1,317,102
Repairs and maintenance Transfers to local boards and	359	398,002	37,459	327,362	302,465	1,191	•	1,066,838
organizations	•	614,919	21,500	•	•	•	8.112	644 531
Interest on long term debt	58,519	185,893	67,083	35,564	14,887	•	! '	361.946
Insurance	126,450	85,936	22,338	47,323	43,482	•	202	325 731
Amortization	137,802	1,063,109	134,428	2,003,240	928,165	2,981		4.269,725
EXCESS (DEFICIENCY) OF REVENIJE	3,848,942	8,361,337	5,058,717	4,566,185	6,397,082	1,247,174	563,224	30,042,661
OVER EXPENSES	<b>6</b>	\$ (188,812)	\$ (113,700)	\$ (455,425)	\$ 1,620,132	\$	ج	\$ 857,240

# CONSOLIDATED SCHEDULE OF SEGMENTED INFORMATION

REVENUE	Government	Recreation and Culture	Protective Services	Transportation	Utilities	Development	Community Services	Total
Taxation Sales and user charges All other	\$ 2,062,092 27,615 1,039,478	\$ 3,695,173 3,277,851 253,940	\$ 1,646,835 - 40,543	\$ 2,476,801 19,300 27,135	\$ 4,955 6,681,596 242,016	\$ 580,790 118,576 783,141	\$ 79,808 3,946	\$ 10,546,454 10,128,884 2,386,253
Government transfers Developer levies Interest	247,903 105,549	189,435 294,322 23.821	736,420 736,420 - 14,783	1,004,691 61.795	207,429 39,914	3,422	452,883	2,091,934 1,626,641 1,506,442 249,284
EXPENSES	3,482,637	7.734.542	4,530,515	3,589,722	7,175,910	1,485,929	536,637	28,535,892
Materials, goods, and contracted and general services Salaries, wages, and benefits	1,212,483 1,868,372	2,665,120 2,554,331	3,079,855	404,815	3,896,207 812,964	712,356 770,487	87,519 439,245	12,058,355 8,172,855
Outlines Repairs and maintenance Transfers to local boards and	30,000 526	432,289 334,277	50,990 61,588	269,052	136,971	106		1,195,164 802,520
organizations Interest on long term debt	- 068.09	506,199	21,500	11 416	- 17 605		7,485	535,184
Insurance Amortization	115,849 138,916	76,784 996,808	18,380 155,297	43,346 1,632,497	41,984 850,737	2,980	2,388	298,731 3,777,235
	3,455,902	7,734,542	4,530,515	3,589,722	5,836,388	1,485,929	536,637	27,169,635
EXCESS OF REVENUE OVER EXPENSES	\$ 26,735	\$	\$	<del>\$</del>	\$ 1,339,522	\$	\$	\$ 1,366,257

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements are the representations of management prepared in accordance with Canadian public sector accounting standards for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of these accounting policies are as follows:

### (a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, and changes in fund balances and financial position of the reporting entity which comprises all the organizations accountable for the administration of their financial affairs and resources to the Town and which are owned or controlled by the Town. These include the following:

The Stony Plain Golf Course; and Town of Stony Plain, Family and Community Support Services

The Town accounts for government partnerships using the proportionate consolidation method. Under this method, the Town's proportionate share of assets, liabilities, revenues, expenditures and changes in fund balances and financial position are included in the consolidated financial statements. The consolidated financial statements include the Town's share of the TransAlta Tri Leisure Centre. Condensed financial information is provided in Note 15.

### (b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenue.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized as revenue in the period in which the events giving rise to the transfer occurred, providing the transfers are authorized, any eligibility criteria have been met by the municipality, and reasonable estimates of the amounts can be made.

Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

### (c) Inventories

Inventories are valued at the lower of cost and net realizable value with cost determined by the average cost method.

Land held for resale is recorded at the lower of cost or net realizable value on a specific item basis. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks, and street lighting are recorded as property and equipment under their respective function.

### (d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(CONT'D)

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 1. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### (e) Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Buildings	10 - 50 years
Engineered structures:	_
Roadways	10 - 40 years
Water systems	45 - 75 years
Wastewater systems	45 - 75 years
Storm systems	75 years
Other	20 years
Machinery, equipment, and furnishings	5 - 45 years
Land improvements	15 - 45 years
Vehicles	10 - 25 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

No annual amortization is charged in the year of acquisition. A full year of amortization is charged in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

The Town does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

Works of art for display are not recorded as tangible capital assets but are disclosed.

### (f) Tax Revenue

Property tax revenue is based on market value assessments determined in accordance with the *Municipal Government Act*. Tax mill rates are established annually. Taxation revenues are recorded at the time tax billings are issued. Assessments are subject to appeal.

Construction and borrowing costs associated with local improvement projects are recovered through annual special property tax assessments during the period of the related borrowings. These levies are collectible from property owners for work performed by the Town are recognized as revenue in the year they are levied.

### (g) Requisition Over-Levies and Under-Levies

Over-levies and under-levies arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property taxes.

Requisitions for tax rate in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(CONT'D)

### **NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

### **DECEMBER 31, 2013**

### 1. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### (h) Use of Estimates

The preparation of the consolidated financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Where measurement uncertainty exists, the consolidated financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

The Town has used estimates to determine accrued liabilities and the useful lives of tangible capital assets.

### (i) Pension Expenses

Contributions for current and past service pension benefits are recorded as expenses in the year in which they become due.

### 2. CASH AND TEMPORARY INVESTMENTS

	<u>2013</u>	<u>2012</u>
Cash on hand Bank accounts Temporary investments	\$ 3,600 7,500,874 <u>9,057,292</u>	\$ 3,600 3,625,492 18,425,168
	\$ <u>16,561,766</u>	\$_22,054,260

Temporary investments are readily convertible to cash, consist of term deposits bearing interest at rates ranging from 1.25% to 1.97%, and maturing during 2014.

The Town has access to a revolving demand credit facility with a maximum of \$1,000,000 bearing interest at prime rate less 0.75%. No amounts were outstanding on the revolving loan at December 31, 2013.

### 3. RECEIVABLES

	<u>2013</u>	<u>2012</u>
Trade and other accounts receivable	\$ 1,851,158	\$ 1,192,444
Taxes and grants in lieu of taxes	719,079	771,172
Utilities	614,715	525,178
Goods and Services Tax rebate	<u>140,170</u>	368,936
	\$ <u>3,325,122</u>	\$ <u>2,857,730</u>

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 4. INVESTMENTS

	20	2013		2012		
	Carrying <u>Value</u>	Market <u>Value</u>	Carrying <u>Value</u>	Market <u>Value</u>		
Corporate bonds	\$ <u>9,648,618</u>	\$ <u>9,456,732</u>	\$	\$ -		

Corporate bonds have effective interest rates between 1.94% to 2.60% with maturity dates from November 2015 to June 2019.

The market value of the bonds is based on quoted market values. The market value of the bonds fluctuates with changes in market interest rates. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss. Market values are based on market conditions at a certain point in time and as such, may not be reflective of future fair values.

### 5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2013</u>		<u>201</u>	2
Trade and other accounts payable Earned vacation liability Accrued interest on long-term debt	\$ 3,392,8 228,3 <u>96,0</u>	45		,618 ,607 <u>2,452</u>
	\$ <u>3,717,2</u>	<u>64</u>	\$ <u>2,957</u>	<u>,677</u>

### 6. DEFERRED REVENUE

Deferred revenue is comprised of the following amounts, which have been received from third parties for a specified purpose. Additions are comprised of both contributions and interest earned during the year. These amounts are recognized as revenue in the period in which the related costs are incurred.

	<u>2012</u>	Additions	Revenue Recognized	<u>2013</u>
Municipal Sustainability Initiative	\$ 208,208	\$ 2,974,797	\$ (440,717)	\$ 2,742,288
Major Community Facilities Program	1,390,092	17,087	(5,040)	1,402,139
Affordable Housing	514,827	8,289	-	523,116
Other	291,514	9,445	(20,162)	280,797
Basic Municipal Transportation	832,968	912,174	(1,692,891)	52,251
Federal Gas Tax Fund	146,112	692,747	(798,777)	40,082
Alberta Municipal Infrastructure Program	27	-	(27)	
	\$ <u>3,383,748</u>	\$ <u>4.614.539</u>	\$ <u>(2,957,614</u> )	\$ <u>5,040,673</u>

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

2013

\$ 3,126,773

2012

\$13,933,254

### 7. LONG-TERM DEBT

Supported by general tax levies Supported by special levies		\$10,776,011 30,470	\$ 9,195,026 33,342
		\$ <u>10,806,481</u>	\$ 9,228,368
Principal and interest payments are due as	follows:		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014 2015 2016 2017 2018 Thereafter	\$ 1,014,301 1,050,253 1,087,929 1,086,583 621,937 5,945,478	\$ 425,934 389,982 352,306 312,805 277,532 1,368,214	\$ 1,440,235 1,440,235 1,440,235 1,399,388 899,469 7,313,692

Debenture debt is repayable to Alberta Capital Financing Authority and bears interest at rates ranging from 1.661% to 10.000% per annum, before provincial subsidy, and matures in years 2016 through 2032.

\$10,806,481

Interest on long-term debt amounted to \$361,947 (2012 - \$329,592).

The Town's cash payments for interest in 2013 were \$368,324 (2012 - \$316,547).

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 8. TANGIBLE CAPITAL ASSETS

IANGIBLE CAPITAL A	ASSEIS				
Engineered of wetures				<u>2013</u> Net Book <u>Value</u>	<u>2012</u> Net Book <u>Value</u>
Engineered structures Roadways Water systems Wastewater systems Storm systems Work in progress* Other			\$	28,032,408 17,401,643 23,911,542 14,350,468 12,819,440 129,868	\$ 28,208,217 17,683,672 24,164,311 13,903,859 9,429,094 146,220
				96,645,369	93,535,373
Land Buildings Machinery, equipment, an Land improvements Vehicles	nd furnishings			23,359,130 22,252,022 3,320,264 7,851,168 2,236,679	23,359,130 21,033,715 3,216,660 7,961,925 996,061
			•	155,664,632	\$150,102,864
	Cost Beginning of <u>Year</u>	Additions	Disposals	<u>Transfers</u>	Cost End of <u>Year</u>
Engineered structures Roadways Water systems Wastewater systems Storm systems Other	\$ 53,878,340 25,274,710 28,588,777 15,694,674	\$ 1,373,260 109,505 96,040 662,375	\$ (34,756) \$ - - (2,458)	- - -	\$ 55,216,844 25,384,215 28,684,817 16,354,591
Work in progress	327,038 <u>9,429,094</u>	4,765,481		(1,375,13 <u>5</u> )	327,038 <u>12,819,440</u>
	133,192,633	7,006,661	(37,214)	(1,375,135)	138,786,945
Land Buildings Machinery, equipment,	23,359,130 28,081,043	- 1,818,190	-	-	23,359,130 29,899,233
and furnishings Land improvements Vehicles	6,258,836 10,251,940 2,423,944	594,102 373,926 42,765	(25,065) - (40,597)	19,403 1,355,732	6,827,873 10,645,269 3,781,844
	\$ 203,567,526	\$9,835,644	\$ (102,876) \$		\$ 213,300,294
	Accumulated Amortization Beginning of <u>Year</u>	Current Amortization	<u>Disposals</u>	<u>Transfers</u>	Accumulated Amortization End of <u>Year</u>
Engineered structures Roadways Water systems Wastewater systems Storm systems Other	\$ 25,670,123 7,591,038 4,424,466 1,790,815 180,818	\$ 1,545,852 391,534 348,809 214,832 16,352	\$ (31,539) \$ - - (1,524)	- - - -	\$ 27,184,436 7,982,572 4,773,275 2,004,123 197,170
	39,657,260	2,517,379	(33,063)	-	42,141,576
Buildings Machinery, equipment,	7,047,328	599,883	-	-	7,647,211
and furnishings Land improvements Vehicles	3,042,176 2,290,015 1,427,883	490,498 504,086 <u>157,879</u>	(25,065) - (40,597)	- -	3,507,609 2,794,101 <u>1,545,165</u>
	\$53,464,662	\$4,269,725	\$(98,725)\$	<u> </u>	\$ 57,635,662

<sup>\*</sup>No amortization has been taken for assets recorded under work in progress.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 9. ACCUMULATED SURPLUS

	<u>2013</u>	<u>2012</u>
Unrestricted surplus Restricted surplus	\$ 2,527,066	\$ 2,206,369
Operating reserves (Note 12) Capital reserves (Note 12) Equity in tangible capital assets (Schedule 1)	3,411,644 14,309,668 <u>144,858,151</u>	3,371,521 12,457,157 <u>140,874,496</u>
	\$ <u>165,106,529</u>	\$ <u>158,909,543</u>

### 10. CONTINGENCIES

### (a) Fire Services Agreement

During 2006, under the terms of an agreement with Parkland County, the Town received \$1,000,000 from the County based on the County's use of 40% of the Town's new fire hall for a period of 30 years. In the event the agreement is terminated by the Town or the County and the Town no longer provides services to the County described in the agreement, the Town will be required to pay the County an amount calculated as 30 years from the date of the agreement minus the termination date of the agreement multiplied by \$33,333. At December 31, 2013, the potential outstanding balance was \$733,333.

### (b) Alberta Municipal Insurance Exchange

The Town is a member of the Alberta Municipal Insurance Exchange. Under the terms of membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

### 11. CONTRIBUTED TANGIBLE CAPITAL ASSETS

	<u>2013</u>	<u>2012</u>
Roadways Land improvements Storm systems Water systems Wastewater systems Land	\$ 990,522 288,967 136,462 109,505 96,040	\$ 6,971,798 516,866 6,513,521 2,804,876 1,759,678 1,210,023
	\$ <u>1,621,496</u>	\$ <u>19,776,762</u>

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 12. RESERVES

RESERVES	2012	2012
	<u>2013</u>	<u>2012</u>
OPERATING		
Police and Public Safety	\$ 1,510,739	\$ 1,303,701
Utility rate stabilization	829,944	765,061
Legacy	564,787	513,389
Tax levy stabilization	370,189	622,710
Safety rebate	62,827	66,146
Mural preservation	45,099	34,730
Public arts	21,722	21,539
Japanese twinning	5,055	4,952
Family Fest	1,282	1,274
Snow removal		<u> 38,019</u>
	* * * * * * * * * * * * * * * * * * * *	
	\$ <u>3,411,644</u>	\$ <u>3,371,521</u>
CAPITAL		
Offsite roads	\$ 5,512,650	\$ 4,439,214
Offsite sewer	1,651,256	1,312,527
Offsite water	875,192	761,743
Developer contributions - recreation	800,112	674,724
General purpose	686,116	1,019,824
Offsite storm sewer	674,633	533,931
Sewer capital	527,394	468,111
Water capital	428,562	237,497
Life cycle - administration building	308,428	265,882
Life cycle - arena	268,820	248,520
Fire truck replacement	239,676	390,176
Capital equipment replacement	220,020	256,025
Public	194,356	203,610
Life cycle - community centre	174,102	173,058
Life cycle - pool	171,815	141,460
TransAlta Tri Leisure Centre (Note 1 (a))	166,292	136,730
Roads capital  Trails	147,284	143,060
Life cycle - fire hall	134,170	123,642
General government capital	133,556 128,428	108,734 96,987
Life cycle - library	116,653	71,137
Life cycle - parkland building	89,738	92,131
Golf course capital	87,550	121,066
Handibus replacement	83,420	67,735
Fire equipment	83,141	53,966
Arena ice slab	82,722	82,028
Life cycle - common services building	63,936	18,445
Technology capital	55,098	30,498
Waste management capital	53,119	85,626
Highway 16A Safecrossing	43,176	42,813
Life cycle - youth centre	40,409	20,507
Life cycle - heritage park	37,621	35,750
Life cycle - outdoor recreation	30,223	
	\$ <u>14,309,668</u>	\$ <u>12,457,157</u>
	417,505,000	Ψ <u>12,401,101</u>

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 13. SALARIES AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials, the Town Manager and designated officers as required by Alberta Regulation 313/2000 is as follows:

		Bor	nefits and	<u>2013</u>		<u>2012</u>
	<u>Salary</u>		owances	<u>Total</u>		<u>Total</u>
Choy (Mayor) Hansard Twerdoclib Ganske Bennett Lloy Badry Graff Lemke	\$ 45,119 28,277 24,186 24,469 25,360 20,660 18,417 4,043	\$	7,694 6,726 6,564 5,705 3,146 6,395 5,211 1,116	\$ 52,813 35,003 30,750 30,174 28,506 27,055 23,628 5,159	\$	42,001 32,430 31,086 35,466 28,891 17,636 28,016
	\$ 190,531	\$	42,557	\$ 233,088	\$	223,853
Town Manager	\$ 143,446	\$	35,803	\$ 179,249	\$_	168,999

Salary includes regular base pay, bonuses, lump sum payments, gross honoraria and any other direct cash remuneration.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees, and the employer's share of the costs of any additional taxable benefits.

### 14. LOCAL AUTHORITIES PENSION PLAN (LAPP)

The Town is required to make current service contributions to the LAPP of 10.43% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.47% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 9.43% of pensionable earnings up to the year's maximum pensionable earnings and 13.47% on pensionable earnings above this amount.

Total current service contributions by the Town to the LAPP in 2013 were \$592,267 (2012 - \$536,162). Total current service contributions by the employees of the Town to the LAPP in 2013 were \$539,953 (2012 - \$486,592).

At December 31, 2012, the Plan disclosed an actuarial deficit of \$4,977.3 million (2011 - \$4.639.4 million).

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 15. GOVERNMENT PARTNERSHIPS

The Town's financial statements include its share of operations (24.5%) of the TransAlta Tri Leisure Centre. Condensed financial information of the TransAlta Tri Leisure Centre is as follows:

	<u>2013</u>	<u>2012</u>
FINANCIAL ASSETS Cash and temporary investments Receivables	\$ 427,513 	\$ 942,775 243.983
	1,741,726	1,186,758
FINANCIAL LIABILITIES Accounts payable and accrued liabilities Deferred revenue	530,887 580,048	456,859 555,137
NET FINANCIAL ASSETS	1,110,935	1,011,996
NON-FINANCIAL ASSETS Prepaid expenses and inventory for consumption Tangible capital assets	88,699 <u>1,151,980</u>	141,123 1,120,668
	1,240,679	1,261,791
ACCUMULATED SURPLUS	\$ <u>1,871,470</u>	\$ <u>1,436,553</u>
REVENUE Pass and program fees and rental Partnership contributions Corporate sponsors and donations All other	\$ 4,670,370 1,795,553 332,666 530,760 7,329,349	\$ 4,625,680 1,300,033 225,274 415,645 6,566,632
EXPENSES Salaries and benefits Utilities All other	4,157,485 1,126,171 1,610,776 6,894,432	4,290,419 1,113,034 1,501,314 6,904,767
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ <u>434,917</u>	\$ <u>(338,135</u> )

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 16. DEBT LIMITS

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town be disclosed as follows:

	<u>2013</u>	<u>2012</u>
Total debt limit Total debt	\$ 46,349,852 (10,806,481)	\$ 42,803,838 (9,228,368)
Total debt limits available	\$ <u>35,543,371</u>	\$ <u>33,575,470</u>
Service on debt limit Service on debt	\$ 7,724,975 (1,440,235)	\$ 7,133,973 (1,265,212)
Service on debt limit available	\$ <u>6,284,740</u>	\$ <u>5,868,761</u>

### 17. CONTRACTUAL OBLIGATIONS

The Town has agreed to enter into an agreement for the collection and hauling of garbage, compost and recyclable materials, having a term of five years which commenced April 1, 2011 and expires March 31, 2016. The estimated cost of these services for 2014 is approximately \$897,203.

### 18. SEGMENTED INFORMATION

Segmented information has been identified based upon lines of service provided by the Town. Town services are provided by departments and their activities are reported by functional area in the body of the financial statements. Certain lines of service that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

### (a) General Government

General Government is comprised of Council, the Office of the CAO, Communications, and Corporate Services. Corporate Services is comprised of Financial Services, Legislative Services, Human Resources, and Information Technology Services. Council makes decisions regarding service delivery and service levels on behalf of the municipality in order to balance the needs and wants of Town residents in a financially responsible manner. Administration is responsible for the administration of the municipality as a whole.

### (b) Protective Services

Protective Services is comprised of RCMP, Fire, Disaster, and Municipal Enforcement Services. The RCMP division in Stony Plain includes Federal, Provincial and Municipal employees and contracted members that serve Stony Plain and the surrounding area; it is an integrated force with Spruce Grove. Fire Services is responsible to provide fire suppression services; fire prevention programs; training and education related to prevention; and detection or extinguishment of fires. The mandate of Disaster Services is Emergency Management to help maintain safe communities. The Municipal Enforcement Services provides bylaw enforcement that ranges from public service, to animal control.

### (c) Transportation

Transportation is comprised of Common Services and the Public Works areas. They are responsible for the maintenance of the roadway and storm systems. The Handi-Bus service for the Town.

(CONT'D)

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 18. SEGMENTED INFORMATION (CONT'D)

### (d) Recreation and Culture

Recreation and Culture is comprised of Parks and Recreation, Culture and Cultural Facilities. Parks and Recreation and Culture provide recreational and cultural services and activities which promote the well-being of its citizens. These areas are responsible for the parks, playgrounds, facilities, and green spaces of the Town. This area also and acts as a liaison between community groups and the Transalta Tri-Leisure Centre.

### (e) Utilities

Utilities are comprised of water, waste water, waste management collection and recycling. The Town is responsible for environmental programs such as the introduction of organic carts, bi-weekly garbage pick-up and promoting recycling and other related initiatives.

### (f) Development

Development is comprised of Planning and Infrastructure, Engineering and Economic Development. These areas are responsible for the planning and development of the Town's infrastructure system and work with developers in planning the growth of the Town in a sustainable manner. Engineering is responsible for major capital infrastructure projects. Economic Development works with businesses in the Town to encourage economic sustainability.

### (g) Community Services

The Community Services area is represented by Family and Community Support Services which provides support to the Town and surrounding areas.

Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation and payments in lieu of taxes are allocated to the segments based on the segments' budgeted net expenditures. User charges and other revenue have been allocated to the segment based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer was made. Development charges and levies are allocated to the segment for which the charge was made.

### 19. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash and temporary investments, receivables, accounts payable and accrued liabilities, deposit liabilities, and long-term debt. It is management's opinion that the Town is not exposed to significant interest, currency, or credit risk arising from these financial instruments.

The Town is subject to credit risk with respect to receivables. Credit risk arises from the possibility that the Town's customers may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of customers minimizes the Town's credit risk.

Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

### 20. BUDGET FIGURES

Budgeted figures are presented for information purposes only and are unaudited.

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

### **DECEMBER 31, 2013**

### 21. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation.

### 22. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council.